

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

◆ **Spinelli Elementary School - Cafeteria**
3401 Scotland Drive, Antelope, CA 95843

Wednesday, October 21, 2009 - 6:00 p.m.

STATUS

- I. CALL TO ORDER & ROLL CALL - 5:30 p.m.**
- II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
 - 1. Student Expulsions/Readmissions (G.C. §54962)
 - 2. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA (G.C. §54957.6)
 - 3. Anticipated Litigation (1 Case) (G.C. §54956.9(b))
 - 4. Public Employee Performance Evaluation (Certificated) - Principal (G.C. §54957)
 - 5. Public Employee Performance Evaluation (Certificated) Superintendent (G.C. §54957)
- III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**
- IV. CLOSED SESSION - 5:30 p.m.**
- V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.**
- VI. FLAG SALUTE**
- VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info/Action
- VIII. ADOPTION OF AGENDA** Action

♪ **STUDENT PERFORMANCE:** The Spinelli Tiger Choir, under the direction of Lura Anderson, will be performing.

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

IX. STUDENT / STAFF RECOGNITIONS (5 minutes each)		Info
	1. Recognition of Spinelli Staff for Raising Their API 54 Points and Meeting All Growth Targets - Kris Schmieder	
X. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)		Info
	1. Center High School - Christine Sung	
	2. McClellan High School - Deanna Gonzales	
	3. Antelope View Charter School - Raymond Houston	
	4. Global Youth Charter School - Prentice Wysingle	
XI. ORGANIZATION REPORTS (3 minutes each)		Info
	1. CUTA - Douglas Higgins, President	
	2. CSEA - Marie Huggins, President	
XII. REPORTS/PRESENTATIONS (8 minutes each)		Info
Curriculum	1. Williams Uniform Complaint Quarterly Reporting - George Tigner	
Business	2. Budget Committee Update - Jeanne Bess	
XIII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA		Public Comments Invited
<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i>		
XIV. BOARD / SUPERINTENDENT REPORTS (10 minutes)		Info
XV. CONSENT AGENDA (5 minutes)		Action
<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>		
Governance	1. Approve Adoption of Minutes from September 12, 2009 Board Workshop	
↓	2. Approve Adoption of Minutes from September 16, 2009 Regular Meeting	
↓	3. Approve Adoption of Minutes from September 30, 2009 Special Meeting	
Personnel	4. Approve Certificated Personnel Transactions	
↓	5. Approve Classified Personnel Transactions	
↓	6. Approve Certificated Managers 2009/2010 Health & Welfare Benefits	
↓	7. Approve Classified Managers/Confidential Employees 2009/2010 Health & Welfare Benefits	
↓	8. Approve CSEA Employees 2009/2010 Health & Welfare Benefits	
↓	9. Approve CUTA Employees 2009/2010 Health & Welfare Benefits	
Curriculum	10. Ratify Consultant Service Agreement with VSP Consulting Services	
↓	11. Ratify GATE Field Trip to Black Chasm Cavern and Sutter Gold Mine - Riles	
↓	12. Approve Reaching Resolution Program Field Trip to Youth Action Leadership Camp in La Honda, CA - Riles	
↓	13. Approve FBLA Field Trip to 2009 California Leadership Development Institute-North, CHS	
↓	14. Approve Professional Service Agreement: Dennis Loomis	
Facilities & Op.	15. Approve Agreement Between Child Development Centers and Center Unified School District	
↓	16. Approve Disposal of Surplus Equipment	
Business	17. Approve Payroll Orders: July 2009 - September 2009	
↓	18. Approve Supplemental Agenda (Vendor Warrants)	

XVI. INFORMATION ITEMS (3 minutes)
Facilities & Op. 1. **Facilities & Security Update**

Info

XVII. BUSINESS ITEMS (5 minutes each)
Governance A. **First Reading: Board Policies/Regulations/Exhibits**
(No Significant Changes)

Action

BP/AR 3110

Transfer of Funds

Delete AR. **Add** BP. Material formerly in regulation now incorporated into new policy. New policy reflects **NEW LAWS** (SBX3 4 and ABX4 2) which grant districts flexibility to transfer funds for "Tier 3" categorical programs and requires, as a condition of receipt of the funds, that the Board first hold a public hearing in order to hear testimony from the public, approve or disapprove the proposed use of the funding, and make explicit the purposes for which the funds will be used. Policy also contains language directing the Board to discuss the district's goals for student learning during the hearing and requiring the Superintendent to regularly report to the Board about the district's exercise of flexibility. Material formerly in regulation re: temporary transfers and loans and permanent transfers between funds shortened to reference law and incorporated into policy.

AR 3440

Inventories

Replace AR. Updated regulation clarifies state Categorical Program Monitoring criteria re: circumstances under which equipment purchased with state or federal categorical funds must be inventoried. Regulation also revised to more directly reflect law re: contents of the inventory, to add language on labeling and tracking of equipment, and to expand section on "Physical Inventory" to address procedures for physical inventory and investigation in the event a discrepancy is found.

BP/AR 3515.4

Recovery for Property Loss or Damage

Replace BP/AR. Policy contains updated note to reflect adjusted parent/guardian liability limits for misconduct of a minor child and for rewards paid by the district, as well as new Board goal language and revised options re: authority for the Superintendent to offer a reward. Revised regulation requires the Superintendent to conduct an investigation into acts of vandalism or graffiti and to consult with the district's insurance administrator in the recovery of damages.

BP 4119.21/4219.21/4319.21

Professional Standards

Replace BP. Revised policy contains new section entitled "Staff Conduct with Students" which requires employees to maintain professional boundaries when interacting with students. Policy also prohibits inappropriate employee conduct, such as engaging in harassing behavior, engaging in inappropriate socialization or fraternization, or establishing an inappropriate written, verbal, or physical relationship with a student.

BP/AR 4154/4254/4354

Health and Welfare Benefits

Replace BP/AR. Policy and regulation updated to clarify the effect of state and federal laws on benefits for registered domestic partners and to reflect **NEW FEDERAL LAW** (American Recovery and Reinvestment Act) re: temporary subsidized premium for COBRA and Cal-COBRA for "assistance eligible individuals." Policy also clarifies the requirements for confidentiality of health records and expands the material on retired employees to include other individuals eligible under COBRA or Cal-COBRA. Regulation also revises section on "COBRA/Cal-COBRA Continuation Coverage" to more directly reflect law re: program eligibility based on reduction in hours of employment.

BUSINESS ITEMS

First Reading: Board Policies/Regulations/Exhibits (continued)

- BP/AR 5121 Grades/Evaluation of Student Achievement
Replace BP/AR. Updated policy includes new optional language re: "progress reports" for grades K-3 and reflects **NEW U.S. DEPARTMENT OF EDUCATION CORRESPONDENCE** re: report cards and transcripts for students with disabilities. Policy also includes new language re: Superintendent's authority to determine the methodology to be used in calculating grade point average. **MANDATED** regulation updated to add paragraph on high school transcripts; revise section on "Grades for Achievement" to add grading systems for grades K-3 and for extra grade weighting for specified classes; expand section on "Grades for Physical Education" to address grades for interscholastic athletic participation; and add new sections on "Grades for College Courses" and "Grade Point Average."
- BP 5131.5 Vandalism and Graffiti
Replace BP. Retitled policy contains new language directing the Superintendent to collaborate with local law enforcement and the city or county to develop vandalism and graffiti prevention strategies, to investigate certain incidents of vandalism or graffiti pursuant to the district's nondiscrimination policies, as appropriate, and to cover up graffiti as soon as possible.
- BP/AR 5131.62 Tobacco
Replace BP/AR. Policy and regulation revised to reflect change in state's Tobacco-Use Prevention Education program to a competitive grant program for grades 6-12, effective July 1, 2009. Policy also (1) adds exception to student discipline for the possession or use of prescription tobacco products; (2) aligns tobacco-use prevention instruction with state standards; (3) clarifies that districts may make cessation/intervention services available by providing referrals; (4) expands section on "Program Planning" to add establishment of advisory council; and (5) adds new section on "Program Evaluation." Regulation revises material on cessation services to reflect **CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE** re: priority for services. Regulation also clarifies the district's responsibility to identify high-risk student populations for purposes of targeting additional services and adds material, formerly in policy, re: services for pregnant and parenting students.
- BP 5145.9 Hate-Motivated Behavior
Replace BP. Policy updated to explicitly prohibit discriminatory behavior or statements that degrade an individual on the basis of a protected category of discrimination and to provide for multi-agency collaborations to promote safe environments for youth. Policy also contains new section on "Grievance Procedures" and directs the Coordinator for Nondiscrimination/Principal to immediately investigate any complaint of hate-motivated behavior in accordance with the school-level grievance procedure specified in AR 5145.7 - Sexual Harassment.
- BP 6011 Academic Standards
Replace BP. Policy updated to reflect all of the subject areas for which the State Board of Education or Superintendent of Public Instruction have now adopted model content standards. Policy also adds language on articulation of the standards between grade levels, professional development related to the standards, communication of the standards to students and parents/guardians, and reviewing and updating of the standards as necessary.

BUSINESS ITEMS

First Reading: Board Policies/Regulations/Exhibits (continued)

- BP/AR 6116 Classroom Interruptions
Delete BP. Replace AR. Delete unnecessary policy. Regulation expanded to include additional strategies for reducing classroom interruptions, such as limiting the use of the intercom or public address system to announcements that apply to all students, scheduling deliveries to classrooms before or after school, addressing late arrival or early pick-up of students, limiting staff conduct of personal business during instructional time, and providing professional development on classroom management.
- BP 6120 Response to Instruction and Intervention
Add BP. New optional policy reflects goal of the program to integrate instruction and resources in the general education program to improve achievement and to help close the achievement gap for all students. Policy reflects program strategies, based on **NEW CDE CORRESPONDENCE**, including creating a team to design the district's research-based, standards-based program and providing for the universal screening and monitoring of student progress.
- BP 6141.6 Multicultural Education
Delete BP. Policy deleted and key concepts incorporated into BP 6142.94 - History-Social Science Instruction.
- BP 6142.94 History-Social Science Instruction
Add BP. New policy reflects state standards and curriculum framework for history-social science instruction, a multicultural education component, related instructional materials, professional development, and program evaluation.

B. First Reading: Board Policies/Regulations/Exhibits **(Significant Changes)**

Action

- BP 3510 Green School Operations
Add BP. New optional policy expresses the Board's intent to integrate green school practices into district operations to conserve natural resources and contribute to healthy school environments. Policy includes sample strategies (e.g., environmentally preferable purchasing, green cleaning, sustainable building practices) and links to other related policies and regulations.
- BP 5021 Noncustodial Parents
Replace BP. Revised policy contains new language clarifying that the parent who enrolls a child is presumed to be the parent with custody and that, unless the district receives a copy of a certified court order restricting access, both parents are presumed to have equal rights regarding their child, including picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school.
- BP/AR 5141.52 Suicide Prevention
Replace BP/AR. Optional policy expanded to add language on collaboration in planning, implementation, and evaluation of suicide prevention and intervention strategies; the role of positive school climate in suicide prevention; alignment of related instruction with state standards; and additional topics for parent information and staff development. Updated, optional regulation expands the section entitled "Instruction" to include the identification of additional resources to help troubled students. "Intervention" section expanded to include steps to be taken in the event of a suicide threat or attempt, including new language re: district actions in the aftermath of a suicide or attempted suicide.

BUSINESS ITEMS

First Reading: Board Policies/Regulations/Exhibits (continued)

BP/AR 5142.2 Safe Routes to School Program

Add BP/AR. New optional policy and regulation include strategies for making it safer and easier for students to walk or bicycle to and from school in order to promote the benefits of active transport. Policy and regulation reflect goals and purposes of state and federal grant programs for Safe Routes to School.

XVIII. ADVANCE PLANNING

Info

a. *Future Meeting Dates:*

- i. *Regular Meeting: Wednesday, November 4, 2009 @ 6:00 p.m. -
Global Youth Charter School, Multi Purpose Room***

b. *Suggested Agenda Items:*

XIX. CONTINUATION OF CLOSED SESSION (Item IV)

Action

XX. ADJOURNMENT

Action

Center Unified School District

AGENDA REQUEST FOR

DEPT./SITE: Spinelli

ACTION ITEM _____

TO: Board of Trustees

INFORMATION ITEM _____

DATE: October 6, 2009

ATTACHED PAGES _____

FROM: Kristin Schmieder

PRINCIPAL'S INITIALS KS.

SUBJECT:

Spinelli would like to recognize the entire staff for collectively raising our API 54 points to 846, and meeting all growth targets school-wide and in the sub groups.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Instructional Services

Date: October 21, 2009

To: Board of Trustees

Action Item

Information Item X

Attached Pages 1

From: George Tigner, Chief Admin. Officer
Initials: G.T.

SUBJECT: Williams Uniform Complaint Quarterly Reporting

As a result of the Williams legislation, all school districts in California are required to report quarterly summaries of all received Williams legislation complaints to the district's governing board. Once the item is reported to the Board, a summary is then forwarded to the district's county office of education.

Below is a summary of our Williams UCP complaints and will serve as our documentation to meet the reporting requirements of the Williams lawsuit. The attached data will be submitted to SCOE through an online process.

RECOMMENDATION: Informational Item

CENTER JOINT UNIFIED SCHOOL DISTRICT
SUMMARY OF WILLIAMS UCP COMPLAINTS-
July 2009 to September 2009

Areas of Complaints	# of Complaints	# Resolved	# Unresolved
Sufficiency Of Textbooks	0	0	0
Facilities Issues	0	0	0
Vacancy or Misassignment of Teachers	0	0	0
CAHSEE	0	0	0

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: 10/21/09

Action Item

To: Board of Trustees

Information Item X

From: Jeanne Bess *JB*
Director of Fiscal Services

Attached Page

SUBJECT:

Budget Committee Meeting Update

The budget committee met on October 13th to begin the difficult process of planning for budget cuts for the 2010/11 school year. The budget shortfall is currently estimated at \$1.8 million.

The meeting was attended by 12 employees that came from the District Office, elementary, middle and high school sites. This meeting was a "brainstorming" introduction that will be followed by our November 3rd and December 8th meetings. We will next review the "Parking Lot" list from last year and evaluate all ideas for savings and feasibility.

I have attached the list of ideas expressed at the committee meeting as well as the "Parking Lot" list from last year.

Budget Committee Meeting Notes
From October 13, 2009

The following ideas came from the "brainstorming" at our first meeting

Are there new restricted programs available we are not currently utilizing?
Are we using restricted program dollars efficiently?

Take percentage of budget from each area; no "sacred cows"
Across the board pay reductions
Consolidate elementary schools
Maximize class size enrollment
Review admin staff for reductions
Charge fees for sports
Charge fees for transportation
Contract transportation
Delay Language/Arts K-5 adoption; sweep balance of money in IMF
CSR K-3; Investigate reduction to program vs. eliminate program
Increase class size at 6-12
Golden handshake/Incentive
House ED/Autistic programs
Sale of facilities/land

"Parking Lot" Items from 2009/10 Budget Reduction Discussions

Charge \$1 per day up to capacity on existing routes; \$0.50 reduced lunch, \$0.00 free lunch & Special Education
Charge athletic fee \$50/sport, \$100 cap family/year.
Economic reserve from 3% to 1.5%
Eliminate remaining 3 club advisor stipends
Eliminate remaining 6 department chairs at CHS
Eliminate transportation supervisor and dispatcher; create co-ordinator
Establish Athletic Fees (CHS = \$75/sport, \$150 cap/yr; WCR = \$50/sport, \$100 cap/yr; Family cap \$400/yr)
Establish lead driver, eliminate transportation supervisor
Freeze Administrator Steps (50% at top step)
Freeze hiring
Generate \$60,000 for particulate matter traps if the grant is unsuccessful
Investigate starting new programs to attract new students
Maintain 1 principal for 2 elementary schools
Maintain 3 Elementary Schools
Maintain 3% required reserve in Fund 01
Maintain 34:1 class size
Make every effort to provide continued employment and benefits wherever possible
Modified furlough program
Propose Certificated and Classified retirement programs with two year freeze on rehire
Reduce site/department budgets by an additional 15%
Rent unused space if it results in a net profit to the District.
Replace one bus
Routine Maintenance from 3% to 2%; eliminate deferred maintenance match
Routine Maintenance from 2% to 1%; eliminate deferred maintenance match
Sell advertising space at CHS stadium per Board policy
Staff K at 33, 1-3 at 30

Move McClellan to old junior high site; reduce costs through efficient
combining of services with Charter campuses
One Year Parcel Tax (7,886 parcels @ \$558.20)
Five Year (7,886 parcels @\$558.20/5 years)

Subject to Negotiation

After staffing efficiently, reducing all expenses to minimal levels, raising all reasonable revenues, and fully utilizing all excess reserves, reduce all district salaries by an across the board percentage as needed to maintain a positive budget certification (cut 5%, subject to negotiation)
Establish furlough for all District employees for 7 days at winter break and 5 days at spring break
Establish 2 day furlough (1% reduction in annual salary)
Freeze Administrator Steps (50% at top step)
Maintain 95% salary for cabinet/superintendent
Maintain employees at current salary schedule column only (freeze column)
Maintain employees at current salary schedule step only (freeze step)
Pay 99% of salary (cut 1% salary)
Pay employee Health & Welfare premium only
Reduce school year to 175 days; reduce all staff by 5 days

Was On List Now Implemented or Not Applicable

12/26/08, 1/02/09 Furlough (1% reduction in annual salary)
Accept donation from Center Endowment for Educational Excellence
Computer match
Contract with Twin Rivers or Private Security (4 hours per day)

Equalize administrative work days
 Fund 85% of site/department budgets
 Investigate cell phone carriers; current Request for Proposals posted.
 Investigate possible Request for Proposals for worker compensation carrier
 Maintain one academic coach; one coach returns to classroom
 Maintain 3 cabinet members. Conclusion: already at minimal levels
 Maintain Safe Schools Program (cut SRO)
 Maintain SRO (cut Safe Schools Program)
 Maintain 95% salary for cabinet/superintendent to fund Safe Schools Program
 Maintain cell tower revenue in Fund 1 (\$50k cut to CHS). This will cover
 50% of the ten year stadium turf replacement
 Maintain 50% of stipend positions; positions will remain vacant. No action needed
 Maintain 95% of Board stipends (5% reduction effective 1/1/09)
 Maintain ADA by having all first-time out-going students contacted by the principal, assistant
 superintendent for C & I, and Superintendent in order to meet student needs
 Maintain 100% District paid employee only coverage; 65% District paid
 coverage for 2-party and family health benefits for the 2009/10 school year
 Provide classroom subs, long term custodial subs only; allow short
 term subs to be site funded
 Recover carryover of unrestricted general fund site and department budgets from 2007/08
 Recover Sip Carryover (\$92k); 06/07 Block Grant (\$118k); Pupil Retention (\$219k);
 Art and Music (\$210k) subject to categorical flexibility
 Reduce expenses for classified compensation by \$557,000 per year
 Reduce expenses for certificated compensation by \$1,088,000 per year
 Site administrator reduction 4.0 elementary VP (3 general funded)
 .5 secondary principal (combine McClellan/AVCS administration)
 .5 middle school AP and .5 high school AP
 Staff 9th grade English and Math at 34 (cut 9th grade CSR)

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item X

To: Board of Trustees

Information Item

Date: October 21, 2009

#Attached Pages 2

From: Scott Loehr, Superintendent

Principal's Initials:

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

September 12, 2009 Board Workshop

RECOMMENDATION: CJUSD Board of Trustees approve presented minutes.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES WORKSHOP MEETING Center Joint Unified District Office - Conference Room #5 8408 Watt Avenue, Antelope, CA 95843

Saturday, September 12, 2009

M I N U T E S

CALL TO ORDER - President Wilson called the meeting to order at 1:00 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson (arrived late), Mr. Blenner,
Mr. Friedman, Mrs. Williams, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
George Tigner, Chief Administrative Officer
Craig Deason, Assist. Supt., Operations & Facilities

FLAG SALUTE - led by Craig Deason.

ADOPTION OF AGENDA - approved adoption of agenda as presented.

Motion: Blenner
Second: Friedman

Ayes: Blenner, Friedman, Williams,
Wilson
Noes: None
Absent: Anderson

Trustee Anderson arrived at 1:07 p.m.

PUBLIC COMMENTS - none

PLANNING AND CAPITAL PROGRAM UPDATE

ADJOURNMENT - 3:44 p.m.

Motion: Blenner
Second: Williams

Ayes: Anderson, Blenner, Friedman,
Williams, Wilson
Noes: None

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Libby A. Williams, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item X

To: Board of Trustees

Information Item

Date: October 21, 2009

#Attached Pages 6

From: Scott Loehr, Superintendent

Principal's Initials:

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

September 16, 2009 Regular Meeting

RECOMMENDATION: CJUSD Board of Trustees approve presented minutes.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Center High School - Theater
3111 Center Court Lane, Antelope, CA 95843

Wednesday, September 16, 2009

MINUTES

CALL TO ORDER - President Wilson called the meeting to order at 5:00 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Blenner, Mr. Friedman, Mrs. Williams, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
George Tigner, Chief Administrative Officer
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiator, George Tigner, Re: CSEA (G.C. §54957.6)
2. Conference with Labor Negotiator, George Tigner, Re: CUTA (G.C. §54957.6)
3. Student Expulsions/Readmissions (G.C. §54962)
4. Public Employee Performance Evaluation (Certificated) Superintendent (G.C. §54957)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:00 p.m.

OPEN SESSION - CALL TO ORDER – 6:04 p.m.

STUDENT PRESENTATION: The Guitar Classes from Center High School, under the direction of Dr. Gigi Tree, performed the Star Spangled Banner.

FLAG SALUTE - led by Dr. Tree and the Guitar Classes.

The Guitar Classes then performed a variety of other songs for the audience.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

President Wilson announced that there was no action taken in Closed Session. The following items had action taken during Open Session:

2. Student Expulsions/Readmissions (G.C. §54962)
Student Readmission #08-09.13 - Recommendation approved.

Motion: Anderson
Second: Blenner

Ayes: Anderson, Blenner, Friedman, Williams, Wilson

Noes: None

Student Expulsion #09-10.01 - Recommendation approved.

Motion:	Williams	Ayes:	Anderson, Blenner, Friedman, Williams,
Second:	Blenner		Wilson
		Noes:	None

Student Expulsion #09-10.01 - Recommendation approved.

Motion:	Friedman	Ayes:	Anderson, Blenner, Friedman, Williams,
Second:	Williams		Wilson
		Noes:	None

ADOPTION OF AGENDA - approved adoption of agenda as amended: Consent Agenda Item #5 was changed to an Information Item.

Motion:	Friedman	Vote:	General Consent
Second:	Blenner		

STUDENT / STAFF RECOGNITIONS

1. 2009 STAR Test Perfect Scores – George Tigner, Chief Administrative Officer, presented certificates to the students, and their teachers, for achieving a perfect score on the 2009 STAR Test.
2. Center High School Athletic Recognitions George Tigner, Chief Administrative Officer, presented certificates to Coaches at Center High School for their hard work they put in to the athletic department.

ORGANIZATION REPORTS

1. **CUTA** - Douglas Higgins, President, congratulated the coaches for the great job they do with the athletes. Teachers are dealing well with the idea that they have larger class sizes. They have adjusted to new administration. Morale is still decent. At negotiations they were concerned that 0% had been allocated for benefit increases. Overall, he noted that he is proud at how the teachers are dealing with things this year.
2. **CSEA** - Marie Huggins, President, also noted that it is a concern that the district did not allow for an increase in benefits. She reported that district departments have come together to supply meals for the family of an injured employee. The injured employee has applied for humanitarian assistance. She thanked everyone. Mrs. Huggins noted that the injured employee looks good considering what she has been through.

Trustee Williams thanked Mrs. Huggins for her help for the employee. She also thanked everyone in the district who has helped this family during this time.

REPORTS/PRESENTATIONS

1. **Charter Update, Global Youth Charter School** - Addie Ellis, Principal at Global Youth Charter School, gave an update on increased enrollment, the ARC partnership, summer school grades, noted that the Fall Institute is coming up October 16-17 in San Diego, and noted that they are fully up and running with their food program. She announced that the WASC team will be back in the Spring; they are now fully accredited.

REPORTS/PRESENTATIONS (continued)

2. **Charter Update, Antelope View Charter School** - David DeArcos, Principal at Antelope View Charter School, and his team of teachers gave an update of AVCS. A packet was handed out, giving an overview of the school. Scott Stack spoke about "Professional Learning Communities", Robyn VanBuren spoke about "WASC", Tina Degan-Henslee spoke about "The Future of AVCS", and Jennifer Isaacs spoke about "Middle School Highlights".
3. **CHS Football Stadium Opening Ceremony Celebration** - Mike Jordan, Principal at Center High School, and Kriss Hays, Vice Principal at Center High School, thanked Carol Hunt and Tami J'Beily for their help with the invitations to VIPs. They noted that the snack bar will be manned by staff. The ceremony will be held between the Junior Varsity and Varsity games. She also noted that Dr. Tree will have music from the bands within the district. Mr. Jordan noted that Ms. Hays has done the bulk of the preparation for this event and thanked her for her hard work.
4. **Bond Fund Project Budget Report** - Tim Doane, from CPM, updated the Board as to where the district currently stands financially with our projects.
5. **Facilities and Security Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, gave the Board a few pictures of the stadium. He then spoke on the CHS Stadium and Field Upgrades and the Bus Wash Update. He noted that there had not been any vandalism to report. As a side note he updated the Board as to where he stands with the security cameras.

Trustee Williams inquired on the placement of the bell. Scott Loehr, Superintendent noted that it will be brought out to the Opening Ceremony and will be placed on wheels, able to be taken to any of the sites/events.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

George Tigner, Chief Administrative Officer, handed the Board information on the district's API scores. He mentioned that all of the elementary sites had over 800 and Spinelli received 846.

David Grimes, Principal at Oak Hill Elementary, invited the Board to Water Palooza this Saturday at Oak Hill.

Angela Espinoza, Secretary at Spinelli, noted that George stole her thunder, but was happy to announce that Spinelli received a score of 846 on the API. She noted that she is proud to be a part of the Spinelli Family. She also thanked Craig Deason for the new work order system.

BOARD/SUPERINTENDENT REPORTS

Mr. Friedman

- congratulated everyone for doing so well on the STAR.
- noted a list all the great things that we have to be proud of.
- noted that he had toured North Country this week with Mr. Loehr
- said that he is looking forward to the dedication of the stadium on October 2nd.

Mrs. Williams

- noted that she had the opportunity to attend the Teacher Of The Year Dinner for Sacramento County;
- noted that Mrs. Jackson has done a great job representing the district.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Blenner

- congratulated the students for doing so well on the STAR tests.
- thanked the Cougar Guitar Band for their performance tonight.
- thanked the students from his school who traveled tonight to attend this Board meeting.
- noted that he is looking forward to the opening of the stadium.

Mrs. Anderson

- noted that she is excited with the new stadium, the test scores being up and with the new administration.
- noted that everything is going smoothly.
- thanked Wells Fargo and The Blood Source for their donations to the school sites.
- noted that it was nice to get out to the Teacher Of The Year Dinner.
- said that she is looking forward to the opening of the stadium.

Mr. Loehr

- stated that we received fantastic scores on the API; thanked everyone for doing a fantastic job.
- noted that he is looking forward to the opening of the stadium; thanked Craig for all of his hard work.
- noted that there will be challenges, but will be working together to get through with the budget.
- toured the high school with Trustee Wilson; looking forward to the bands at the opening ceremony.

Mr. Wilson

- noted that it is the 12th year that the athletic department has earned the award.

CONSENT AGENDA

1. Approved Adoption of Minutes from August 19, 2009 Regular Meeting
2. Approved Legal Services with Atkinson, Andelson, Loya, Ruud & Romo
3. Approved Certificated Personnel Transactions
4. Approved Classified Personnel Transactions
5. *Pulled; to be listed as an Information Item*
6. Approved 2009/2010 Master Contracts:
 - CCHAT
 - STEPS Therapy
7. Approved 2009/2010 Individual Service Agreements:
 - 2009/10-116 Med Trans
 - 2009/10-117 CCHAT
 - 2009/10-118 Rancho Learning Center
 - 2009/10-119 United Health Services
 - 2009/10-120 Speech/Lang. Therapy
8. Approved Professional Service Agreement: Doug Christensen, Mad Science of Sacramento Valley
9. Approved Professional Service Agreement: Terkensha Associates
10. Approved Professional Service Agreement: Kelly Richardson, MFT - Riles MS
11. Approved School Wide Title I Plan - Riles MS
12. Approved CHS Media Communications Students to San Francisco Bay Area
13. Approved CHS Media Communications Students to Southern California
14. Approved Donation from Wells Fargo Bank - Dudley & CHS
15. Approved Donation from The Blood Source - CHS

CONSENT AGENDA (continued)

16. Approved Payroll Orders: July 2009 - August 2009
17. Approved Supplemental Agenda (Vendor Warrants)

Motion: Friedman **Vote:** General Consent
Second: Blenner

INFORMATION ITEMS

1. CSEA 2009/2010 Sunshine Proposal Articles

BUSINESS ITEMS

A. APPROVED - BP 6145 - Extracurricular Activities

Motion: Blenner **Vote:** General Consent
Second: Williams

B. APPROVED - Resolution #8/2009-10: Gann Limit Resolution and 2008/09 Unaudited Actuals Report

There was a motion to bring this item to the floor.

Motion: Anderson
Second: Blenner

There was a motion to approve this item.

Motion: Friedman **Vote:** General Consent
Second: Blenner

C. APPROVED - 1D Grant

Motion: Blenner **Vote:** General Consent
Second: Williams

ADVANCE PLANNING

- a. ***Future Meeting Dates:***
 - i. *Regular Meeting: Wednesday, October 7, 2009 @ 6:00 p.m. - Spinelli Elementary School – Cafeteria*
- b. ***Suggested Agenda Items: for October 7 - only bring Pipeline item and employee benefit agreements; no policies until October 21 meeting***

CONTINUATION OF CLOSED SESSION - 8:44 p.m. the Board adjourned from Open Session and returned to Closed Session.

OPEN SESSION - the Board returned to Open Session at 9:09 p.m.

ADJOURNMENT – 9:10 p.m.

Motion: Friedman **Vote:** General Consent
Second: Blenner

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Libby A. Williams, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office
To: Board of Trustees
Date: October 21, 2009
From: Scott Loehr, Superintendent
Principal's Initials: _____

Action Item X
Information Item
#Attached Pages 1

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

September 30, 2009 Special Meeting

RECOMMENDATION: CJUSD Board of Trustees approve presented minutes.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING

Center High School - Stadium Entrance
3111 Center Court Lane, Antelope, CA 95843

Wednesday, September 30, 2009

MINUTES

CALL TO ORDER - President Wilson called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Blenner, Mr. Friedman,
Mrs. Williams, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
George Tigner, Chief Administrative Officer
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services

FLAG SALUTE - led by Jeanne Bess

ADOPTION OF AGENDA - approved adoption of agenda as presented.

Motion: Friedman **Vote:** General Consent
Second: Blenner

PUBLIC COMMENTS - none

STADIUM UPDATE & TOUR

ADJOURNMENT - 6:55 p.m.

Motion: Friedman **Vote:** General Consent
Second: Williams

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Libby A. Williams, Clerk
Board of Trustees

Adoption Date

AGENDA ITEM # XV-4

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

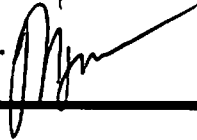
Action Item X

Date: October 21, 2009

Information Item

To: Board of Trustees

Attached Pages 1

From: George Tigner, Chief Administrative Officer 

Subject: Certificated Personnel Transactions

New Hire

Matthew Schneider, Global Youth Charter School

Resigned

Tiffany Cunliffe, Antelope View Charter School

Retired

Douglas Haight, Curriculum and Instruction
Theresa Swanson, Oak Hill Elementary School

Recommendation: Approve Certificated Personnel Transactions as Submitted

CONSENT AGENDA

XV-4

New Hire

Matthew Schneider has been hired as an English Teacher at Global Youth Charter School, effective September 16, 2009.

Resigned

Tiffany Cunliffe resigned as Art Teacher at Antelope View Charter School, effective end of day on October 23, 2009.

Retired

Douglas Haight retired from his position as Testing Coordinator at Curriculum and Instruction, effective end of day on September 30, 2009.

Theresa Swanson retired from her position as Fifth Grade Teacher at Oak Hill Elementary School, effective end of day on September 30, 2009

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: October 16, 2009

Action Item X

To: Board of Trustees

Information Item

From: George Tigner,
Chief Administrative Officer

Attached Pages 1

SUBJECT: CLASSIFIED PERSONNEL TRANSACTIONS

NEW HIRES: Rebecca Anderson, Instructional Assistant
Lisa Bjerke-Flores, Instructional Asst./Noon Duty
Robert Grassi, Bus Driver

PROMOTION: Rhonda Vaughan, School Secretary
Karen Reeves, Attendance Secretary Jr High

RECOMMENDATION: Approve Classified Personnel Transactions as
Submitted

CONSENT AGENDA

Rebecca Anderson has been hired as an Instructional Assistant, Dudley Elementary, effective 9/14/09.

Lisa Bjerke-Flores has been hired as an Instructional Assistant/Noon Duty, North Country Elementary, effective 9/21/09.

Robert Grassi has been hired as Bus Driver, Transportation, effective 9/16/09.

Rhonda Vaughan has been promoted to School Secretary, Wilson Riles Middle School, effective 10/12/09.

Karen Reeves has been promoted to Attendance Secretary, Jr High, effective 10/19/09.

AGENDA ITEM # **XV-6**

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: October 21, 2009

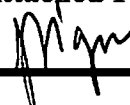
To: Board of Trustees

From: George Tigner, Chief Administrative Officer

Action Item **X**

Information Item

Attached Pages



SUBJECT:

**CERTIFICATED MANAGERS
2009/2010 HEALTH & WELFARE BENEFITS**

**CUSD and the Certificate Managers Group have agreed on the
attached Health and Welfare Benefits Package effective January 1, 2010.**

RECOMMENDATION: Approve Health and Welfare Benefits Package.

AGENDA ITEM # **XV-6**

CONSENT AGENDA

ARTICLE XX

HEALTH AND WELFARE BENEFITS

(Effective 1/1/10)

- A. For calendar year 2010, the District will pay 100% of Western Health Advantage Employee Only and 65% of other WHA coverage plans; the District will pay 95% of Kaiser Employee Only and 64% of other Kaiser coverage plans.

- B. Full-time employees may elect one (1) of the following coverage plans:

	<u>E</u>	<u>E+1</u>	<u>E+F</u>
1. Western Health Advantage (OV \$20, Rx 10/20/30)	\$456.10	\$955.56	\$1364.18
District Allowance	\$456.10	\$621.11	\$886.72
Employee Pays	\$0	\$334.45	\$477.46
2. Kaiser (includes vision) (OV \$20, Rx 10/20 MOI)	\$495.15	\$1039.82	\$1485.46
District Allowance	\$470.39	\$665.48	\$950.69
Employee Pays	\$24.76	\$374.34	\$534.77

District to reimburse \$50 of the \$100 Emergency Room charge.

3. Applicable claims incurred above shall be submitted on District reimbursement forms, which are available in the Business Office. The District will reimburse employee for verifiable claims within thirty (30) calendar days of receipt in the Business Office; reimbursement checks shall be sent to employee's home address.

- C. Full-time employees may elect one (1) of the following dental coverage plans:

	<u>\$1000 Max</u>	<u>\$2000 Max</u>	<u>Pref Option</u>
Delta Dental (E + F)	\$99.08	\$117.51	\$87.46
District Allowance	\$88.36	\$100.28	\$82.29
Employee Pays	\$10.72	\$17.23	\$5.17

Full-time employees hired after 1/1/05 shall only be eligible for the Preferred Option Plan as shown above.

- D. Full-time employees who are not already covered by Kaiser vision, may elect the following vision coverage plan:

VSP (E + F)	\$20.67
District Allowance	\$20.67
Employee Pays	\$0

- E. Full-time employees shall be provided \$25,000 level life insurance coverage for themselves, which has the following District-paid annual premium:

AGENDA ITEM # XV-7

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: **Personnel Department**

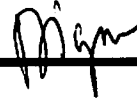
Date: **October 21, 2009**

To: **Board of Trustees**

From: **George Tigner, Chief Administrative Officer**

Action Item X

Information Item
Attached Pages



SUBJECT:

**CLASSIFIED MANAGERS/CONFIDENTIAL EMPLOYEES
2009/2010 HEALTH & WELFARE BENEFITS**

**CUSD and the Classified Managers/Confidential Employees have agreed
on the attached Health and Welfare Benefits Package effective January 1, 2010.**

CONSENT AGENDA

RECOMMENDATION: Approve Health and Welfare Benefits Package.

AGENDA ITEM # XV-7

ARTICLE XX

HEALTH AND WELFARE BENEFITS

(Effective 1/1/10)

- A. For calendar year 2010, the District will pay 100% of Western Health Advantage Employee Only and 65% of other WHA coverage plans; the District will pay 95% of Kaiser Employee Only and 64% of other Kaiser coverage plans.

- B. Full-time employees may elect one (1) of the following coverage plans:

	<u>E</u>	<u>E+I</u>	<u>E+F</u>
1. Western Health Advantage (OV \$20, Rx 10/20/30)	\$456.10	\$955.56	\$1364.18
District Allowance	\$456.10	\$621.11	\$886.72
Employee Pays	\$0	\$334.45	\$477.46
2. Kaiser (includes vision) (OV \$20, Rx 10/20 MOI)	\$495.15	\$1039.82	\$1485.46
District Allowance	\$470.39	\$665.48	\$950.69
Employee Pays	\$24.76	\$374.34	\$534.77

District to reimburse \$50 of the \$100 Emergency Room charge.

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- C. Full-time employees may elect one (1) of the following dental coverage plans:

	<u>\$1000 Max</u>	<u>\$2000 Max</u>	<u>Pref Option</u>
Delta Dental (E + F)	\$99.08	\$117.51	\$87.46
District Allowance	\$88.36	\$100.28	\$82.29
Employee Pays	\$10.72	\$17.23	\$5.17

Full-time employees hired after 1/1/05 shall only be eligible for the Preferred Option Plan as shown above.

- D. Full-time employees who are not already covered by Kaiser vision, may elect the following vision coverage plan:

VSP (E + F)	\$20.67
District Allowance	\$20.67
Employee Pays	\$0

- E. Full-time employees shall be provided \$25,000 level life insurance coverage for themselves, which has the following District-paid annual premium:

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: October 21, 2009

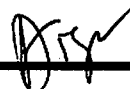
To: Board of Trustees

From: George Tigner, Chief Administrative Officer

Action Item X

Information Item

Attached Pages



SUBJECT:

CSEA EMPLOYEES 2009/2010 HEALTH & WELFARE BENEFITS

CUSD and CSEA have agreed on the attached Health and Welfare Benefits Package effective January 1, 2010.

CONSENT AGENDA

RECOMMENDATION: Approve Health and Welfare Benefits Package.

ARTICLE XX

HEALTH AND WELFARE BENEFITS

(Effective 1/1/10)

A. For calendar year 2010, the District will pay 100% of Western Health Advantage Employee Only and 65% of other WHA coverage plans; the District will pay 95% of Kaiser Employee Only and 64% of other Kaiser coverage plans.

B. Full-time employees may elect one (1) of the following coverage plans:

	<u>E</u>	<u>E+I</u>	<u>E+F</u>
1. Western Health Advantage (OV \$20, Rx 10/20/30)	\$456.10	\$955.56	\$1364.18
District Allowance	\$456.10	\$621.11	\$886.72
Employee Pays	\$0	\$334.45	\$477.46
2. Kaiser (includes vision) (OV \$20, Rx 10/20 MOI)	\$495.15	\$1039.82	\$1485.46
District Allowance	\$470.39	\$665.48	\$950.69
Employee Pays	\$24.76	\$374.34	\$534.77

District to reimburse \$50 of the \$100 Emergency Room charge.

3. Applicable claims incurred above shall be submitted on District reimbursement forms, which are available in the Business Office. The District will reimburse employee for verifiable claims within thirty (30) calendar days of receipt in the Business Office; reimbursement checks shall be sent to employee's home address.

C. Full-time employees may elect one (1) of the following dental coverage plans:

	<u>\$1000 Max</u>	<u>\$2000 Max</u>	<u>Pref Option</u>
Delta Dental (E + F)	\$99.08	\$117.51	\$87.46
District Allowance	\$88.36	\$100.28	\$82.29
Employee Pays	\$10.72	\$17.23	\$5.17

Full-time employees hired after 1/1/05 shall only be eligible for the Preferred Option Plan as shown above.

D. Full-time employees who are not already covered by Kaiser vision, may elect the following vision coverage plan:

VSP (E + F)	\$20.67
District Allowance	\$20.67
Employee Pays	\$0

- E. Full-time employees shall be provided \$25,000 level life insurance coverage for themselves, which has the following District-paid annual premium:

The Standard \$48.00

- F. Upon proof to the District of health coverage from another source and having signed the District waiver, employees hired prior to 1/1/05 may elect to have the District add \$258.51 to their payroll. This payroll augmentation is eligible for a TSA subject to the IRS maximum exclusion allowance rules.

1. Employees hired after 1/1/05 are not eligible for cash-in-lieu above.
2. Pre-tax dollars may be used by employees to pay:
 - i. Child Care Costs
 - ii. Dependent Care Costs
 - iii. Benefit Premium Costs
 - iv. Unreimbursed Benefit Costs

- G. 1. An employee working at least four (4) hours or more per day, but less than eight (8) hours may elect to be covered by any or all of the above plans.
2. The employee shall pay the portion of the costs represented by the difference between the numbers of hours of his/her regular workday and eight (8) hours.

- H. 1. Employees hired prior to July 1, 1989, working five (5) hours or more shall receive full benefits after two (2) years of employment.
2. Employees hired after July 1, 1989, working six (6) hours or more, shall receive full benefits after two (2) years of employment.

- I. Employees, whose regular yearly assignment is less than twelve (12) months and who receive District benefit coverage shall maintain the same District benefit coverage during the off-duty months.

- J. The parties shall follow the rules and regulations of the Carriers/Administrators.

- K. 1. Newly-hired employees and/or current employees, whose work week is increased to twenty (20) hours or more shall be eligible for fringe benefit coverage the first day of the month following their date of hire.
2. Failure to provide all required accurate and complete forms in a timely manner may cause a delay in implementation of fringe benefit coverage.

- L. Employees electing plans or coverage which exceed the District allowance may have the additional monthly premium deducted from their monthly wages on a pre-tax basis per IRS rules.

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: Center Unified School District

Name of Bargaining Unit: Center Unified Teachers Association

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2009 and ending: June 30, 2010

(date)

(date)

The Governing Board will act upon the agreement on: October 21, 2009

(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 09/10	FY 09/10	FY 10/11	FY 11/12
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$17,986,064.00	\$0.00		
			0.00%	0.00%	0.00%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$260,895.00	\$0.00		
			0.00%	0.00%	0.00%
	Description of other compensation	Stipends/OT	n/a		
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$2,263,743.00	\$0.00		
			0.00%	0.00%	0.00%
4	Health/Welfare Plans	\$2,055,760.00	\$4,275.00	\$0.00	
			0.21%		
5	Total Compensation - Add Items 1 through 4 to equal 5	\$22,566,462.00	\$4,275.00	\$0.00	\$0.00
			0.02%	0.00%	0.00%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00			
7	Total Number of Represented Employees (Use FTEs if appropriate)	254.81	254.81		
8	Total Compensation Average Cost per Employee	\$8,561.92	16.78		0.00
			0.02%	0.00%	0.00%

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: Center Unified School District

Name of Bargaining Unit: Classified School Employees Association

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: **July 1, 2009** and ending: **June 30, 2010**
(date) (date)

The Governing Board will act upon the agreement on: **October 21, 2009**
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10)

A. Proposed Change in Compensation

Compensation	Annual	Fiscal Impact of Proposed Agreement			
	Cost Prior to	Year 1	Year 2	Year 3	
	Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	
	FY 09/10	FY 09/10	FY 10/11	FY 11/12	
1 Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$5,952,501.00	\$0.00			
		0.00%	0.00%	0.00%	
2 Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$74,000.00	\$0.00			
		0.00%	0.00%	0.00%	
Description of other compensation	Over time	n/a			
3 Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$1,394,185.00	\$0.00			
		0.00%	0.00%	0.00%	
4 Health/Welfare Plans	\$964,247.00	\$2,995.00	\$0.00		
		0.31%			
5 Total Compensation - Add Items 1 through 4 to equal 5	\$8,384,933.00	\$2,995.00	\$0.00	\$0.00	
		0.04%	0.00%	0.00%	
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00				
7 Total Number of Represented Employees (Use FTEs if appropriate)	177.57	177.57			
8 Total Compensation Average Cost per Employee	47,220.44	16.87		0.00	
		0.04%	0.00%	0.00%	

- 9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

0% for fiscal year 2009/10

- 10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

No.

- 11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

This settlement addressed health & welfare benefits. The medical plans co-pay's for office visits was increased from \$15 to \$20. Perscription co-pay's increased at the same rate. The vision plan was changed from Superior Vision to Vision Service Plan (VSP). The District continues to pay the premium for most employees. The monthly premium for Delta Dental went down 3.36%. The savings was passed to the employee.

- 12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes ☒ No ☐

If yes, please describe the cap amount.

Kaiser Single Party - District Pays 94%; WHA Single Party - District pays 100%

Kaiser 2-Party - District pays 64% and WHA 2-Party - District pays 65%

Kaiser Family - District pays 64% and WHA Family - District pays 65%

- B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing rations, etc.)

None.

- C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

D . What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None.

**E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)?
"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.**

No.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

G. Source of Funding for Proposed Agreement

1. Current Year

On-going revenue limit and categorical program funding.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will all the district to afford this contract)?

On-going revenue limit and categorical program funding.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2009/10	2010/11	2011/12
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$37,486,349	\$35,696,884	\$35,857,390
b.	State Standard Minimum Reserve Percentage for this District :	3%	3%	3%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$1,124,590	\$1,070,907	\$1,075,722

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,124,591	\$1,070,907	\$1,076,722
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$290,661	\$241,345	-\$257,190
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	\$992,185	\$992,185	\$992,185
g.	Total Available Reserves	\$2,407,437	\$2,304,437	\$1,811,717
h.	Reserve for Economic Uncertainties Percentage	6.4%	6.5%	5.1%

3. Do unrestricted reserves meet the state minimum reserve amount?

2009/10	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2010/11	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2011/12	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

I. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Center Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Certificated Bargaining unit, during the term of the agreement from July 1, 2009 to June 30, 2010.

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

Budget Adjustment Categories:

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Balance Increase (Decrease)

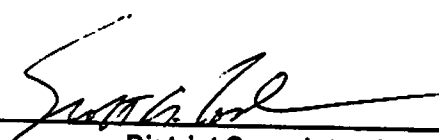
**Budget Adjustment
Increase (Decrease)**

0

7,270

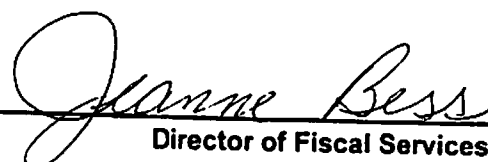
(7,270)

N/A _____ (No budget revisions necessary)



District Superintendent
(Signature)

October 4, 2006
Date



Director of Fiscal Services
(Signature)

October 4, 2006
Date

AGENDA ITEM # XV-9

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: October 21, 2009

To: Board of Trustees

From: George Tigner, Chief Administrative Officer

Action Item X

Information Item

Attached Pages



SUBJECT:

CUTA EMPLOYEES 2009/2010 HEALTH & WELFARE BENEFITS

CUSD and CUTA have agreed on the attached Health and Welfare Benefits Package effective January 1, 2010.

RECOMMENDATION: Approve Health and Welfare Benefits Package.

AGENDA ITEM # XV-9

CONSENT AGENDA

ARTICLE XX

HEALTH AND WELFARE BENEFITS

(Effective 1/1/10)

- A. For calendar year 2010, the District will pay 100% of Western Health Advantage Employee Only and 65% of other WHA coverage plans; the District will pay 95% of Kaiser Employee Only and 64% of other Kaiser coverage plans.

- B. Full-time teachers may elect one (1) of the following coverage plans:

	<u>E</u>	<u>E+1</u>	<u>E+F</u>
1. Western Health Advantage (OV \$20, Rx 10/20/30)	\$456.10	\$955.56	\$1364.18
District Allowance	\$456.10	\$621.11	\$886.72
Teacher Pays	\$0	\$334.45	\$477.46
2. Kaiser (includes vision) (OV \$20, Rx 10/20 MOI)	\$495.15	\$1039.82	\$1485.46
District Allowance	\$470.39	\$665.48	\$950.69
Teacher Pays	\$24.76	\$374.34	\$534.77

District to reimburse \$50 of the \$100 Emergency Room charge.

3. Applicable claims incurred above shall be submitted on District reimbursement forms, which are available in the Business Office. The District will reimburse teacher for verifiable claims within thirty (30) calendar days of receipt in the Business Office; reimbursement checks shall be sent to teacher's home address.

- C. Full-time teachers may elect one (1) of the following dental coverage plans:

	<u>\$1000 Max</u>	<u>\$2000 Max</u>	<u>Pref Option</u>
Delta Dental (E + F)	\$99.08	\$117.51	\$87.46
District Allowance	\$88.36	\$100.28	\$82.29
Teacher Pays	\$10.72	\$17.23	\$5.17

Full-time teachers hired after 11/1/98 shall only be eligible for the Preferred Option Plan as shown above.

- D. Full-time teachers who are not already covered by Kaiser vision, may elect the following vision coverage plan:

VSP (E + F)	\$20.67
District Allowance	\$20.67
Teacher Pays	\$0

- E. Teachers electing plans or coverage which exceed the District allowance will have the additional monthly premium amount deducted from their monthly wages on a pre-tax basis per IRS rules.
- F. Full-time teachers shall be provided \$25,000 level term life insurance coverage for themselves.
- G. 1. Teachers working between half (1/2) time and full time shall be eligible for health and welfare benefits on a pro-rated basis.

- 2. Newly-hired teachers and/or current teachers whose workweek is increased (see #1 above) shall be eligible for fringe benefit coverage to be implemented as follows:

<u>1st Workday (paid status)</u>	<u>1st Day of Eligibility</u>
1 st 15 th e.g., August 3 rd	1 st day of the following month 1 st day of September
16 th – 31 st e.g., August 24 th	1 st day of succeeding month 1 st day of October

- 3. Failure to provide all required accurate and completed forms in a timely manner may cause a delay in implementation of fringe benefit coverage.
- H. 1. Any teacher who completes a full school year of service is entitled to twelve (12) months of health and welfare benefits for that full year of service.
- 2. Teachers who teach less than a full ten (10) month school year and leave the District shall have their benefits terminate on the last day of their last month of District service.
- I. 1. The District will permit its retired teachers to remain in the District-offered health and welfare benefit of their choice and for which they are eligible at their own expense. Arrangements for advance payment shall be made with the Business Office.
- 2. Retired teachers electing 1 (above) are required to join Medicare, if eligible. The District will provide information regarding medical supplementary coverage.
- J. The parties shall follow the rules and regulations of the Carriers/Administrators.

K. Federal law allows employees to contribute pre-tax dollars to a Section 125 Plan which may be used to pay for:

Child Care Costs

Dependent Care Costs

Unreimbursed Medical Costs

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **Center Unified School District**

Name of Bargaining Unit: **Center Unified Teachers Association**

Certificated, Classified, Other: **Certificated**

The proposed agreement covers the period beginning: **July 1, 2009** and ending: **June 30, 2010**
(date) (date)

The Governing Board will act upon the agreement on: **October 21, 2009**
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 09/10	FY 09/10	FY 10/11	FY 11/12
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$17,986,064.00	\$0.00		
			0.00%	0.00%	0.00%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$260,895.00	\$0.00		
			0.00%	0.00%	0.00%
	Description of other compensation	Stipends/OT	n/a		
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$2,263,743.00	\$0.00		
			0.00%	0.00%	0.00%
4	Health/Welfare Plans	\$2,055,760.00	\$4,275.00	\$0.00	
			0.21%		
5	Total Compensation - Add Items 1 through 4 to equal 5	\$22,566,462.00	\$4,275.00	\$0.00	\$0.00
			0.02%	0.00%	0.00%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00			
7	Total Number of Represented Employees (Use FTEs if appropriate)	254.81	254.81		
8	Total Compensation <u>Average</u> Cost per Employee	88,561.92	16.78		0.00
			0.02%	0.00%	0.00%

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **Center Unified School District**

Name of Bargaining Unit: **Classified School Employees Association**

Certificated, Classified, Other: **Certificated**

The proposed agreement covers the period beginning: **July 1, 2009** and ending: **June 30, 2010**
(date) (date)

The Governing Board will act upon the agreement on: **October 21, 2009**
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10)

A. Proposed Change in Compensation

Compensation		Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 09/10	FY 09/10	FY 10/11	FY 11/12
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$5,952,501.00	\$0.00		
			0.00%	0.00%	0.00%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$74,000.00	\$0.00		
			0.00%	0.00%	0.00%
	Description of other compensation	Over time	n/a		
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$1,394,185.00	\$0.00		
			0.00%	0.00%	0.00%
4	Health/Welfare Plans	\$964,247.00	\$2,995.00	\$0.00	
			0.31%		
5	Total Compensation - Add Items 1 through 4 to equal 5	\$8,384,933.00	\$2,995.00	\$0.00	\$0.00
			0.04%	0.00%	0.00%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00			
7	Total Number of Represented Employees (Use FTEs if appropriate)	177.57	177.57		
8	Total Compensation <u>Average</u> Cost per Employee	47,220.44	16.87		0.00
			0.04%	0.00%	0.00%

- 9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

0% for fiscal year 2009/10

- 10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

No.

- 11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

This settlement addressed health & welfare benefits. The medical plans co-pay's for office visits was increased from \$15 to \$20. Perscription co-pay's increased at the same rate. The vision plan was changed from Superior Vision to Vision Service Plan (VSP). The District continues to pay the premium for most employees. The monthly premium for Delta Dental went down 3.36%. The savings was passed to the employee.

- 12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes ☒ No ☐

If yes, please describe the cap amount.

Kaiser Single Party - District Pays 94%; WHA Single Party - District pays 100%

Kaiser 2-Party - District pays 64% and WHA 2-Party - District pays 65%

Kaiser Family - District pays 64% and WHA Family - District pays 65%

- B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing rations, etc.)

None.

- C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

D . What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None.

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

G. Source of Funding for Proposed Agreement
1. Current Year

On-going revenue limit and categorical program funding.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (I.e., what will all the district to afford this contract)?

On-going revenue limit and categorical program funding.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2009/10	2010/11	2011/12
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$37,486,349	\$35,696,884	\$35,857,390
b.	State Standard Minimum Reserve Percentage for this District :	3%	3%	3%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$1,124,590	\$1,070,907	\$1,075,722

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,124,591	\$1,070,907	\$1,076,722
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$290,661	\$241,345	-\$257,190
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	\$992,185	\$992,185	\$992,185
g.	Total Available Reserves	\$2,407,437	\$2,304,437	\$1,811,717
h.	Reserve for Economic Uncertainties Percentage	6.4%	6.5%	5.1%

3. Do unrestricted reserves meet the state minimum reserve amount?

2009/10	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2010/11	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2011/12	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

I. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Center Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Certificated Bargaining unit, during the term of the agreement from July 1, 2009 to June 30, 2010.

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

Budget Adjustment Categories:

Revenues/Other Financing Sources

Expenditures/Other Financing Uses

Ending Balance Increase (Decrease)

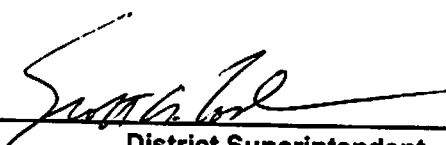
**Budget Adjustment
Increase (Decrease)**

0

7,270

(7,270)

N/A _____ (No budget revisions necessary)



District Superintendent
(Signature)

October 4, 2006
Date



Director of Fiscal Services
(Signature)

October 4, 2006
Date

J. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement..

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent
(Signature)

October 21, 2009
Date

Jeanne Bess
Contact Person

(916) 338-6302
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on October 21, 2009, took action to approve the proposed Agreement with the Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

October 21, 2009
Date

I. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

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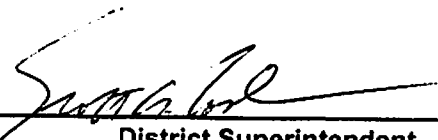
**Budget Adjustment
Increase (Decrease)**

0

7,270

(7,270)

N/A _____ (No budget revisions necessary)



District Superintendent
(Signature)

October 4, 2006
Date



Director of Fiscal Services
(Signature)

October 4, 2006
Date

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel/Instructional Services

Date: October 21, 2009

Action Item X

To: Board of Trustees

Information Item

From: George Tigner, Chief Admin. Officer

Attached Pages 6

Initials: G.T.

SUBJECT: Consultant Services Agreement with VSP Consulting Services

Please ratify the Consultant Services Agreement between VSP Consulting Services and Center Joint Unified School District beginning on July 22, 2009 and concluding on December 31, 2011.

RECOMMENDATION: Please ratify the Consultant Services Agreement with VSP Consulting Services.

CONSENT AGENDA

CONSULTANT SERVICES AGREEMENT

This Consultant Services Agreement ("Agreement") is entered into by and between **Vision Service Plan**, a California not-for-profit corporation ("VSP"), and Center Unified School District ("Client"), with regard to VSP's provision of certain human resources consulting services to, for, or on behalf of, Client, (the "Services"), on the following basis:

1. **The Services; Provision of Client's Data.** In consideration for, and subject to, the mutual undertakings set forth herein, VSP agrees to provide certain Services to Client, the scope of which Client has requested, as well as the time frames and deliverables VSP is anticipated to produce, and various other details of the Services to be provided hereunder are more particularly described in **Exhibit A** attached and incorporated herein. It is acknowledged and understood by the parties that the description of the Services set forth in Exhibit A, including the timeframes for performance and delivery, represent good faith estimates and assume that Client will take or provide whatever actions may be necessary on its own part to support and facilitate the provision of the Services.

The Services to be provided by VSP may require Client to deliver to VSP certain data, documents and/or other necessary information, all in a timely and in an accurate manner. VSP will have no obligation to test or otherwise verify the accuracy or completeness of any such data, documents or other information received, and VSP will not be responsible for any errors or omissions contained therein or for the modification and/or correction of such errors and/or omissions. VSP shall be fully protected in relying upon the accuracy and/or veracity of all data, documents and information supplied by Client, or by Client's agents, and shall have no responsibility or liability for any errors, delays or additional costs resulting from the receipt of incomplete, inaccurate or untimely information or data, or information or data provided in an unacceptable manner, format or media from Client or Client's agents.

2. **Term and Termination.** The [term OR initial term] of this Agreement will be as follows: contract term beginning on July 22, 2009 and concluding on December 31, 2011. This Agreement may be terminated by Client upon a material breach of the Agreement by VSP that is not cured within ten (10) business days following its receipt of written notice of such breach. This Agreement may also be terminated by VSP upon a material breach of the Agreement by Client, including without limitation, failure to pay any and all fees and expenses when due, which is not cured within ten (10) business days following its receipt of written notice of such breach.

3. **Fees and Expenses, Invoicing and Payment.** For and during the term(s) of this Agreement, Client will pay and deliver to VSP the retainer, fees and expenses as set forth on **Exhibit B** attached and incorporated herein ("Schedule of Fees and Expenses").

4. **Independent Contractor; Service Provider; Fiduciary Status.** Nothing in this Agreement is intended, or shall be construed, to give VSP discretionary authority or responsibility in the management of/over Client's business or operations. The relationship of VSP, including that of its directors, officers, and/or employees, to Client, including that to its directors, officers, and/or employees, is intended to and shall only be that of an independent contractor and service provider, and not that of employee, partner, joint venturer, agent, fiduciary and/or other similar relationship for any purpose whatsoever.

5. **Limited Warranty.** VSP warrants to Client that the Services performed under this Agreement will be performed in accordance with and limited to generally accepted industry standards. EXCEPT FOR THIS EXPRESS LIMITED WARRANTY, VSP MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, WITH RESPECT TO

THE SERVICES TO BE PROVIDED UNDER THIS AGREEMENT. ANY POTENTIAL WARRANTY CLAIMS SHALL BE MADE WITHIN ONE (1) YEAR FROM THE DATE THE ALLEGED FAULT OR ERROR WAS MADE OR SHALL BE FOREVER BARRED.

6. Limitation on Liability. VSP and Client agree that the potential liability of VSP to Client under this Agreement will be limited to direct losses actually suffered by Client, as the result of VSP's actual fraud or willful misconduct in the performance of the Services provided and for breach of the limited warranty set forth in this Agreement. The amount of such potential liability, however, shall not exceed the amount of the initial fee paid to VSP under this Agreement. VSP will not be responsible to Client for VSP's (i) failure to perform any Services other than those set forth in this Agreement, (ii) actions or inactions based on instructions or directions from Client, including its agents, and/or (iii) failure to provide the Services listed on Exhibit A primarily because of (a) any error or omission in and/or lack of timely submission of the data, documents and/or information provided by, or on behalf of, Client, and/or (b) any event of force majeure as set forth herein.

NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS AGREEMENT, IN NO EVENT WILL VSP BE LIABLE TO CLIENT, THE PLAN ADMINISTRATOR (IF APPLICABLE), TO THE PLAN (IF APPLICABLE) AND/OR TO ANY BENEFICIARY OF THE SERVICES HEREUNDER, FOR ANY INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES RELATING TO LOSS OF PROFITS, INCOME, GOODWILL OR DATA) ARISING OUT OF ANY PERFORMANCE OR NON-PERFORMANCE HEREUNDER WITHOUT REGARD TO LEGAL THEORY OF/FOR SUCH DAMAGES, WHETHER SUCH DAMAGES ARE BASED UPON BREACH OF CONTRACT, BREACH OF WARRANTY, INDEMNITY, NEGLIGENCE, GROSS NEGLIGENCE, STRICT LIABILITY OR OTHERWISE.

7. Indemnity Against Claims. Client agrees to indemnify and hold harmless VSP, including its affiliates and subsidiaries, as well as its/their directors, officers, employees, and agents, from and against any and all liabilities, damages, settlements, costs, and expenses (including reasonable attorneys' fees and expert witness fees) arising out of, or related to, any and all claims, lawsuits or proceedings of any kind and/or nature whatsoever made or brought against VSP, including its affiliates and subsidiaries, as well as its/their directors, officers, employees or agents, by any third party, including, but not limited to, any applicable Plan, Plan Administrator or third party beneficiary claiming rights hereunder, arising out of, or related to, VSP's Services provided or to be provided under this Agreement. VSP will promptly notify Client of receipt of any such claim, lawsuit and/or proceeding. Client may, at its expense, assume and control the defense and settlement of any such claim, lawsuit or proceeding, in which case VSP will reasonably cooperate with such defense and settlement and have no further liability in connection with such claim, lawsuit and/or proceeding.

8. Dispute Resolution: Arbitration. In the event of a claimed breach of this Agreement, or a dispute as to the meaning of this Agreement, or any of its terms which the parties cannot resolve by themselves amicably through direct discussions, the parties agree to submit any such dispute to resolution as set forth herein. The parties shall endeavor to resolve the dispute through the use of non-binding mediation, to which each party shall bear its own costs and shall be responsible to share equally (1/2) in the cost of the mediator. If within ninety (90) days after one party notifies the other in writing of the existence of a claimed dispute and the relief requested which it desires to be resolved by mediation, and the dispute is not resolved through such mediation, then the dispute shall be resolved by final and binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA").

Within ten (10) business days after the failure to agree to an acceptable resolution through mediation, either party may submit the dispute to arbitration and within fourteen (14) business days thereafter, the parties will cooperate with one another to select one independent arbitrator. In the absence of agreement on an arbitrator, the arbitrator shall be selected through the rules and procedures of the governing alternative dispute resolution association referenced above. A hearing by the arbitrator shall be held within sixty (60) business days of the arbitrator's appointment, and a decision and resolution must be reached within sixty (60) days of the arbitration hearing. No discovery will be permitted in connection with the arbitration unless it is expressly authorized by the arbitrator upon a showing of substantial need by the party seeking discovery.

Judgment upon the arbitration award may be entered in any court having jurisdiction. All mediation or arbitration hearings shall be held in Sacramento County, California, and all aspects and information of the mediation and/or arbitration shall be treated as confidential for all purposes. Each party shall bear its own cost of presenting its case in arbitration, including one-half (1/2) the cost(s) of the arbitrator. In the event of arbitration, or litigation to enforce the terms of this Agreement, or any arbitration award, the prevailing party will be entitled to recover its reasonable attorney's fees, expert witness fees and related arbitration and/or court costs and expenses.

The arbitrator shall have no authority to award damages inconsistent with the terms of this Agreement and the parties expressly waive their right to obtain such damages in arbitration or in any other forum. The reasoned decision(s) of the arbitrator shall be in writing and will be final and binding on the parties.

9. Force Majeure. Notwithstanding the foregoing, a party's failure to perform any of its obligations under this Agreement, other than any obligation for the payment of money, shall be excused if and to the extent, and only for so long as, such failure arises out of (a) causes beyond the reasonable control and without the fault and/or negligence of the non-performing party, including, but not restricted to, failure of internet or communication lines, telephone or other interconnect problems, errors, configuration problems or incompatibility of computer hardware or software; voluntary shutdown of the server to address computer viruses or other similar problems; and/or severe weather, earthquakes, labor disputes, fire, flood, explosion, act of God, terrorist acts, war, insurrection, riot, government regulation or act, vandalism, strike, quarantine or failure of transmission or power supply.

10. Confidentiality. Both VSP and Client recognize that in, and during, the course and scope of this Agreement, information will be exchanged between them consisting of confidential, proprietary or trade secret information ("Confidential Information"). Each party shall treat the other party's Confidential Information as and to the extent it would treat its own confidential, proprietary and/or trade secret information. Except as otherwise provided in this paragraph, each party agrees not to disclose the other party's Confidential Information to any third party, except its own respective employees who have a need to know such information, which employees will be advised of the existence of this Agreement, and instructed to maintain the confidentiality of the Confidential Information in the same manner as they would the confidential, proprietary and/or trade secret information of their own company.

IT IS UNDERSTOOD THAT THE FOREGOING OBLIGATIONS OF CONFIDENTIALITY DO NOT APPLY TO (A) INFORMATION ALREADY LAWFULLY KNOWN TO THE RECIPIENT PRIOR TO THE DATE OF THIS AGREEMENT AND WHICH IS NOT KNOWN BY THE RECIPIENT TO BE SUBJECT TO ANY NON-DISCLOSURE COVENANTS, (B) INFORMATION PUBLICLY AVAILABLE OR WHICH BECOMES PUBLICLY AVAILABLE WITHOUT A BREACH OF THIS OR ANY OTHER AGREEMENT BY THE RECIPIENT (INCLUDING ITS DIRECTORS, OFFICERS, EMPLOYEES, AGENTS OR ADVISORS), (C) INFORMATION RIGHTFULLY RECEIVED FROM A THIRD PARTY WHO IS NOT KNOWN BY THE RECIPIENT TO BE BOUND BY ANY NON-DISCLOSURE COVENANTS WITH THE DISCLOSER OR ANOTHER PARTY, WITH RESPECT TO THE CONFIDENTIAL INFORMATION, (D) INFORMATION

INDEPENDENTLY DEVELOPED BY THE RECIPIENT PRIOR TO RECEIPT OF SUCH CONFIDENTIAL INFORMATION OR (E) ANY CONFIDENTIAL INFORMATION REQUIRED TO BE DISCLOSED BY LAW, LEGAL PROCESS OR REGULATORY AUTHORITY HAVING JURISDICTION OVER THE DISCLOSING PARTY. IN ADDITION, VSP RESERVES THE RIGHT TO USE NON-CONFIDENTIAL CLIENT INFORMATION FOR PRESS RELEASES AND MARKETING MATERIALS.

11. VSP's Proprietary Rights; Work Product. Client acknowledges and agrees that all proprietary rights (including, but not limited to, trade secrets, copyrights, trademarks, service marks, trade names, specifications, data base structures, techniques, know-how, methods, procedures and documentation) in, or relating to, the Services or other products created, generated and/or used by VSP to perform the Services, including all additions, improvements and/or modifications made thereto in/during the course of VSP performing the Services, hereunder and hereafter ("Proprietary Information"), are and will remain proprietary in nature and belong exclusively to VSP. The work product VSP delivers to Client in connection with this engagement is intended for Client's Limited internal use only and as specified by VSP. Client will retain ownership of only such information that is specific to Client's employees or business which may be used for limited internal purposes within its organization.

12. Complete Agreement; Governing Law; Compliance with Laws; No Assignment; Amendment. This writing contains the entire agreement of the parties with respect to the matters dealt with herein, and supersedes and replaces any and all previous agreements, negotiations and communications between the parties with respect to the matters dealt with herein, and there are no promises, understandings and/or agreements of any kind pertaining to this Agreement other than that/those stated herein. This Agreement will be construed and enforced in accordance with the laws of the State of California. The parties agree to comply with all provisions of law applicable to this Agreement and the Services to be performed hereunder and with all applicable rules, regulations, orders, and directives of all governmental bodies having jurisdiction. Client may not voluntarily or involuntarily assign its rights or delegate its duties under this Agreement to any third party or other person without the prior written consent of VSP. This Agreement may be amended only by a writing signed by the parties hereto.

13. Post-Termination Provisions. Paragraphs 3, 5, 6, 7, 8, 10, 11 and 12 shall survive termination of this Agreement.

DATED: July 22, 2009.

CLIENT:

Center Unified School District

By: [Signature]

Its: _____

VSP:

Vision Service Plan,
a California not-for-profit corporation

By: [Signature]

Its: _____

Exhibit A

Scope of Services

This Exhibit A to the Master Client Agreement between Center Unified School District. and Vision Service Plan dated as of the 22nd day of July, 2009 between the parties.

Assignment: Consultant

Rate & Terms See Exhibit B

Billing Information: VSP

Attention: Shauna Harrington – MS 113

Street Address: 3333 Quality Drive

City, State, Zip: Rancho Cordova, CA 95670

Telephone: (916) 851-5057

Fax: (916) 858-5388

PROJECT SCOPE AND APPROACH

To facilitate a Leadership Meeting to identify opportunities for Center Unified School District's future leadership development plan.

Phase 1: (June 12, 2009-July 22, 2009)

1. Identify the business needs. (completed)
2. Facilitate Leadership Meeting. (July 22nd)

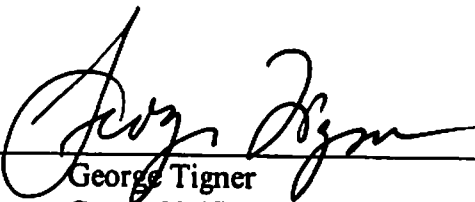
Phase 2: (July 22, 2009-TBD)

3. Develop leadership development plan.
4. Training Program delivery.

Date:

Date:

7/22/09


George Tigner
Center Unified School District

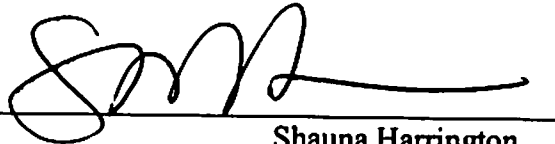

Shauna Harrington
Vision Service Plan

Exhibit B

Schedule of Fees and Expenses

In consideration of the Services to be provided pursuant to this Agreement, Client shall pay to VSP the following fixed fee (payable in advance on submission of this Agreement) as follows:

VSP will invoice Client for all fees, and costs and expenses due and payable by Client. Client shall pay all invoiced amounts within fifteen (15) days of the receipt by Client of VSP's invoice. Any amount not paid by Client when due shall bear interest at the rate of one percent (1%) per month or the highest permissible rate under applicable law, whichever is less, until paid in full. In the event of non-payment, Client shall timely reimburse VSP for any and all costs of collection."

Phase 1

Description of Service Provided	Date Provided	Time	Standard Cost	Discount	Charges
Initial Meeting/Needs Assessment	6/12/09	1 hour		100%	n/c
Pre-Planning Meeting	7/1/09	1 hour		100%	n/c
Leadership Meeting (onsite VSP)	7/22/09				
o Facilities Day Use Cost			\$200.00 all day	100%	n/c
o Facilitation		2.5 hours	\$400.00 per hour	40% \$240.00 per hour	\$600.00
Total Charges					\$600.00

Refreshments: Independent Vendor, Bon Appetite, will bill separately as previously discussed.

Phase 2

The following options have been discussed for Phase 2. Final prices subject to change based on results of Leadership Meeting and subsequent Leadership Development Program.

Training Program Delivery --four hour classroom time, up to 20 participants (non-customized):

- o Standard Cost \$3,500 (plus materials, if needed)
- o Discount \$40%
- o Your Cost \$2,100

Training Program Delivery (customized)--will vary in cost based on level of customization.

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Wilson C. Riles Middle School

Date: October 7, 2009

Action Item _____

To: Board of Trustees

Information Item X

From: Joyce Duplissee, Principal

Attached Pages 3

Principal's Initials: 

SUBJECT:

Wilson C. Riles Middle School will be sending forty GATE students, Nasrin Sadrian (teacher), and 2 chaperones on a field trip to Black Chasm Caverns and Sutter Gold Mine on October 14, 2009. The trip will be funded by the GATE budget.

CONSENT AGENDA

Reg # 975



Caverns Make Great Classrooms

Thank you for calling us!

YOUR RESERVATION IS BEING HELD FOR YOU AT:

022314

Black Chasm Caverns

SCHOOL: Wilson C. Riley School GRADE: 6, 7, & 8

CONTACT: Nancy Sabrian

ADDRESS: 4747 PFE Rd.

Roseville, CA 95747

PHONE #1: (916) 787-8100 PHONE #2 / FAX: 916-223-1267

DATE RESERVATION RECEIVED: 8-27-09 TOUR DATE: Oct 14 Wed

ARRIVAL TIME: 10:30

TOUR TIME(S): 10:40 / 11:00

**PAYMENT IS DUE ON ARRIVAL
IN ONE PAYMENT
(those paying individually will be at full price)**

ALL PRICES ARE PER PERSON		
These rates are offered by reservation only. If there is not a number in the "#" column, you did not reserve it.		
# <u>3</u>	\$ <u>9.95</u>	TOUR - Adult (9 th grade & up)
<i>1 free chaperone allowed for every 15 students*</i>		
# <u>40</u>	\$ <u>4.95</u>	TOUR - Student (preschool - 8 th)
#	\$	RAPPEL - (min: 12 years, 100#)⊕
#	\$	ZIP LINE - (min. 70# - max. 280#)⊕
#	\$	CLIMB WALL (min. 45# - max. 280#)⊕
# <u>0</u>	\$	GEMSTONE MINING + tax
# <u>0</u>	\$	GOLD PANNING + tax
#	\$	CRACK-YOUR-OWN GEODE + tax

Check out the FREE Lesson Plans on our website!

PLEASE NOTE:

- ✧ Please arrive at least 30 minutes before listed tour time to allow for check-in, etc. \$ 227.85
- ✧ CANCELLATIONS: As a courtesy to school groups, we do not require a deposit or prepayment and do not have a cancellation fee. We are making special arrangements to bring in extra guides to accommodate your group. If your group needs to cancel, please notify us as soon as possible so that we can cancel our arrangements on your behalf and try to fill that spot.
- ✧ Receipts are available at the time of payment only. We do not keep copies of receipts.
- * See expectations of and who is considered a chaperone on the enclosed paperwork.
- ⊕ **PARTICIPANTS OF THE RAPPEL & ZIP LINE MUST SIGN A WAIVER OF LIABILITY. See website for instructions.** Only available at Moaning Cavern.

Sierra Nevada Recreation Corporation: Moaning Cavern ✧ California Cavern ✧ Black Chasm Cavern
PO Box 78, Vallecito, CA 95251 ✧ phone 209-736-2708 ✧ fax 209-736-0330 ✧ www.cavernstours.com

- Mary Ann -



Reg # 976

Sutter Gold Mine

022315

THANK YOU FOR CALLING US!

*Your reservation is being held for you
with the following information:*

SCHOOL: Wilson C Riley School GRADE: 6, 7, & 8
CONTACT: Nancy SABRIAN
ADDRESS: 4747 PFE Rd.
Roseville, CA 95747
PHONE #1: (916) 787-8100 PHONE #2 / FAX: C - 916 - 223 - 1267
DATE RESERVATION RECEIVED: 8-27-09 TOUR DATE: Oct 14 Wed

ARRIVAL TIME(S): 12:45
TOUR TIME(S): 1:00 / 1:45

**PAYMENT IS DUE ON ARRIVAL
IN ONE PAYMENT**
(those paying individually will be at full price)

ALL PRICES ARE PER PERSON		
These rates are offered by reservation only. If there is not a number in the "#" column, you did not reserve it.		
# 3	\$ 10.50	TOUR - Adult (9 th grade & up)
1 free working chaperone allowed for every 15 students		
# 40	\$ 9.00	TOUR - Student (preschool - 8 th)*
# 0	\$ -	GEMSTONE MINING + 7.25% tax
# 0	\$ -	GOLD PANNING + 7.25% tax
#	\$	CRACK-YOUR-OWN GEODE + 7.25% tax

PLEASE NOTE:

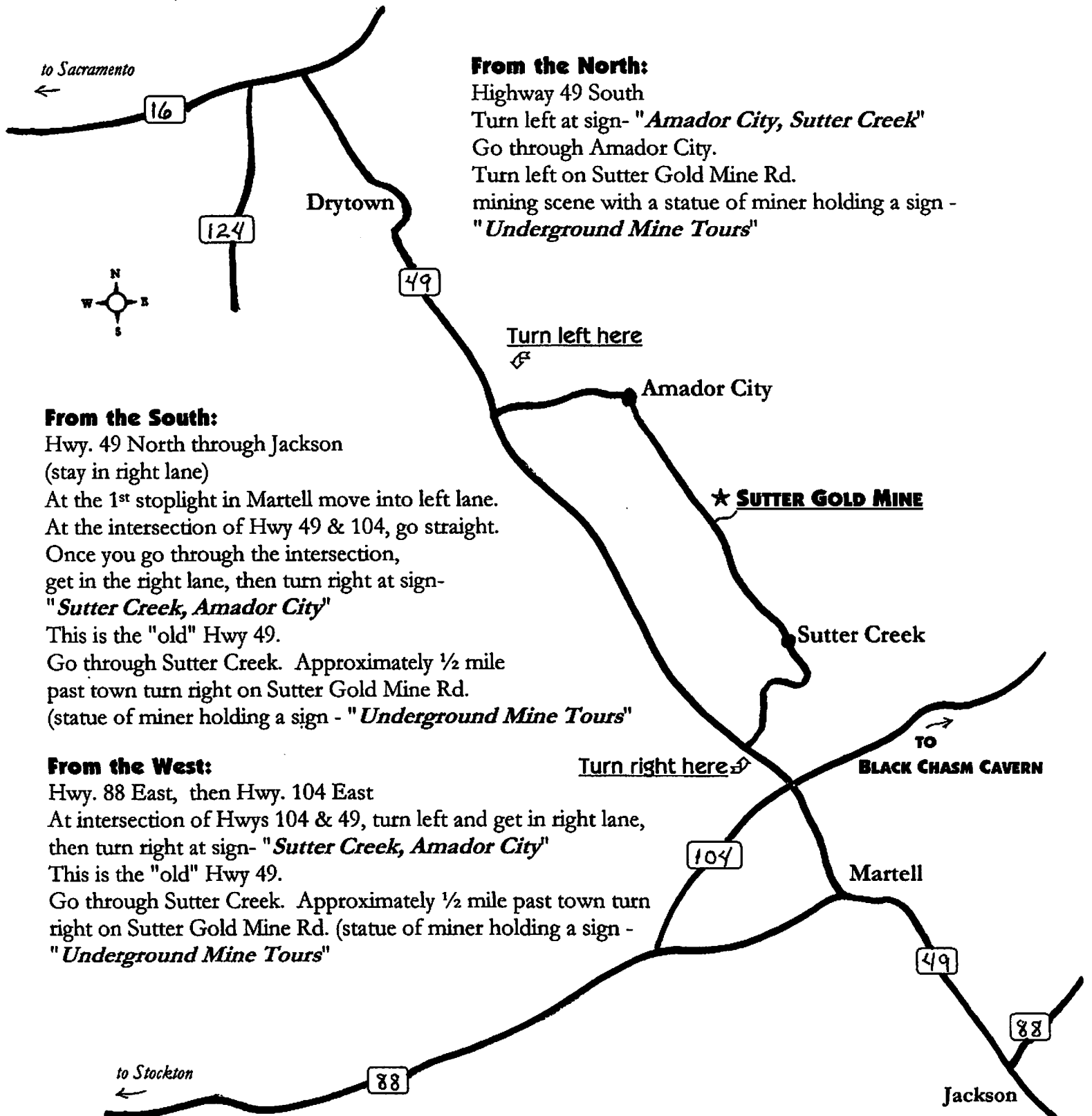
\$ 391.50

- ✧ Please arrive at least 30 minutes before listed tour time to allow for pre-tour safety meeting, etc.
- ✧ CANCELLATIONS: As a courtesy to school groups, we do not require a deposit or prepayment and do not have a cancellation fee. We are making special arrangements to bring in extra guides to accommodate your group. If your group needs to cancel, please notify us as soon as possible so that we can cancel our arrangements on your behalf and try to fill that spot.
- ✧ Receipts are available at the time of payment only. We do not keep copies of receipts.
- * Minimum age to take the tour is 4 years old. Exceptions may be made by prior arrangements.

Sierra Nevada Recreation Corporation

Boyden Cavern ✧ Moaning Cavern ✧ California Cavern ✧ Black Chasm Cavern ✧ Sutter Gold Mine
PO Box 78, Vallecito, CA 95251 ✧ phone 209-736-2708 ✧ fax 209-736-0330 ✧ www.cavernstours.com

DIRECTIONS TO Sutter Gold Mine



Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Wilson C. Riles Middle School

Date: October 21, 2009

Action Item X

To: Board of Trustees

Information Item

From: Joyce Duplissea, Principal

Attached Pages 2

Principal's Initials: JD

SUBJECT:

Wilson C. Riles Middle School will be sending ten students from the Reaching Resolution Program, Patty Spore (teacher/coordinator) and one other adult to the 2009 Youth Action Leadership Camp at Camp Jones Gulch in La Honda, California. Students and staff will be gone October 23-25, 2009. The students will be transported by private automobile. The trip will be funded by Title 1.

RECOMMENDATION:

Approval for students to attend Youth Action Leadership Camp.

CONSENT AGENDA

2009 Youth Action Leadership Camp

October 23-25, 2009 ♦ Camp Jones Gulch
Registration Form and Payment Due **October 9, 2009**

School/Organization: Wilson C. Riles Middle School

Phone: (916) 787-8100 Fax: (916) 723-4131 Email: pspore@centerusd-
K12.ca.us

Female Chaperone: Patricia Spore, Erma McBride
(Authorized by School, Age 21 or Older, Required if Sending Female Students)

Male Chaperone: Joe Campbell
(Authorized by School, Age 21 or Older, Required if Sending Male Students)

Student Name	Male or Female	Grade Level	Leadership Experience Level (Please Circle One)		
1. Luke Campbell	M	8	None	Some	Advanced
2. Kassia Siakov	F	8	None	Some	Advanced
3. Erica Douglas	F	8	None	Some	Advanced
4. Taylor Ebbitt	F	7	None	Some	Advanced
5. Ashley Philpott	F	7	None	Some	Advanced
6. David Caren	M	8	None	Some	Advanced
7. Sanae Rogers	F	8	None	Some	Advanced
8. Maddie Ferguson	F	8	None	Some	Advanced
9. Victoria Orsi	F	7	None	Some	Advanced
10. Cory Dixon	M	7	None	Some	Advanced

Camp Fee: \$150 per person (Groups registering 10 or more students are eligible to have 1 adult chaperone attend at no charge). Registration fees cover the costs of lodging, meals and materials, and are the same for adults and students. Registration is confirmed **ONLY** upon receipt of check or purchase order. Upon confirmation of your group's registration, you will receive a camp orientation and forms packet. Please make checks payable to the Center for Youth Citizenship. Refunds will be granted only if cancellation occurs before **October 9, 2009**.

Enclosed is my ☐ Check or ☒ Purchase Order for \$- 1500⁰⁰



Center for Youth Citizenship
P.O. Box 278327 ♦ Sacramento, CA 95827
Phone (916) 955-8655 ♦ Fax ~~(916) 228-2403~~ 242-87560
www.youthcitizenship.org ♦ cyc@youthcitizenship.org

K12 FAX



Wilson C. Riles Middle School

4747 PFE Road - Roseville, CA 95747

916-787-8100 - Fax: 916-773-4131

SUCCESS - The Only Option!

October 1, 2009

Dear Parents,

Your child has been selected to participate in the Reaching Resolution Program. This program is presented through the Sacramento County Office of Education. There is a time commitment that students need to fulfill if they are to participate.

October 23-25, students will attend the Youth Action Leadership Camp at Camp Jones Gulch in La Honda, California. Here students will receive training in areas such as conflict resolution, communication, team building, and more. Students will leave after school on Friday, October 23. It is about a 2 ½ hour drive to La Honda, which is just south of San Francisco. We will return on Sunday, October 25, around 4:00. The cost of the camp will be covered by the school. If you and your child decide to participate, we will be sending home a list of items they will need for the trip.

There are three evening trainings that students will attend. We will leave school around 3:00 and return at approximately 7:45. Dinner will be served at these trainings. (Pizza!) The trainings are held at Sacramento Office of Education (SCOE) which is on the old Mather Air Force Base. The dates for these trainings are: Wednesday, December 2, Wednesday, March 3, and Wednesday, April 21.

The culminating event will be an all day Community Showcase that students will attend at Sac. State on one Saturday in May. We do not have the exact date yet, but I will keep you informed as soon as I know.

Students who participate in the Reaching Resolution are expected to attend all of the above events. I know that sometimes life throws a curve and students may be ill or have to attend a life changing event such as a wedding or funeral. These are all valid and acceptable reasons for not being able to attend one of the events. I request, however, that if your child is involved in sports, church, or other activities that will prevent him or her from being able to fulfill the obligation of attending all events, please decline the invitation to participate so we are able to invite a student who wishes to participate and is able to attend all the events.

Thank you and I look forward to working with your child. Please return the second page of this letter to school no later than Tuesday, October 13, along with the permission slip.

Sincerely,

Patricia Spore
Reaching Resolution Coordinator

Joyce Duplissee
Principal

Steve Jackson
Vice Principal

Shelly Hoover
Vice Principal

Cheryl Williams
Counselor

Anne Lyons
Counselor

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: October 12, 2009

Action Item **X**

To: CUSD Board of Trustees

Information Item

From: Mike Jordan

Attached Pages **6**

Principal's Initials MAJ

SUBJECT:

Cathy Cummings, Center High School FBLA Adviser (Cell #276-6962), Shirley White, teacher, and Rose Mendoza, parent and CUSD classified employee are requesting approval to take approximately 12 members of the Future Business Leaders of America club to the 2009 California Leadership Development Institute – North on October 23-25, 2009. This conference will be held at the Marriott Hotel in Santa Clara, California. Participants will be leaving after school on Friday, October 23, 2009 and returning on Sunday, October 25, 2009 around 2:00 p.m. Cathy Cummings will be renting a van to help transport students, which will be paid for through Voc Ed (Carl Perkins).

Participants will not be determined until late September. Adviser and chaperone will be driving students in their own personal cars. All participants, adviser, and chaperone will be staying at the Marriott in Santa Clara for the duration of the conference. Students and chaperones may leave the site to eat at area restaurants. All workshops take place at the Marriott Hotel.

Funding for this trip will be provided through private payment, club fundraising, Vocational Education – Carl Perkins money, and approved Grant money.

The purpose of this conference is to participate in many workshops that highlight leadership, career preparation, personal development, FBLA history, college preparation, and networking with students from other chapters in the Northern section of California. Participants who attend all the workshops will receive a certificate of completion with honors. Students will attend several general sessions with key note speakers from area businesses. Advisers have an opportunity to network and discuss chapter, state, and national news.

Marriott Hotel Information:

Marriott Santa Clara
2700 Mission College Boulevard
Santa Clara, CA 95054
Phone: 408-988-1500

RECOMMENDATION:

Approve attendance at FBLA Leadership Conference.

CONSENT AGENDA

**2009 CALIFORNIA
FUTURE BUSINESS LEADERS OF AMERICA**

**Leadership Development
Institute-North**



***California FBLA—
Fuel Your Future***



Registration Guide

**Marriott Hotel, Santa Clara, California
October 23—25, 2009**



Service ♦ Education ♦ Progress

Robert Franklin
Central Section Director
Los Banos High School
1966 South 11th Street
Los Banos, CA 93635
209.826.6033
209.826.1575 FAX
rfranklin@losbanosusd.k12.ca.us

September, 2009

Dear FBLA Chapter Members:

California FBLA is pleased to invite all chapters in the Bay Section, Central Section, and Northern Section to the FBLA Leadership Development Institute (LDI) at the Marriott in Santa Clara, California.

At the Leadership Development Institute, you'll get to:

- Experience more than over 50 incredible leadership, career development, and officer and adviser training workshops
- Receive a certificate for attending all workshops and graduating with honors.
- Meet and get an inside track with professionals from the business community.
- Friday night interact with other chapter members during a fun and energizing activity where you will meet others from the northern half of California. This program will get your conference weekend off to a great start.
- And of course bring your blue jeans and dollars because an FBLA conference would not be complete without a March of Dimes Blue Jeans for Babies Dance.

Don't wait to get your FBLA chapter off to a great start!

- Early bird Registration for the conference is **DUE** by October 2, 2009.
- Hotel Reservation of \$110 (including taxes) per room must be **RECEIVED** by October 2, 2009.
- Code of Conduct and Medical Release forms will be turned in at the conference.
- Dues of **\$11 for all members** must be paid and will be checked for all members in attendance.

See you in Santa Clara!

CALIFORNIA HOST COMMITTEE (Leadership Teams of Bay, Central, and Northern Sections)

CONFERENCE AT A GLANCE!

Date: October 23-25, 2009

Due Dates: **October 12** is the **received** date for Regular Conference Registration. **October 2** is the **RECEIVED** date for Hotel Registration. **October 2** is the **RECEIVED** date for Early Bird Conference Registration.

Accommodations: Marriott, Santa Clara. (off of Highway 101 near Great America Amusement Park)

Registration: \$40 early bird registration per FBLA member, adviser, and chaperone which includes all conference functions including a full breakfast Sunday morning.

Add \$5 for registrations received after **October 2** (\$45) until **October 12**. Registration will not be accepted without this fee.

Those California chapters achieving *Outstanding Chapter* recognition last year will receive two complimentary registrations. *Chapter Excellence* chapters will receive one complimentary registration.

- **2008-09 Outstanding Chapter (Business Achievement Awards Recognition)**
Colusa, Homestead, Live Oak, Lynbrook, Maxwell, Monta Vista, Redwood, Sutter, Westmoor, and Williams
- **2008-09 Chapter Excellence (Business Achievement Awards Recognition)**
Madera South

Please mail *Conference Registration Form* (Form available on www.cafbla.org website) and check payable to **California FBLA** to:

Kiki Nakauchi, LDI-North Co-Chair
745 Claremont Drive
Morgan Hill, CA 95037

Hotel

Registration: Lodging arrangements are to be made directly with the Marriott Santa Clara by **October 2** to insure room availability. Please complete the *Housing Reservation Form*. Rates are \$110 all inclusive. All participants **MUST** stay on site for the conference. All chapters must have a school-approved chaperone staying on site as well. (Form available on www.cafbla.org website)

Reservations Department/Attention Bilal Chamsine
Marriott Santa Clara
2700 Mission College Boulevard
Santa Clara, CA 95054
Phone: (408) 988-1500
FAX: (408) 352-4353

Questions:

Kiki Nakauchi, Bay Section Director
Phone: (408) 779-9996 (Home)
Robert Franklin, Central Section Director
Phone: (209) 826-6033 (School)
Pam Stalley, Northern Section Director
Phone: (530) 473-5369 ext 328 (School)

Email: kikinakauchi@aol.com

Email: centraldirector@cafbla.org

Email: northerndirector@cafbla.org

AGENDA

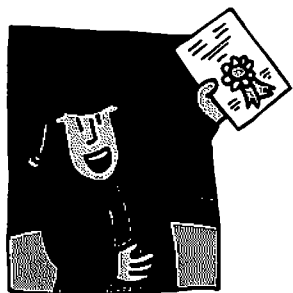
Friday, October 23, 2009	
6:00 pm-8:00 pm	CONFERENCE REGISTRATION
9:00 pm-10:30 pm	Fun and energizing activity TBD (in process)
11:00 pm-6:00 am	CURFEW (Everyone in Own Assigned Rooms)
Saturday, October 24, 2009	
7:30 am-9:00 am	CONFERENCE REGISTRATION
9:00 am-9:30 am	OFFICER WORKSHOPS
9:00 am-9:45 am	LEADERSHIP SESSION I
10:00 am-11:10 am	OPENING SESSION— Sheila B. Jordan VP Communication and Collaboration IT Cisco Systems, Inc.
11:15 am-12:00 pm	LEADERSHIP SESSION II and ADVISERS' MEETING
12:00 pm-1:20 pm	LUNCH (on your own)
1:30 pm-2:15 pm	LEADERSHIP SESSION III
2:25 pm-3:10 pm	LEADERSHIP SESSION IV
3:10 pm-3:25 pm	BREAK
3:25 pm-4:10 pm	LEADERSHIP SESSION V
4:20 pm-5:05 pm	LEADERSHIP SESSION VI
5:10 pm	Turn in conference evaluation forms to your adviser. You must attend six workshops to earn Honors.
5:30 pm	Advisers turn in your chapter members' evaluation forms to your Section President or Director
5:30 pm-8:30 pm	DINNER (on your own)
8:30 pm-11:00 pm	March of Dimes Blue Jeans for Babies Dance
11:30 pm-6:00 am	CURFEW (Everyone in Own Assigned Rooms)
Sunday, October 25, 2009	
9:00 am-10:30 am	CLOSING BREAKFAST SESSION— Paul Riddell, owner Riddell & Company, Inc. Graduation Ceremony

LEADERSHIP SESSION OVERVIEWS



More than 40 leadership sessions concentrating on personal development, inspiration, leadership, FBLA, and college and career preparation will be offered. Overview of some of the workshops:

- Leadership Compass: What Direction Are You?
- Negotiate!
- The Customer is Always Right . . . Not!
- Benefits of FBLA: How to Keeper Members Coming Back
- Walk the Walk and Talk the Talk
- Green is the New Black
- Dine 'N Shine: Your Ticket to a Successful Dinner Interview
- Technologically Advanced?
- FBLA 101
- Gift of Gab
- Lasting First Impressions
- All Access Pass to College!
- The Truth Behind the Lies
- PIG: Personality in Groups
- De-stress for Success
- Pic Your Future
- Operation: Cooperation
- Social Psychology: The Savior of YOUR FBLA Chapter
- It Takes Money to Make Money
- Social Dance Etiquette
- Auditory, Visual, or Kinesthetic?
- Want to be an Accountant?
- From Here to There and Around
- Success



GRADUATE WITH HONORS REQUIREMENTS

(Graduate with Honors evaluation forms due by 5:10 to your chapter adviser)

What do you have to do in order to graduate with honors from the FBLA Leadership Development Institute?

1. Participate in the six Leadership Breakout Sessions
2. Attend the Opening Session
3. Get your evaluation form stamped by the end of each Leadership Breakout Session that you are attending. Please make constructive comments. Any form incomplete will not meet the requirements.
4. Turn in your completed evaluation form to your adviser by 5:10 pm.
5. Have your adviser turn in all the evaluation forms from your chapter at one time to one of the Section Presidents or Directors by 5:30 pm Saturday evening. Advisers—Please place forms in alphabetical order in the envelope in which the evaluation forms were distributed during registration.

CONFERENCE DRESS CODE FOR MEMBERS, ADVISERS, AND GUESTS



The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Conference nametags are part of the dress code and must be worn at all times while participating in conference activities. The purpose of the FBLA Dress Code Policy is to describe in detail and spirit the professional and polished look of members and advisers. While the policy may not cover every fashion trend and detail, FBLA reserves the right to determine dress code eventualities and interpretations.

CONFERENCE ATTIRE:

- **Friday Evening Fun Activity:** Appropriate casual attire
- **Saturday Officer Workshops, all Leadership Workshops and Opening Session:** Professional business attire
- **Saturday Evening March of Dimes Dance:** Appropriate casual attire--\$2.00 to wear blue jeans
- **Sunday Breakfast Session:** Business casual attire

PROFESSIONAL ATTIRE:

Appropriate male attire.

- Business suit with collared dress shirt, and necktie; or a Sport coat, dress slacks, collared shirt, and necktie; or dress slacks, collared shirt, and necktie. Banded collared shirt may be worn only if sport coat or business suit is worn. Dress shoes and socks are required.

Appropriate female attire.

- Business suit; or a business pantsuit; or a skirt or dress slacks with blouse or sweater; or a business dress. Dress shoes are required.

BUSINESS CASUAL ATTIRE:

Appropriate male attire:

- Polo or collared shirt, casual slacks (e.g. Dockers; no denim or shorts), Leather loafers or dressy slip-ons (no athletic shoes, flip flops, or canvas shoes), patterned or solid-colored socks

Appropriate female attire:

- Polo or collared shirt or sweater, casual slacks (e.g. Dockers; no denim or shorts), or a skirt, sandals, slides, boots, flats, or mid-heel shoes (no athletic shoes, flip flops, or canvas shoes)

CASUAL ATTIRE may be worn for specified conference events. Cut-off jeans, spandex or Lycra garments, midriff tops, and bathing suits are not appropriate casual attire. Shoes and shirts must be worn at all times.

Fashion note: New fashion trends may be in style, but not necessarily appropriate conference attire. Use common sense and be conservative rather than cutting-edge. If you have any doubt about the appropriateness of your attire, find something else to wear. The best way to operate is to avoid walking the line. Be a professional.

Please note: Inappropriate attire for both men and women is described further in the complete dress code in the www.fbla-pbl.org website. Please follow accordingly.

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Wilson C. Riles Middle School

Date: October 7, 2009

Action Item X

To: Board of Trustees

Information Item _____

From: Joyce Duplissea, Principal

Attached Pages 5

Principal's Initials: JD

SUBJECT:

Wilson C. Riles Middle School requests permission to enter into a Professional Services Agreement with Dennis Loomis. The purpose of this agreement is to contract Mr. Loomis to present three performances of his magic show to the Wilson C. Riles Middle School on October 29, 2009.

The total cost of these workshops is \$925 and will be paid from Title I funds.

A copy of the PSA is attached.

RECOMMENDATION:

Approve the request for entering into a Professional Services Agreement with Dennis Loomis.

CONSENT AGENDA



Center Unified School District
8408 Watt Avenue
Antelope, California 95843

PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this _____ day of _____ by and between the Center Unified School District and the person(s) or firm described below, hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

Contractor Name: Dennis Loomis

Address: 621 Victoria Ct., Bay Point, CA 94565

Phone: (925) 586-4447

Taxpayer ID # [REDACTED]

Full description of services to be provided:

Dennis Loomis will present three performances of the Dennis Loomis Magic Show on Thursday, Oct. 29, 2009 at Wilson Riles Middle School.

Payment \$ 925.00 per total. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

Beginning Date of Service: 10/29/09

Frequency of Service: -3 Performances

Ending Date of Service: 10/29/09

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll - W-2 Generated (Requires completion of W-4 & I-9 in Personnel Dept.)

☒ Accounts Payable - 1099 Generated (Requires completion of W-9 on back of this form).

Total amount of this contract \$ 925.00

Budget # _____

Reason service cannot be provided by a District employee:

The nature of the service is to provide entertainment to students by way of a magic show performed by a trained magician.

Signature of CONTRACTOR: [Signature]

Date: 9-3-2009

Signature of District employee requesting service: [Signature]

Date: 9-11-2009

Signature of Accounting Supervisor: _____

Date: _____

Date Board of Trustees Approved (If over \$500.00): _____

Signature of Authorized Contracting Official: _____

Date: _____

*** CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE ***

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) DENNIS LOOMIS	
	Business name, if different from above	
	Check appropriate box: <input checked="" type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.) 621 Victoria Court	
City, state, and ZIP code Bay Point, CA 94565		
List account number(s) here (optional)		
Requester's name and address (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶ Dennis Loomis	Date ▶ 8-27-2009
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Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

PART I

	YES	NO
1. Has this category of worker already been classified an "employee" by the IRS? Refer to page 1 for individuals listed in IRS Publication SWR 40 and others identified during the IRS compliance studies in San Diego County.		✓
2. Is the individual working as an employee prescribed by the Education Code? Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.		✓
3. Is the individual already an employee of the district in another capacity?		✓
4. Has the individual performed substantially the same services for the district as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>		✓
5. Are there currently employees of the district doing substantially the same services as will be required of this individual?		✓
6. Does the district have the legal right to control the method of performance by this individual? <i>Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is <u>not necessary</u> that the district <u>exercise</u> this right or have the expertise required to do so. In many cases this would not be practical nor advisable.</i>		✓
7. Are the services, as being provided, an integral part of school operations? Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.		✓

If the answer to any of the above questions is "YES",

STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

PART II

	YES	NO
8. Must the required service be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval</i>		✓
9. Does the district have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.</i>		✓
10. Can this relationship be terminated without the consent of <u>both</u> parties?		

If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...

PART II - continued

	YES	NO
<p>11. Does the individual operate an <u>independent</u> trade or business that is available to the general public?</p> <p><i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i></p>	✓	
<p>12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.?</p> <p><i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i></p>	✓	

If either 11 or 12 are "NO", the individual is a district employee

STOP HERE

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
<p>13. Does the individual provide all materials and support services necessary for the performance of this service?</p> <p><i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i></p>	✓	
<p>14. Is this paid by the job or on a commission?</p>	✓	
<p>15. Does the individual bear the cost of any travel and business expenses incurred to perform this service?</p> <p><i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i></p>	✓	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

The Magical Artistry of Dennis Loomis

621 Victoria Court
Bay Point, CA 94565
Phone: 925-586-4447
E-Mail: deloomis@mindspring.com
Web Site: www.dennisloomis.com

INVOICE

Wednesday, August 26, 2009

**Barbara Blackwell, Office Assistant
Wilson C. Riles Middle School
4747 PFE Road
Roseville, CA 95747-9776**

For Three performances of the Dennis Loomis Magic show on Thursday, October 29, 2009, for the Wilson C. Riles Middle School.

Fee: \$925.00

Please make check payable to Dennis Loomis.

The Check can be given to Mr. Loomis at the show site, following the performance, or mailed to:

**Dennis Loomis
621 Victoria Court
Bay Point, CA 94565**

Dennis Loomis Taxpayer I.D. Number: 375-46-6040

**"Dennis Loomis does excellent magic."
DAVID COPPERFIELD**

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: October 21, 2009

Action Item X

To: Board of Trustees

Information Item

From: Craig Deason, Assist. Supt.

Attached Pages 8

Assist. Supt. Initials: CD

SUBJECT: Agreement between Child Development Centers and Center Unified School District

The district is requesting approval for a one year contract with Child Development Centers to provide day care for students at North Country, Arthur S. Dudley, and Cyril Spinelli Elementary Schools. The agreement is for July 1, 2009 through June 30, 2010.

RECOMMENDATION: That the Board of Trustees approve the one year agreement between Child Development Centers and Center Unified School District for day care services.

CONSENT AGENDA

**AGREEMENT FOR PARTICIPATION IN THE
CENTER UNIFIED SCHOOL DISTRICT'S
SCHOOL-AGE CHILD CARE SERVICES**

This agreement is entered into this first of July, 2009 by and between the Center Unified School District, (hereinafter referred to as the "District") and Child Development Centers, a California nonprofit corporation, (hereinafter referred to as the "Child Care Provider").

RECITALS

1.1 District is a local educational agency contracting with the state under agreements as described in General Child Care Funding Terms and Conditions.

1.2 Child Care Provider is a private agency, staffed, prepared, and capable of providing child care services as defined in Section 3 of this agreement.

1.3 District wishes to delegate operating responsibility to Child Care Provider for child care services authorized by contracts with the California Department of Education (hereinafter "State"), as the most cost-efficient means of providing these services at any of the following locations:

Bannon Creek School Age CDC
2775 Millcreek Drive
Sacramento, CA 95833

Arthur Dudley School Age CDC
8000 Aztec Way
Antelope, CA 95843

North Country School Age CDC
3901 Little Rock Drive
Antelope, CA 95843

Cyril Spinelli School Age CDC
3401 Scotland Drive
Antelope, CA 95843

TERM

2.1 This Agreement shall commence not earlier than July 1, 2009, and shall terminate, unless terminated earlier pursuant to the terms of this agreement, no later than June 30, 2010.

SERVICES TO BE PROVIDED BY CHILD CARE PROVIDER

3.1 Child Care Provider agrees to provide child care services as defined and outlined in the approved application, budget, and contracts between District and State. Services to be provided by Child Care Provider include, but are not limited to, academic support activities, creative arts activities, recreational activities, and daily interaction with parents as set forth in the District's application.

3.2 Child Care Provider agrees to provide adequate child days of certified enrollment (supported by at least 95% attendance) to earn a portion of the Maximum Reimbursable Amount (less District indirect charges) of the contract as described in Attachment A.

3.3 Child Care Provider further agrees to earn subsidized parent fees or interest income by serving an appropriate number of additional subsidized children and incurring additional reimbursable costs equivalent to the amount of subsidized parent fees collected and/or interest income.

3.4 Child Care Provider shall maintain participation in the Child Care Food Program throughout the term of this Agreement.

3.5 Child Care Provider shall be responsible for hiring qualified staff and for maintaining required ratios in accordance with licensing and State requirements.

3.6 Child Care Provider shall be responsible for seeing that all sites used pursuant to this Agreement shall meet all necessary licensing requirements.

ADMINISTRATION

4.1 Child Care Provider shall administer the program in accordance with the rules, regulations, and policies of District and State, including those stated in the "general assurances" form submitted with District's contracts with State and attached hereto.

4.2 All activities authorized by this agreement to be performed by Child Care Provider shall be performed within the approved program policies, the approved budget, the contract funding, the terms and conditions, and appropriate Child Development Division, California Department of Education Directives, in accordance with the applications and contracts between District and State attached hereto.

4.3 Child Care Provider shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.

4.4 Child Care Provider shall require that all Child Care Provider personnel who are authorized to sign checks be bonded in an amount which will cover the total amount under the control of the Child Care Provider at any one time. Child Care Provider shall provide to the District a certificate of insurance verifying the Child Care Provider fidelity bond coverage. Said certificate of insurance shall not be canceled without thirty days prior written notice to District.

REPORTS AND RECORDS

5.1 Child Care Provider shall maintain and provide to District records for program review, evaluations, audit, and/or other purposes. Records maintained or provided pursuant to this section shall be made available to the agents of State upon request of District or State. Such records shall be maintained for a minimum of five (5) years.

5.2 Child Care Provider agrees to submit to the District such reports as required by State directives or by the District.

5.3 Child Care Provider shall report all expenditures in accordance with California School District Accounting Manual Procedures.

5.4 Child Care provider shall provide an annual line-item budget by expenditure category for approval by State and District. All revenues and expenses shall be identified in separate accounts.

5.5 Child Care Provider will close its accounting and attendance records on the last day of each month for preparation of the required monthly statement. Monthly reports of enrollment, attendance, and expenditures shall be submitted to the District no later than the 16th day of each month.

5.6 Child Care Provider records shall be subject to the same audit and/or audit review requirements as imposed on District through its contracts with State. In any event, Child Care Provider shall provide to District an annual audit in accordance with State audit guidelines.

5.7 Child Care Provider shall be liable for any audit exception caused by or as a result of Child Care Provider's lack of performance as required by this Agreement.

5.8 Child Care Provider, in its discretion, may purchase necessary equipment or supplies to the extent such purchase may be reimbursed from State funds. Any unit of equipment purchased pursuant to this Agreement costing over \$7,500, and/or having a useful life expectancy of two years or more, shall have prior written authorization from District and State. Title to any equipment or supplies so purchased shall vest in Child Care Provider for the term of this Agreement. Insurance on all property purchased pursuant hereto shall be provided by Child Care Provider. Upon termination of this Agreement, title to all equipment and remaining supplies purchased pursuant hereto shall revert to District.

DISTRICT RESPONSIBILITIES

6.1 District shall monitor, evaluate, and provide technical assistance to Child Care Provider regarding the conduct of activities delegated or required under this Agreement.

6.2 District shall compensate Child Care Provider monthly, based upon units of enrollment and attendance. Such compensation by the District to Child Care Provider shall be made only upon receipt of records certifying units of enrollment and attendance.

6.3 District agrees to reimburse Child Care Provider for authorized expenditures subject to receipt of funds from State.

6.4 District shall compensate Child Care Provider for travel and per diem expenses necessitated by this Agreement. Such travel and per diem expenses will be reimbursed only at rates not exceeding those amounts paid to the majority of the State Department of Education's represented employees computed in accordance with Department of Personnel Administration Regulations, Title 2 California Code of Regulations, Subchapter 1.

6.5 District agrees that it is solely responsible to the State for fulfillment of its contracts with the State and for compliance with all terms and conditions contained within, or attached to, the contracts for the current fiscal year.

INDEMNIFICATION

7.1 Child Care Provider shall indemnify, defend, and save harmless the State of California, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, or any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by the Child Care provider in the performance of this Agreement.

7.2 Child Care Provider shall agree to indemnify, defend, and save harmless the District, its officers, agents, and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of the subcontract, and from any and all claims and losses occurring or resulting to any person, firm, or corporation that may be injured or damaged by Child Care Provider in the performance of this Agreement.

7.3 Child Care provider will hold District harmless for any contract obligations entered into that cannot be met due to the non-receipt of funds.

INSURANCE

8.1 Child Care Provider shall provide and maintain fidelity bond coverage as evidenced by a certificate of insurance as described under section 4.4.

8.2 Child Care Provider shall provide and shall maintain in force during the term of this contract, comprehensive bodily injury and property damage liability insurance with a combined single limit of \$1,000,000. Child Care Provider's policy or policies of liability insurance obtained pursuant to this Agreement shall name District and State as additional insureds under the terms of such policy or policies. No such policy may be canceled without 30 days prior written notice to the District.

8.3 Child Care Provider shall provide workers' compensation insurance, unemployment insurance, and disability insurance for all of its employees, as required by law.

8.4 Certificates for all types of insurance required under this Agreement shall be furnished to District within two weeks of the commencement date of this Agreement. All certificates provided pursuant to this section shall indicate the name of the carrier, the policy number, and the expiration date.

TERMINATION

9.1 District may terminate this Agreement and be relieved of the payment of any consideration to the Child Care Provider upon failure by Child Care Provider to perform any of the terms of this Agreement including, but not limited to:

- a. Failure, for any reason, of Child Care Provider to fulfill in a timely and proper manner its obligations under this contract, including compliance with the approved program and attached conditions, and such statutes, executive orders, and State directives as may become generally applicable at any time;
- b. Submission by Child Care Provider to District of reports, accountings, records, or audits which are incorrect or incomplete in any material respect;
- c. Ineffective or improper use of funds provided under this contract.

9.2 In the event that this Agreement is terminated in whole or in part by District for any reason pursuant to section 9.1, 30 days written notice shall be provided to Child Care Provider.

9.3 Notwithstanding any other provision of this Agreement, District shall be authorized to terminate this Agreement without prior notice, written or oral, should the California Department of Education terminate its contract with District or District, in its discretion, determine that an emergency condition exists.

9.4 Child Care Provider may terminate this Agreement by giving 90 days prior written notice to District, signifying the effective date thereof.

9.5 In the event that District is required to assign or transfer this contract pursuant to any section of this Agreement, District may require Child Care provider to insure that adequate arrangements have been made for the transfer of the delegated activities to another contractor or to District.

9.6 In the event of any termination, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by Child Care Provider under this contract shall be disposed of according to District and State directives.

9.7 In the event of termination pursuant to the terms of this Agreement, Child Care Provider shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of this Agreement.

9.8 Notwithstanding section 9.7 above, Child Care Provider shall not be relieved of liability to the District for damages sustained by District by virtue of any breach of the contract by Child Care Provider, and District may withhold any such reimbursement to Child Care Provider for the purpose of offset until such time as the exact amount of damages due to District from Child Care Provider is agreed upon or otherwise determined.

9.9 Upon termination of this Agreement for any reason, consideration paid to Child Care Provider, as provided in this Agreement, shall be full compensation for all of Child Care Provider's expenses incurred in the performance of this agreement.

NONDISCRIMINATION

10.1 During the performance of this Agreement, the District, Child Care Provider, and its subcontractors shall not deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age, or sex.

10.2 Child Care Provider and District shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State agency to implement such article.

10.3 Child Care Provider or District shall permit access by representatives of the Department of Fair Employment and Housing and the awarding State agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause.

10.4 District, Child Care Provider, and their subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

10.5 Child Care Provider shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

GENERAL CONDITIONS

11.1 Child Care Provider, and the agents and employees of Child Care Provider, in the performance of this Agreement, are acting in an independent capacity and not as officers, employees, or agents of the State of California.

11.2 Child Care Provider, its agents and employees, in the performance of this Agreement, are acting in an independent capacity and not as agents or employees of District.

11.3 Child Care Provider, by signing this Agreement, swears under penalty of perjury that no more than one final unappealable finding of contempt of court has been issued by a federal court against Child Care Provider within the last two years because of failure to comply with an order of the National Labor Relations Board.

11.4 Pursuant to sections 11.1 and 11.2, the status of the Child Care Provider under this Agreement shall be, at all times during the term of this Agreement, that of an independent contractor and at no time shall Child Care Provider (or agents and/or employees of Child Care Provider) represent itself to be, officers, employees, or agents of the District or of the State of California.

11.5 No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by Child Care Provider and District excepting a change in reimbursement rate due to a COLA. No oral understanding or agreement not incorporated into this Agreement shall be binding on either party. Amendments to this Agreement may be subject to the approval of the State Department of Education.

11.6 In the event that a dispute arises over the terms, language, or interpretation of this Agreement, and such dispute is submitted to a court of competent jurisdiction, the prevailing party shall be entitled to recover reasonable attorneys' fees in addition to any other relief awarded by the court.

11.7 The rights and remedies granted in this Agreement in the event of default are cumulative and the exercise of those rights and remedies shall be without prejudice to the enforcement of any other violation or breach of this Agreement, and forbearance to enforce one or more of the provisions of this agreement should not be construed to be a waiver of that default or breach.

11.8 If any part of this Agreement is declared invalid for any reason, such declaration shall not affect the validity of the remainder of this Agreement. All other parts of the Agreement shall remain in effect as if the Agreement had been executed without the invalid part. Both parties hereby declare that they intend and desire that the remaining parts of the Agreement continue to be effective without any part or parts that have been declared invalid.

11.9 The captions of the sections of this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.

11.10 This Agreement is not assignable by Child Care Provider, either in whole or in part, without prior written consent of the District and the State.

11.11 This Agreement is the complete and exclusive statement of the mutual understanding of the parties and that the subcontract supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of the subcontract.

11.12 Time is the essence of this Agreement.

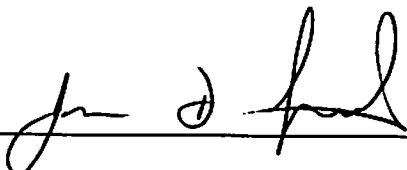
IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

DISTRICT

By _____

Title _____

CHILD CARE PROVIDER

By  _____

Title MANAGER

CENTER UNIFIED SCHOOL DISTRICT CHILD CARE AGREEMENT

ATTACHMENT A

Name of Program	Term	*CDD Contract and Project Number	**MRA	Start Up Funds	Days of Operation	\$/Child per ***CDE	***CDE Goal	Notes
General Child Care	7/1/09 to 6/30/10	34-7397-00-6	\$729,680	-0-	250	\$34.38	19,930.8	Indirect: \$27,322 Net: \$702,358
Any and all contracts or grants that are ancillary to the above contract for services, (e.g., Instructional Materials, School Age Resources, etc.), will be considered part of this Agreement and subject to its terms and conditions.								

*CDD - California Department of Education, Child Development Division

**MRA - Maximum Reimbursable Amount

***CDE - Child Days of Enrollment (Adjusted for Full Time Equivalent)

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Date: October 21, 2009

Action Item X

To: Board of Trustees

Information Item

From: Craig Deason, Assist. Supt.

Attached Pages

Assist.Supt. Initials: CD

SUBJECT: Disposal of Surplus Equipment

The Facilities & Operations Department would like to surplus and dispose of the following equipment that has become unusable and/or not repairable. The equipment will be offered for sale or disposal following your approval.

1. Great Dane Chariot #3 Riding Mower
2. Daihatsu - Hijet Cart

RECOMMENDATION: That the Board of Trustees approve the surplus and disposal or sale of the equipment.

CONSENT AGENDA

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: 10/07/09

Action Item

To: Board of Trustees

Information Item

From: Jeanne Bess

Attached Page 1

Principal's Initials: _____

SUBJECT:

**APPROVAL OF CENTER UNIFIED SCHOOL DISTRICT
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll Orders for July 2009 through September 2009.

RECOMMENDATION: That the CUSD Board of Trustees approve the District Payroll Orders for July through September 2009.

CONSENT AGENDA

DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2010					
--	--	--	--	--	--

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 1,070,100.82			\$ 1,070,100.82	228
AUG	\$ 2,584,327.54			\$ 2,584,327.54	567
SEPT	\$ 2,638,952.23			\$ 2,638,952.23	655
OCT				\$ -	
NOV				\$ -	
DEC				\$ -	
2-Jan				\$ -	
JAN				\$ -	
FEB				\$ -	
MARCH				\$ -	
APRIL				\$ -	
MAY				\$ -	
JUNE				\$ -	
JUNE DEFFERED				\$ -	
JULY DEFFERED				\$ -	
SPECIAL				\$ -	
SPECIAL				\$ -	
	\$ 6,293,380.59	\$ -	\$ -	\$ 6,293,380.59	1450

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: September 2009

To: Board of Trustees

From: Jeanne Bess

Action Item

Information Item

Attached Pages 84

SUBJECT: Supplemental Agenda – Commercial Warrant Registers
September 04,2009, \$512,932.71, September 11,2009, \$108,830.91
September 18,2009, \$128,061.19, September 25, 2009, \$2,393,729.04

The commercial warrant payments to vendors totals
\$ 3,143,553.85

RECOMMENDATION: That the CUSD Board of Trustees approve the
Supplemental Agenda – Vendor Warrants as
presented

CONSENT AGENDA

XV-18

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST

J5193 APY500 H.02.05 09/03/09 PAGE 0

Batch status: A All

From batch: 0014

To batch: 0015

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0014 0-BATCH
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
010254/00		PEARSON EDUCATION P.O. BOX 409496 ATLANTA, GA 30384					
388 PO-000319	09/04/2009	CANCEL		1 01-0037-0-4100-103-1110-1000-003-000 NN C		3,098.57	0.00
				TOTAL PAYMENT AMOUNT	0.00 *		0.00
				TOTAL FUND PAYMENT	0.00 **		0.00
				TOTAL BATCH PAYMENT	0.00 ***	0.00	0.00

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
011802/00	A-Z BUS SALES INC. DEPT 1135 LOS ANGELES, CA 90084-1135						
102 PO-000092	09/04/2009	DI60095	1	01-7230-0-4300-112-0000-3600-007-000	NN P	152.52	152.52
			TOTAL PAYMENT AMOUNT			152.52 *	152.52
021552/00	ABBOTT, MICHAEL [REDACTED]	[REDACTED]					
506 PO-000419	09/04/2009	8/23-8/31	1	01-0031-0-5801-106-0000-8300-007-000	NY F	351.63	351.63
			TOTAL PAYMENT AMOUNT			351.63 *	351.63
014067/00	ACCREDITING COMMISSION FOR SCHOOLS, WASC 533 AIRPORT BLVD., SUITE 200 BURLINGAME, CA 94010						
813 PO-000678	09/04/2009	294002	1	01-0000-0-5300-472-0000-2700-014-000	NN F	1,425.00	1,425.00
			TOTAL PAYMENT AMOUNT			1,425.00 *	1,425.00
015797/00	ACE SUPPLY HARDWARE NORTH 7115 WATT AVENUE, SUITE 100 NORTH HIGHLANDS, CA 95660						
52 PO-000068	09/04/2009	77756/2	1	01-8150-0-4300-106-0000-8110-007-000	NN P	13.59	13.59
			TOTAL PAYMENT AMOUNT			13.59 *	13.59
019294/00	AFFORDA-TEST 416 2ND STREET GALT, CA 95632	943259467					
796 PO-000660	09/04/2009	9760	1	01-7230-0-5800-112-0000-3600-007-000	NY F	1,800.00	1,800.00
			TOTAL PAYMENT AMOUNT			1,800.00 *	1,800.00

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 3
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
017572/00	AGUILAR, LUIS						
144 PO-000113	09/04/2009	8/23-8/31	1 01-0031-0-5801-106-0000-8300-007-000	NY F	124.64	234.42	
TOTAL PAYMENT AMOUNT				234.42 *		234.42	
015253/00	APPLIED BEHAVIOR CONSULTANTS						
	4540 HARLIN DRIVE						
	SACRAMENTO, CA 95826						
721 PO-000605	09/04/2009	24306	1 01-6500-0-5800-102-5750-1180-003-000	NN P	3,997.18	3,997.18	
TOTAL PAYMENT AMOUNT				3,997.18 *		3,997.18	
010400/00	AT&T						
	PAYMENT CENTER						
	SACRAMENTO, CA 95887						
323 PO-000261	09/04/2009	24813481008413	1 01-0000-0-5902-106-0000-8110-007-000	NN P	7.08	7.08	
TOTAL PAYMENT AMOUNT				7.08 *		7.08	
018533/00	ATKINSON ANDELSON LOYA RUUD						
	& ROMO						
	12800 CENTER COURT DRIVE						
	SUITE 300						
	CERRITOS, CA 90703						
814 PO-000675	09/04/2009	339637	1 01-0000-0-5804-105-0000-7200-005-000	NE P	20,158.84	20,158.84	
TOTAL PAYMENT AMOUNT				20,158.84 *		20,158.84	
019504/00	B & H PHOTO-VIDEO						
	420 NINTH AVENUE						
	NEW YORK, NY 10001						
175 PO-000146	09/14/2009	38031985	1 01-7220-0-4300-472-1110-1000-014-000	YN P	5,150.00	5,150.00	
175 PO-000146	09/04/2009	38488868	1 01-7220-0-4300-472-1110-1000-014-000	NN P	89.00	89.00	
175 PO-000146	09/04/2009	38462053	1 01-7220-0-4300-472-1110-1000-014-000	NN P	37.00	37.00	
175 PO-000146	09/04/2009	38253214	1 01-7220-0-4300-472-1110-1000-014-000	YN P	156.00	156.00	
175 PO-000146	09/04/2009	38103906	1 01-7220-0-4300-472-1110-1000-014-000	YN P	29.00	29.00	
175 PO-000146	09/04/2009	38179276	1 01-7220-0-4300-472-1110-1000-014-000	YN F	1,238.00	699.00	
TOTAL PAYMENT AMOUNT				6,160.00 *		6,160.00	
TOTAL USE TAX AMOUNT				527.98			

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 4
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
014343/00	BIFA MARK							
503 PO-000417	09/04/2009	8/23-8/31		1 01-0031-0-5801-106-0000-8300-007-000	NY F		1,986.26	1,289.31
TOTAL PAYMENT AMOUNT							1,289.31 *	1,289.31
019075/00	BRIGHT FUTURES THERAPY							
	303 JUMEL COURT							
	EL DORADO HILLS, CA	95762						
604 PO-000531	09/04/2009	1853		1 01-6500-0-5800-102-5750-1180-003-000	NN P		1,120.00	1,120.00
604 PO-000531	09/04/2009	1856		1 01-6500-0-5800-102-5750-1180-003-000	NN P		7,840.00	7,840.00
TOTAL PAYMENT AMOUNT							8,960.00 *	8,960.00
018196/00	BULBMAN SACRAMENTO							
	P.O. BOX 12280							
	RENO, NV	89510						
662 PO-000550	09/04/2009	27738201		1 01-0054-0-4300-371-1110-1000-012-000	NN F		87.85	88.32
TOTAL PAYMENT AMOUNT							88.32 *	88.32
018173/00	BURGER PHYSICAL THERAPY SERV.							
	PO BOX 1100							
	FOLSOM, CA	95763						
660 PO-000561	09/04/2009	STONE		1 01-6500-0-5800-102-5750-1180-003-000	NN P		200.00	200.00
660 PO-000561	09/04/2009	STADNYTSKA		1 01-6500-0-5800-102-5750-1180-003-000	NN P		600.00	600.00
TOTAL PAYMENT AMOUNT							800.00 *	800.00
013988/00	BUTTES/CENTER STATE PIPE							
	& SUPPLY							
	DEPARTMENT LA 21143							
	PASADENA, CA	91185-1143						
25 PO-000033	09/04/2009	S5269629.001		1 01-8150-0-4300-106-0000-8110-007-000	NN P		158.36	158.36
TOTAL PAYMENT AMOUNT							158.36 *	158.36

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 5
<< Open >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP								
019616/00	CENTER FOR YOUTH CITIZENSHIP P.O. BOX 269003 SACRAMENTO, CA 95826							
726 PO-000612	09/04/2009	1960		1	01-0054-0-5200-236-1110-1000-009-000	NN F	159.00	159.00
				TOTAL PAYMENT AMOUNT			159.00 *	159.00
011599/00	CHAMPIONSHIP PRODUCTIONS INC 2730 GRAHAM STREET AMES, IA 50010							
627 PO-000524	09/04/2009	702597		1	01-0000-0-4300-472-1801-1000-014-000	YN F	207.32	192.94
				TOTAL PAYMENT AMOUNT			192.94 *	192.94
				TOTAL USE TAX AMOUNT			16.88	
015699/00	CLARK SECURITY PRODUCTS P.O. BOX 31001-1195 PASADENA, CA 91110-1195							
28 PO-000036	09/04/2009	SA96238401		1	01-8150-0-4300-106-0000-8110-007-000	NN P	30.22	30.22
				TOTAL PAYMENT AMOUNT			30.22 *	30.22
016855/00	DEPARTMENT OF TOXIC SUBSTANCES CONTROL P.O. BOX 1288 SACRAMENTO, CA 95812-1288							
811 PO-000674	09/04/2009	EPA #CAD980815526		1	01-8150-0-5800-106-0000-8110-007-000	NN P	175.00	175.00
811 PO-000674	09/04/2009	EPA #CAL000261121		1	01-8150-0-5800-106-0000-8110-007-000	NN F	200.00	200.00
				TOTAL PAYMENT AMOUNT			375.00 *	375.00
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660							
778 PO-000654	09/04/2009	4119		1	01-0000-0-5800-472-0000-2700-014-000	NN F	72.32	72.32
820 PO-000693	09/04/2009	4127		1	01-4203-0-5800-103-4760-1000-003-000	NN F	38.06	38.06
				TOTAL PAYMENT AMOUNT			110.38 *	110.38

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018555/00	DOMINO EVENTS CAASFEP FALL PROF.DEVELOPMENT INSTITUTE 4308 F STREET SACRAMENTO, CA 95819						
800 PO-000676	09/04/2009	REG-K.SCHMEIDER, J.OFFER	1	01-3010-0-5200-240-1110-1000-011-000	NN F	1,070.00	1,070.00
		TOTAL PAYMENT AMOUNT		1,070.00 *			1,070.00
021610/00	EATON INTERPRETING SERVICES INC 8213 VILLA OAK DRIVE CITRUS HEIGHTS, CA 95610	200448077					
769 PO-000650	09/04/2009	11654,11653	1	01-0000-0-5800-103-0000-7200-003-000	NN P	230.00	230.00
		TOTAL PAYMENT AMOUNT		230.00 *			230.00
022167/00	ESPINOZA, ANGELA [REDACTED]						
776 PO-000652	09/04/2009	REIMB	1	01-0000-0-4300-240-0000-2700-011-000	NN F	125.00	125.00
		TOTAL PAYMENT AMOUNT		125.00 *			125.00
017656/00	EXTRON ELECTRONICS 1230 SOUTH LEWIS STREET ANAHEIM, CA 92805						
213 PO-000165	09/04/2009	1272775	1	01-0000-0-5600-472-0000-2700-014-000	NN F	225.00	210.45
		TOTAL PAYMENT AMOUNT		210.45 *			210.45
021804/00	FOOTHILL BOYS SOCCER MUSTANG CLASSIC SOCCER TOURNEY 5128 DIABLO DRIVE SACRAMENTO, CA 95842						
779 PO-000665	09/04/2009	VARSITY & JV REG FEE	1	01-0000-0-5800-472-1801-1000-014-000	NN F	800.00	800.00
		TOTAL PAYMENT AMOUNT		800.00 *			800.00

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 7
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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP					
020129/00	FREDRIC H. JONES & ASSOCIATES 103 QUARRY LANE SANTA CRUZ, CA 95060							
663 PO-000551	09/04/2009	16722		1	01-3010-0-4200-371-1110-1000-012-000	NN F	1,188.16	1,188.16
			TOTAL PAYMENT AMOUNT				1,188.16 *	1,188.16
019136/00	GEOGRAPHY WORK BOOK CO. 5626 EAST BELMONT FRESNO, CA 937272797							
540 PO-000450	09/04/2009	005-096608		1	01-0000-0-4300-472-1251-1000-014-000	NN F	65.57	65.31
			TOTAL PAYMENT AMOUNT				65.31 *	65.31
022347/00	GIVE SOMETHING BACK P.O. BOX 89-4135 LOS ANGELES, CA 90189-4135							
542 PO-000452	09/04/2009	1598697-0,1598697-1		1	01-0000-0-4300-472-1215-1000-014-000	NN F	2,084.03	2,058.03
753 PO-000631	09/04/2009	1604138-0		1	01-0000-0-4300-472-0000-2700-014-000	NN F	176.08	176.08
754 PO-000632	09/04/2009	1604139-0		1	01-0000-0-4300-472-0000-2700-014-000	NN F	97.81	97.81
758 PO-000636	09/04/2009	1604165-0		1	01-0000-0-4300-102-0000-3140-003-000	NN F	84.69	87.31
760 PO-000638	09/04/2009	1604173-0		1	01-0000-0-4300-103-0000-2110-003-000	NN F	13.78	13.78
669 PO-000644	09/04/2009	1604551-0		1	01-0000-0-4300-472-0000-2700-014-000	NN F	63.05	63.05
777 PO-000653	09/04/2009	1604549-0		2	01-0000-0-4300-240-0000-2700-011-000	NN F	76.40	76.40
777 PO-000653	09/04/2009	1604549-0		1	01-0000-0-4300-240-1110-1000-011-000	NN F	57.36	57.36
804 PO-000670	09/04/2009	1605075-0		1	01-0000-0-4300-475-3200-2700-015-000	NN F	22.27	22.27
			TOTAL PAYMENT AMOUNT				2,652.09 *	2,652.09
021234/00	GLASSDOCTOR 3300 AUBURN BLVD. #2 SACRAMENTO, CA 95821							
795 PO-000659	09/04/2009	2-8198		1	01-7230-0-5600-112-0000-3600-007-000	NN F	150.00	150.00
			TOTAL PAYMENT AMOUNT				150.00 *	150.00

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 8
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT	GOAL-FUNC-RES-DEP	T9MP		
017618/00	GOPHER SPORT NW5634 PO BOX 1450 MINNEAPOLIS, MN 55485-5634						
716 PO-000603	09/04/2009	7773811	1 01-0000-0-4300-371-0000-2700-012-000	NN P		319.05	286.23
TOTAL PAYMENT AMOUNT			286.23 *				286.23
017718/00	GUIDING HANDS INC. 4900 WINDPLAY DRIVE ELDORADO HILLS, CA 95762						
599 PO-000500	09/04/2009	D09214	1 01-6500-0-5800-102-5750-1180-003-000	NN P		1,522.35	1,522.35
599 PO-000500	09/04/2009	D09211	1 01-6500-0-5800-102-5750-1180-003-000	NN P		135.00	135.00
TOTAL PAYMENT AMOUNT			1,657.35 *				1,657.35
015636/00	HASTIE'S SAND AND GRAVEL 9350 JACKSON ROAD SACRAMENTO, CA 95826						
744 PO-000624	09/04/2009	93130	1 01-8150-0-4300-106-0000-8110-007-000	NN P		132.24	132.24
TOTAL PAYMENT AMOUNT			132.24 *				132.24
014431/00	HEAR SAY SPEECH AND LANGUAGE SERVICES 96 TALMONT CIRCLE ROSEVILLE, CA 95678						
722 PO-000606	09/04/2009	09-11146	1 01-6500-0-5800-102-5750-1180-003-000	NN P		340.00	340.00
TOTAL PAYMENT AMOUNT			340.00 *				340.00
010830/00	HOLT OF CALIFORNIA P.O. BOX X SACRAMENTO, CA 95813						
752 PO-000630	09/04/2009	SW050177285	1 01-8150-0-5800-106-0000-8110-007-000	NN P		211.12	211.12
752 PO-000630	09/04/2009	SW050176937	1 01-8150-0-5800-106-0000-8110-007-000	NN P		145.41	145.41
752 PO-000630	09/04/2009	SW050176938	1 01-8150-0-5800-106-0000-8110-007-000	NN P		69.00	69.00
TOTAL PAYMENT AMOUNT			425.53 *				425.53

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 9
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
021458/00		HUGHES HARDWOOD INC 11441 SUNRISE GOLD CIRCLE RANCHO CORDOVA, CA 95742					
38 PO-000055	09/04/2009	176929	1	01-8150-0-4300-106-0000-8110-007-000	NN P	435.00	435.00
			TOTAL PAYMENT AMOUNT			435.00 *	435.00
011341/00		HUNT & SONS INC P.O. BOX 277670 SACRAMENTO, CA 95827-7670					
93 PO-000084	09/04/2009	762640-762675	1	01-7230-0-4308-112-0000-3600-007-000	NN P	18,710.13	18,710.13
			TOTAL PAYMENT AMOUNT			18,710.13 *	18,710.13
022366/00		INDOOR ENVIRONMENTAL SERVICES 1512 SILICA AVENUE SACRAMENTO, CA 95815					
743 PO-000623	09/04/2009	129220	1	01-8150-0-5600-106-0000-8110-007-000	NN F	2,853.00	2,853.00
			TOTAL PAYMENT AMOUNT			2,853.00 *	2,853.00
018990/00		INTERSTATE BATTERY SYSTEM OF SACRAMENTO INC. 2081 D RENE AVENUE SACRAMENTO, CA 95838					
107 PO-000094	09/04/2009	802273	1	01-7230-0-4300-112-0000-3600-007-000	NN P	86.89	86.89
			TOTAL PAYMENT AMOUNT			86.89 *	86.89
014985/00		JAMES ROBERT					
809 PO-000673	09/04/2009	8/23-8/31	1	01-0031-0-5801-106-0000-8300-007-000	NY F	1,500.00	773.53
			TOTAL PAYMENT AMOUNT			773.53 *	773.53

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

J5193 APY500 H.02.05 09/03/09 PAGE 10
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010728/00	JOHNSTONE SUPPLY OF SACRAMENTO						
	P.O. BOX 13845						
	SACRAMENTO, CA 95853						
39 PO-000056	09/04/2009	27-S1562809	1 01-8150-0-4300-106-0000-8110-007-000 NN P			142.63	142.63
39 PO-000056	09/04/2009	27-S1562876	1 01-8150-0-4300-106-0000-8110-007-000 NN P			92.49	92.49
		TOTAL PAYMENT AMOUNT	235.12 *				235.12
019801/00	KIRKLAND, ROSINA						
787 PO-000656	09/04/2009	REIMB	1 01-6286-0-4300-103-4760-1000-003-000 NN F			94.62	94.62
		TOTAL PAYMENT AMOUNT	94.62 *				94.62
022406/00	MAXIM HEALTHCARE SERVICES INC	521590951					
	12558 COLLECTIONS CENTER DR.						
	CHICAGO, IL 60693						
505 PO-000424	09/04/2009	6621087-210	1 01-0000-0-5800-102-0000-3140-003-000 NN P			1,891.00	1,891.00
505 PO-000424	09/04/2009	6644104-210	1 01-0000-0-5800-102-0000-3140-003-000 NN P			1,860.00	1,860.00
		TOTAL PAYMENT AMOUNT	3,751.00 *				3,751.00
022172/00	MED TRANS MEDICAL/LEGAL						
	AMBULATORY TRANSPORTATION						
	AND INTERPRETING SERVICES						
	P.O. BOX 348046						
	SACRAMENTO, CA 95834-8046						
578 PO-000482	09/04/2009	610	1 01-6500-0-5800-102-5750-1180-003-000 NN P			6,600.00	6,600.00
		TOTAL PAYMENT AMOUNT	6,600.00 *				6,600.00
019059/00	MILLENNIUM TERMITE						
	9900 HORN ROAD,#5						
	SACRAMENTO, CA 95827						
164 PO-000125	09/04/2009	TR-71099,TR-72628	2 01-0000-0-5500-106-0000-8110-007-000 NN P			148.00	148.00
		TOTAL PAYMENT AMOUNT	148.00 *				148.00

81 CENTER UNIFIED SCHOOL DIST.
09-04-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049						
202 PO-000148	09/04/2009	48069585001	1 01-7230-0-4300-112-0000-3600-007-000	NN F	664.14	664.14	
227 PO-000189	09/04/2009	481287332001	1 01-0000-0-4300-234-1110-1000-008-000	NN P	669.15	669.15	
227 PO-000189	09/04/2009	481287333001-	1 01-0000-0-4300-234-1110-1000-008-000	NN F	8.35	8.35	
360 PO-000295	09/04/2009	482455574001	1 01-0000-0-4300-234-1110-1000-008-000	NN F	69.83	69.83	
605 PO-000503	09/04/2009	484735614001	1 01-6300-0-4300-240-1110-1000-011-000	NN F	47.53	47.53	
633 PO-000527	09/04/2009	484945838001	1 01-0000-0-4300-234-1110-1000-008-000	NN F	452.78	452.78	
675 PO-000568	09/04/2009	485443927001	1 01-0000-0-4300-105-0000-7200-005-000	NN P	161.82	161.82	
675 PO-000568	09/04/2009	485443928001	1 01-0000-0-4300-105-0000-7200-005-000	NN P	28.38	28.38	
675 PO-000568	09/04/2009	485482191001	1 01-0000-0-4300-105-0000-7200-005-000	NN F	29.34	28.47	
708 PO-000598	09/04/2009	485614814001	1 01-0000-0-4300-238-1110-1000-010-000	NN F	75.97	75.97	
TOTAL PAYMENT AMOUNT			2,206.42 *			2,206.42	
010254/00	PEARSON EDUCATION P.O. BOX 409496 ATLANTA, GA 30384						
CL-999153	09/04/2009	4018385790	01-7156-0-4100-103-1110-1000-003-000	NN	41,987.73	41,987.73	
CL-999153	09/04/2009	4018385787	01-7156-0-4100-103-1110-1000-003-000	NN	52,233.54	52,233.54	
CL-999153	09/04/2009	4018385959	01-7156-0-4100-103-1110-1000-003-000	NN	44,114.09	44,114.09	
CL-999154	09/04/2009	4018390977	01-7156-0-4100-103-1110-1000-003-000	NN	50,544.77	50,544.77	
CL-999154	09/04/2009	4018390891	01-7156-0-4100-103-1110-1000-003-000	NN	54,171.51	54,171.51	
TOTAL PAYMENT AMOUNT			243,051.64 *			243,051.64	
014069/00	PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
46 PO-000062	09/04/2009	6512718	1 01-8150-0-4300-106-0000-8110-007-000	NN P	402.38	402.38	
46 PO-000062	09/04/2009	6517051	1 01-8150-0-4300-106-0000-8110-007-000	NN P	50.30	50.30	
TOTAL PAYMENT AMOUNT			452.68 *			452.68	
020122/00	POLETE, BRANNON [REDACTED]						
504 PO-000418	09/06/2009	8/23-8/31	1 01-0031-0-5801-106-0000-8300-007-000	NY F	351.63	312.56	
TOTAL PAYMENT AMOUNT			312.56 *			312.56	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
021401/00	PRACTI-CAL INC	200704949					
	P.O. BOX 981000						
	WEST SACRAMENTO, CA 95798-100						
178 PO-000645	09/04/2009	13385	1 01-5640-0-5800-103-0000-3140-003-000 NN F			41.96	41.96
			TOTAL PAYMENT AMOUNT	41.96 *			41.96
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
	P.O. BOX 11210						
	SANTA ANA, CA 92711						
96 PO-000086	09/04/2009	11823-01	1 01-7230-0-5800-112-0000-3600-007-000 NN P			199.32	199.32
543 PO-000453	09/04/2009	11823-00	1 01-0000-0-5800-111-0000-8200-007-000 NN P			201.26	201.26
			TOTAL PAYMENT AMOUNT	400.58 *			400.58
014339/00	RED ROCK CANYON SCHOOL						
	747 EAST ST.GEORGE BOULEVARD						
	ST. GEORGE, UT 84770						
731 PO-000615	09/04/2009	156	1 01-6500-0-5800-102-5750-1180-003-000 NN P			2,750.00	2,750.00
			TOTAL PAYMENT AMOUNT	2,750.00 *			2,750.00
010627/00	RIVERVIEW INTERNATIONAL TRUCKS						
	P.O. BOX 716						
	ACCOUNTS RECEIVABLE						
	WEST SACRAMENTO, CA 95691						
109 PO-000096	09/04/2009	167411	1 01-7230-0-4300-112-0000-3600-007-000 NN P			282.45	282.45
			TOTAL PAYMENT AMOUNT	282.45 *			282.45
010266/00	SACRAMENTO COUNTY UTILITIES						
	PO BOX 1804						
	SACRAMENTO, CA 95812						
159 PO-000120	09/04/2009	5-878608	1 01-0000-0-5540-106-0000-8110-007-000 NN P			249.58	249.58
159 PO-000120	09/04/2009	5-6974207	1 01-0000-0-5540-106-0000-8110-007-000 NN P			1,783.17	1,783.17
159 PO-000120	09/04/2009	5-878546	1 01-0000-0-5540-106-0000-8110-007-000 NN P			509.58	509.58
			TOTAL PAYMENT AMOUNT	2,542.33 *			2,542.33

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
011179/00	SADLER & OXFORD 9 PINE STREET NEW YORK, NY 10005						
573 PO-000473	09/04/2009	112456	1 01-0037-0-4100-103-1110-1000-003-000 NN F			54.18	54.33
			TOTAL PAYMENT AMOUNT	54.33 *			54.33
018539/00	SCANTRON CORPORATION PO BOX 93038 CHICAGO, IL 60673-3038						
618 PO-000516	09/04/2009	6049815	1 01-0000-0-4300-472-1284-1000-014-000 NN F			559.96	557.12
			TOTAL PAYMENT AMOUNT	557.12 *			557.12
011576/00	SCHOLASTIC BOOK CLUB INC. P.O. BOX 7503 JEFFERSON CITY,, MO 651029960						
762 PO-000648	09/04/2009	M4202639	1 01-6500-0-4300-102-5770-1110-003-018 NN F			206.80	206.80
			TOTAL PAYMENT AMOUNT	206.80 *			206.80
010010/00	SIERRA SCHOOL 385 OXFORD VALLEY ROAD YARDLEY, PA 19067						
763 PO-000649	09/04/2009	5350-IN	1 01-6500-0-5800-102-5750-1180-003-000 NN P			1,294.96	1,294.96
763 PO-000649	09/04/2009	5371-IN	1 01-6500-0-5800-102-5750-1180-003-000 NN P			2,106.45	2,106.45
			TOTAL PAYMENT AMOUNT	3,401.41 *			3,401.41
010263/00	SMUD PO BOX 15555 SACRAMENTO, CA 95852-1555						
158 PO-000119	09/04/2009	7000000347	1 01-0000-0-5530-106-0000-8110-007-000 NN P			69,743.96	69,743.96
			TOTAL PAYMENT AMOUNT	69,743.96 *			69,743.96

81 CENTER UNIFIED SCHOOL DIST.
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BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018370/00	STANLEY CONVERGENT SECURITY SOLUTIONS DEPT CH 10651 PALATINE, IL 60055-0651						
166 PO-000127	09/04/2009	6571953	1	01-0000-0-5800-106-0000-8110-007-000	NN P	127.80	127.80
166 PO-000127	09/04/2009	6566802	1	01-0000-0-5800-106-0000-8110-007-000	NN P	67.89	67.89
TOTAL PAYMENT AMOUNT				195.69 *			195.69
020462/00	STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217	841248716					
659 PO-000549	09/04/2009	97217629	1	01-0054-0-4300-371-1110-1000-012-000	NN P	39.06	39.06
659 PO-000549	09/04/2009	97160276	1	01-0054-0-4300-371-1110-1000-012-000	NN P	66.64	66.64
659 PO-000549	09/04/2009	97051996	1	01-0054-0-4300-371-1110-1000-012-000	NN F	153.29	152.10
689 PO-000577	09/04/2009	97104711	1	01-6500-0-4300-102-5770-1120-003-021	NN F	385.73	392.25
691 PO-000579	09/04/2009	97104696	1	01-0054-0-4300-371-1110-1000-012-000	NN F	356.18	354.54
TOTAL PAYMENT AMOUNT				1,004.59 *			1,004.59
020371/00	SUMNER, SHERYL [REDACTED]						
749 PO-000646	09/04/2009	REIMB	1	01-6500-0-4300-102-5770-1120-003-026	NN F	40.72	40.72
TOTAL PAYMENT AMOUNT				40.72 *			40.72
020075/00	TATYANA SILCHUK MOSES SILCHUK [REDACTED]						
772 PO-000641	09/04/2009	JULY	1	01-6500-0-5800-102-5770-3600-003-000	NN P	175.56	175.56
TOTAL PAYMENT AMOUNT				175.56 *			175.56

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description				FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP	Liq Amt	Net Amount
018554/00	UNITED STATES TREASURY INTERNAL REVENUE SERVICE KANSAS CITY, MO 64999-0202							
833 PO-000691	09/04/2009	94-6002490		1 01-0000-0-5800-105-0000-7200-005-000 NN F			30,450.00	30,450.00
				TOTAL PAYMENT AMOUNT		30,450.00 *		30,450.00
015191/00	WACHOB, CYNTHIA [REDACTED]							
601 PO-000502	09/04/2009	AUG		1 01-6500-0-5210-102-5060-2110-003-000 NN P			173.80	173.80
				TOTAL PAYMENT AMOUNT		173.80 *		173.80
011582/00	WILLIAM V. MACGILL & CO. 1000 N. LOMBARD RD LOMBARD, IL 60148							
205 PO-000162	09/04/2009	1N0282058		1 01-0000-0-4300-102-0000-3140-003-000 NN F			903.72	903.73
				TOTAL PAYMENT AMOUNT		903.73 *		903.73
017313/00	XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405							
153 PO-000154	09/04/2009	701256992		1 01-0000-0-4300-472-1251-1000-014-000 NN F			417.81	417.82
411 PO-000339	09/04/2009	107343559		1 01-0000-0-5800-115-9790-8200-007-000 NN P			42,638.30	42,638.30
411 PO-000339	09/04/2009	107343561		1 01-0000-0-5800-115-9790-8200-007-000 NN P			598.93	598.93
621 PO-000518	09/04/2009	701256992		1 01-0000-0-4300-472-0000-2700-014-000 NN F			271.87	271.87
720 PO-000604	09/04/2009	701256992		4 01-0000-0-5612-115-9780-8200-007-000 NN P			25.66	25.66
720 PO-000604	09/04/2009	701256992		1 01-0000-0-5612-115-9790-8200-007-000 NN P			637.79	637.79
720 PO-000604	09/04/2009	701256992		7 01-0000-0-5612-371-0000-2700-012-000 NN P			46.83	46.83
720 PO-000604	09/04/2009	701256992		3 01-0000-0-5612-472-9769-1000-014-000 NN P			25.66	25.66
720 PO-000604	09/04/2009	701256992		5 01-3550-0-5612-472-1110-1000-014-000 NN P			147.15	147.15
720 PO-000604	09/04/2009	701256992		6 01-6500-0-5612-102-5001-2700-003-000 NN P			51.48	51.48
720 PO-000604	09/04/2009	701256992		2 01-7220-0-5612-472-1110-1000-014-000 NN P			138.46	138.46
				TOTAL PAYMENT AMOUNT		44,999.95 *		44,999.95

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			

014272/00 ZIEGLER MICHAEL

147 PO-000115 09/04/2009 8/23-8/31

1 01-0031-0-5801-106-0000-8300-007-000 NY F	249.92	515.64
TOTAL PAYMENT AMOUNT		515.64

TOTAL FUND PAYMENT	493,947.36 **	493,947.36
TOTAL USE TAX AMOUNT	544.86	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022312/00		LIFETOUCH STUDIOS 7916 ALTA SUNRISE LANE CITRUS HEIGHTS, CA 95610					
642 PO-000539	09/04/2009	CR01-8-713-TO	1 09-1100-0-5800-501-0000-2700-016-971 NN F			320.00	320.00
TOTAL PAYMENT AMOUNT			320.00 *				320.00
017576/00		OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049					
654 PO-000559	09/04/2009	485663377001	1 09-1100-0-4300-501-1110-1000-016-000 NN P			4.63	4.63
654 PO-000559	09/04/2009	485445708001	1 09-1100-0-4300-501-1110-1000-016-000 NN F			143.84	138.33
685 PO-000575	09/04/2009	485442938001	1 09-0000-0-4300-501-1110-1000-016-000 NN F			15.74	15.74
TOTAL PAYMENT AMOUNT			158.70 *				158.70
014786/00		SCHOOL SPECIALTY MB UNIT #67-3106 MILWAUKEE, WI 53268-3106					
655 PO-000560	09/04/2009	208103010406	1 09-1100-0-4300-501-1110-1000-016-000 NN F			185.96	141.38
TOTAL PAYMENT AMOUNT			141.38 *				141.38
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405					
287 PO-000239	09/04/2009	701256992	1 09-0700-0-5612-503-0000-8110-018-000 NN P			177.87	177.87
643 PO-000540	09/04/2009	701256992	1 09-0000-0-5612-501-1110-1000-016-000 NN P			353.30	353.30
644 PO-000541	09/04/2009	701256992	2 09-0000-0-5612-501-1110-1000-016-000 NN P			369.52	369.52
644 PO-000541	09/04/2009	701256992	1 09-1100-0-5612-501-0000-2700-016-000 NN P			92.38	92.38
TOTAL PAYMENT AMOUNT			993.07 *				993.07
TOTAL FUND			PAYMENT	1,613.15 **			1,613.15

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description					Liq Amt	Net Amount
017313/00		XEROX CORPORATION P.O. BOX 7405 PASADENA, CA 91109-7405						
720 PO-000604	09/04/2009	701256992						
				8 11-0030-0-5612-601-4130-1000-017-000	NN P		37.95	37.95
				TOTAL PAYMENT AMOUNT			37.95 *	37.95
				TOTAL FUND	PAYMENT		37.95 **	37.95

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
020098/00	BIG TRAY	830503020					
	1200 7TH STREET						
	SAN FRANCISCO, CA 94107						
134 PO-000110	09/04/2009	508385,506150,506812	1 13-5310-0-4400-108-0000-3700-007-000 NN P			3,320.34	3,320.34
			TOTAL PAYMENT AMOUNT		3,320.34 *		3,320.34
016359/00	CONTRERAS, SUSANA						
	[REDACTED]						
784 PO-000666	09/04/2009	REFUND	1 13-5310-0-8634-000-0000-0000-000-000 NN F			22.15	22.15
			TOTAL PAYMENT AMOUNT		22.15 *		22.15
011613/00	DITTO PRINT & COPY						
	4708 ROSEVILLE RD., SUITE 104						
	NORTH HIGHLANDS, CA 95660						
512 PO-000430	09/04/2009	4120	1 13-5310-0-5800-108-0000-3700-007-000 NN P			249.53	249.53
			TOTAL PAYMENT AMOUNT		249.53 *		249.53
022464/00	KASEY, LAURA						
	[REDACTED]						
835 PO-000696	09/04/2009	REIMB	2 13-5310-0-4300-108-0000-3700-007-000 NN F			253.25	253.25
835 PO-000696	09/04/2009	REIMB	1 13-5310-0-5200-108-0000-3700-007-000 NN F			30.07	30.07
			TOTAL PAYMENT AMOUNT		283.32 *		283.32
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
	P.O. BOX 11210						
	SANTA ANA, CA 92711						
516 PO-000434	09/04/2009	09987-00	1 13-5310-0-5800-108-0000-3700-007-000 NN P			266.58	266.58
			TOTAL PAYMENT AMOUNT		266.58 *		266.58

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
014827/00	SANCHEZ, ALEX						
789 PO-000667	09/04/2009	REFUND		1 13-5310-0-8634-000-0000-0000-000-000 NN F	17.50	17.50	
			TOTAL PAYMENT AMOUNT	17.50 *		17.50	
020462/00	STAPLES ADVANTAGE	841248716					
	P.O. BOX 71217						
	CHICAGO, IL 60694-1217						
138 PO-000112	09/04/2009	96995913		1 13-5310-0-4300-108-0000-3700-007-000 NN P	272.72	272.72	
			TOTAL PAYMENT AMOUNT	272.72 *		272.72	
022371/00	VENDMART OF SACRAMENTO						
	6222 27TH STREET						
	SACRAMENTO, CA 95822						
133 PO-000109	09/04/2009	26579,26504		1 13-5310-0-4700-108-0000-3700-007-000 NN P	1,318.44	1,318.44	
			TOTAL PAYMENT AMOUNT	1,318.44 *		1,318.44	
			TOTAL FUND PAYMENT	5,750.58 **		5,750.58	

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ACCOUNTS PAYABLE PRELIST
BATCH: 0015 9-4-2009
FUND : 21 BUILDING FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
019350/00		WALLACE-KUHL & ASSOCIATES INC PO BOX 1137 WEST SACRAMENTO, CA 95691					
PO-901503	09/04/2009	200902977	1	21-0000-0-6280-472-9630-8500-007-000	NN P	546.75	546.75
PO-901503	09/04/2009	200903122	1	21-0000-0-6280-472-9630-8500-007-000	NN P	11,036.92	11,036.92
TOTAL PAYMENT AMOUNT						11,583.67 *	11,583.67
TOTAL FUND PAYMENT						11,583.67 **	11,583.67
TOTAL BATCH PAYMENT						512,932.71 ***	512,932.71
TOTAL USE TAX AMOUNT						544.86	512,932.71
TOTAL DISTRICT PAYMENT						512,932.71 ****	512,932.71
TOTAL USE TAX AMOUNT						544.86	512,932.71
TOTAL FOR ALL DISTRICTS:						512,932.71 ****	512,932.71
TOTAL USE TAX AMOUNT						544.86	512,932.71

Number of warrants to be printed: 81, not counting voids due to stub overflows.

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ACCOUNTS PAYABLE PRELIST

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Batch status: A All
From batch: 0016
To batch: 0016
Include Revolving Cash: Y
Include Address: Y

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ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req	Reference	Date						
011802/00	A-Z BUS SALES INC. DEPT 1135 LOS ANGELES, CA 90084-1135							
102	PO-000092	09/11/2009	D161222					
				1	01-7230-0-4300-112-0000-3600-007-000	NN P	66.54	66.54
				TOTAL PAYMENT AMOUNT			66.54	66.54
010226/00	AIRGAS NCN P.O. BOX 7425 PASADENA, CA 91109-7425		232491493					
370	PO-000305	09/11/2009	102728257					
				1	01-0000-0-4300-472-1210-1000-014-000	NN P	28.22	28.22
				TOTAL PAYMENT AMOUNT			28.22	28.22
021763/00	ALL STAR RENTS 2525 CLAY BANK RD. FAIRFIELD, CA 94533		342027888					
18	PO-000026	09/11/2009	123765					
18	PO-000026	09/11/2009	124220					
				1	01-8150-0-5600-106-0000-8110-007-000	NN P	326.79	326.79
				1	01-8150-0-5600-106-0000-8110-007-000	NN P	326.79	326.79
				TOTAL PAYMENT AMOUNT			653.58	653.58
014733/00	ALL WEST COACHLINES INC. 7701 WILBUR WAY SACRAMENTO, CA 95828							
887	PO-000741	09/11/2009	29282					
				1	01-0000-0-5810-472-1110-4000-014-915	NN F	558.00	558.00
				TOTAL PAYMENT AMOUNT			558.00	558.00
011836/00	AMERICAN OFFICE SOLUTIONS INC 69 EAST JERICHO TURNPIKE MINEOLA, NY 11501							
441	PO-000364	09/11/2009	15771					
				1	01-0000-0-4300-110-0000-7200-004-000	NN F	232.00	244.24
				TOTAL PAYMENT AMOUNT			244.24	244.24

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Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
017493/00	APPLE EDUCATION						
	P.O. BOX 846095						
	DALLAS, TX 75284-6095						
173 PO-000144	09/11/2009	9821282664		1 01-7220-0-4300-472-1110-1000-014-000 NN F		2,548.01	2,387.99
				TOTAL PAYMENT AMOUNT		2,387.99 *	2,387.99
021097/00	ASSOCIATED VALUATION SERVICES						
	1501 COFFEE ROAD, SUITE N						
	MODESTO, CA 95355						
909 PO-000756	09/11/2009	2912		1 01-0000-0-5800-105-0000-7200-005-000 NN F		527.28	527.28
				TOTAL PAYMENT AMOUNT		527.28 *	527.28
010400/00	AT&T						
	PAYMENT CENTER						
	SACRAMENTO, CA 95887						
323 PO-000261	09/11/2009	23434363779764		1 01-0000-0-5902-106-0000-8110-007-000 NN P		272.47	272.47
323 PO-000261	09/11/2009	23434363784905		1 01-0000-0-5902-106-0000-8110-007-000 NN P		272.47	272.47
				TOTAL PAYMENT AMOUNT		544.94 *	544.94
011675/00	AT&T MESSAGING						
	P.O. BOX 840486						
	DALLAS, TX 75284-0486						
325 PO-000263	09/11/2009	6349753		1 01-0000-0-5902-106-0000-8110-007-000 NN P		720.00	720.00
				TOTAL PAYMENT AMOUNT		720.00 *	720.00
021604/00	ATLAS DISPOSAL INDUSTRIES						
	DEPT# 2056						
	P.O. BOX 29675						
	PHOENIX, AZ 85038-9675						
161 PO-000122	09/11/2009	19-001		1 01-0000-0-5550-106-0000-8110-007-000 NN P		208.85	208.85
161 PO-000122	09/11/2009	19-002		1 01-0000-0-5550-106-0000-8110-007-000 NN P		718.40	718.40
161 PO-000122	09/11/2009	19-007		1 01-0000-0-5550-106-0000-8110-007-000 NN P		1,372.33	1,372.33
161 PO-000122	09/11/2009	19-009		1 01-0000-0-5550-106-0000-8110-007-000 NN P		1,036.06	1,036.06
161 PO-000122	09/11/2009	19-008		1 01-0000-0-5550-106-0000-8110-007-000 NN P		217.96	217.96
161 PO-000122	09/11/2009	19-005		1 01-0000-0-5550-106-0000-8110-007-000 NN P		272.13	272.13
161 PO-000122	09/11/2009	19-004		1 01-0000-0-5550-106-0000-8110-007-000 NN P		422.51	422.51
161 PO-000122	09/11/2009	19-003		1 01-0000-0-5550-106-0000-8110-007-000 NN P		489.25	489.25
161 PO-000122	09/11/2009	19-006		1 01-0000-0-5550-106-0000-8110-007-000 NN P		382.48	382.48

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
021604 (CONTINUED)							
161 PO-000122	09/11/2009	20-001	1 01-0000-0-5550-106-0000-8110-007-000 NN P			439.12	439.12
TOTAL PAYMENT AMOUNT			5,559.09 *				5,559.09
021235/00 BECKER, LEE ANN							
477 PO-000393	09/11/2009	AUGUST	1 01-0000-0-5210-102-0000-3140-003-000 NN P			73.70	73.70
TOTAL PAYMENT AMOUNT			73.70 *				73.70
010575/00 CAPITOL CLUTCH & BRAKE INC. 3100 DULUTH STREET WEST SACRAMENTO, CA 95691							
114 PO-000098	09/11/2009	1042512	1 01-7230-0-4300-112-0000-3600-007-000 NN P			140.05	140.05
114 PO-000098	09/11/2009	1042777	1 01-7230-0-4300-112-0000-3600-007-000 NN P			143.59	143.59
114 PO-000098	09/11/2009	1042778	1 01-7230-0-4300-112-0000-3600-007-000 NN P			205.20	205.20
TOTAL PAYMENT AMOUNT			488.84 *				488.84
020305/00 CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515							
756 PO-000634	09/11/2009	QBX4112	1 01-0000-0-4300-472-1262-1000-014-000 NN F			18.93	18.93
816 PO-000680	09/11/2009	QCV4073	1 01-0000-0-4300-472-0000-2700-014-000 NN F			41.48	36.98
TOTAL PAYMENT AMOUNT			55.91 *				55.91
019920/00 CHERRY ISLAND GOLF COURSE BAR AND GRILL 2360 ELVERTA ROAD ELVERTA, CA 95626							
892 PO-000740	09/11/2009	327495	1 01-0000-0-5800-472-1801-1000-014-000 NN F			500.00	500.00
TOTAL PAYMENT AMOUNT			500.00 *				500.00

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Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
016320/00	COLLIER, ALYSON						
793 PO-000707	09/11/2009	REIMB		1 01-0000-0-4300-601-9729-1000-017-000 NN F		715.61	715.61
				TOTAL PAYMENT AMOUNT		715.61 *	715.61
014041/00	CORPORATE EXPRESS IMAGING						
	P.O. BOX 95230						
	CHICAGO, IL 60694						
850 PO-000705	09/11/2009	HE3738		1 01-6500-0-4300-102-5770-1110-003-000 NN F		15.99	15.99
				TOTAL PAYMENT AMOUNT		15.99 *	15.99
014156/00	COUNTY OF SACRAMENTO						
	ENVIRONMENTAL MANAGEMENT DEPT						
	ENVIRONMENTAL HEALTH DIVISION						
	10590 ARMSTRONG AVENUE SUITE C						
	MATHER, CA 95655						
751 PO-000647	09/11/2009	AR0011959		1 01-7230-0-5800-112-0000-3600-007-000 NN F		25.00	25.00
				TOTAL PAYMENT AMOUNT		25.00 *	25.00
018951/00	DELL						
	P.O. BOX 910916						
	PASADENA, CA 91110-0916						
728 PO-000609	09/11/2009	XDCM7C1P2		1 01-7230-0-4400-112-0000-3600-007-000 NN F		2,774.83	2,713.67
				TOTAL PAYMENT AMOUNT		2,713.67 *	2,713.67
016483/00	DEVELOPMENTAL STUDIES CENTER						
	2000 EMBARCADERO, STE. 305						
	OAKLAND, CA 94606						
656 PO-000546	09/11/2009	54134		1 01-0054-0-4300-236-1110-1000-009-000 NN F		1,496.88	1,483.65
				TOTAL PAYMENT AMOUNT		1,483.65 *	1,483.65

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
018555/00	DOMINO EVENTS						
	CASFEF FALL PROF.DEVELOPMENT						
	INSTITUTE						
	4308 F STREET						
	SACRAMENTO, CA 95819						
852 PO-000710	09/11/2009	REGIST-FARREL,LORD,CHIDLAW	1 01-3010-0-5200-236-1110-1000-009-000 NN F			1,605.00	1,605.00
		TOTAL PAYMENT AMOUNT		1,605.00 *			1,605.00
022411/00	E SPORTSONLINE						
	1901 DIPLOMAT DRIVE						
	FARMERS BRANTH, TX 75234						
657 PO-000547	09/16/2009	93223559	1 01-0000-0-4300-236-1110-1000-009-000 NN F			130.39	130.41
		TOTAL PAYMENT AMOUNT		130.41 *			130.41
017352/00	FRIENDS LLC						
	3323 WATT AVENUE #113						
	SACRAMENTO, CA 95821						
877 PO-000728	09/11/2009	0523	1 01-0000-0-5800-102-0000-7200-003-000 NN F			69.00	69.00
		TOTAL PAYMENT AMOUNT		69.00 *			69.00
017315/00	GENUINE PARTS COMPANY-SAC						
	FILE 56893						
	LOS ANGELES, CA 90074-6893						
94 PO-000085	09/11/2009	20901850	1 01-7230-0-4300-112-0000-3600-007-000 NN P			2,335.74	2,335.74
		TOTAL PAYMENT AMOUNT		2,335.74 *			2,335.74
022347/00	GIVE SOMETHING BACK						
	P.O. BOX 89-4135						
	LOS ANGELES, CA 90189-4135						
182 PO-000181	09/11/2009	1591789-0	1 01-7220-0-4300-472-1110-1000-014-000 NN P			679.47	679.47
182 PO-000181	09/11/2009	1591789-1	1 01-7220-0-4300-472-1110-1000-014-000 NN F			138.13	112.37
738 PO-000619	09/11/2009	1604127-0	1 01-6500-0-4300-102-5770-1110-003-018 NN F			81.15	81.15
755 PO-000631	09/11/2009	1604145-0	1 01-0000-0-4300-472-1262-1000-014-000 NN F			152.16	152.16
822 PO-000685	09/11/2009	1605872-0	1 01-0000-0-4300-110-0000-7200-004-000 NN F			434.99	448.04
823 PO-000686	09/11/2009	1605899-0,1	1 01-0000-0-4300-472-1275-1000-014-000 NN F			639.62	631.37
824 PO-000687	09/11/2009	1605933-0	1 01-0000-0-4300-472-0000-2700-014-000 NN F			352.71	362.28
827 PO-000688	09/11/2009	1605946-0	1 01-0000-0-4300-472-0000-2700-014-000 NN F			103.25	103.25
828 PO-000689	09/11/2009	1605951-0	1 01-0000-0-4300-472-0000-2700-014-000 NN F			76.08	76.08

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description					

TOTAL PAYMENT AMOUNT			2,646.17 *		2,646.17		
018295/00	GOODY, LAUREN						
<div></div>							
873 PO-000725	09/11/2009	MILEAGE	1 01-6286-0-5210-103-4760-1000-003-000 NN F		38.66	38.66	
TOTAL PAYMENT AMOUNT			38.66 *		38.66		
010602/00	HI-LINE ELECTRICAL & MECH						
P.O. BOX 972081							
DALLAS, TX 75397-2081							
860 PO-000715	09/11/2009	2085688	1 01-7230-0-4300-112-0000-3600-007-000 NN F		14.46	14.46	
TOTAL PAYMENT AMOUNT			14.46 *		14.46		
011219/00	HILLYARD INC.						
826 PROFESSOR LANE SUITE 150							
SACRAMENTO, CA 95834							
610 PO-000508	09/11/2009	2987459	1 01-0000-0-4300-111-0000-8200-007-000 NN P		77.10	77.10	
610 PO-000508	09/11/2009	2983993	1 01-0000-0-4300-111-0000-8200-007-000 NN P		1,381.84	1,381.84	
610 PO-000508	09/11/2009	2994933	1 01-0000-0-4300-111-0000-8200-007-000 NN F		259.65	121.36	
TOTAL PAYMENT AMOUNT			1,580.30 *		1,580.30		
021609/00	HIMENES, ALAN						
<div></div>							
343 PO-000282	09/11/2009	AUG	1 01-0000-0-5210-106-0000-8300-007-000 NN P		20.90	20.90	
848 PO-000709	09/11/2009	REIMB	1 01-6500-0-4300-102-5001-2700-003-000 NN F		85.33	85.33	
TOTAL PAYMENT AMOUNT			106.23 *		106.23		
018990/00	INTERSTATE BATTERY SYSTEM OF						
SACRAMENTO INC.							
2081 D RENE AVENUE							
SACRAMENTO, CA 95838							
107 PO-000094	09/11/2009	10050436	1 01-7230-0-4300-112-0000-3600-007-000 NN P		111.96	111.96	
107 PO-000094	09/11/2009	851812	1 01-7230-0-4300-112-0000-3600-007-000 NN P		626.82	626.82	
TOTAL PAYMENT AMOUNT			738.78 *		738.78		

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022170/00	JAPPERT, APRIL						
872 PO-000724	09/11/2009	AUG	1 01-6500-0-5800-102-5770-3600-003-000 NN P			85.25	85.25
			TOTAL PAYMENT AMOUNT	85.25 *			85.25
021874/00	KIDWELL, TAMBRA						
113 PO-000097	09/11/2009	REIMB TRIP 009-2	1 01-7230-0-5800-112-0000-3600-007-000 NN P			29.87	29.87
			TOTAL PAYMENT AMOUNT	29.87 *			29.87
019801/00	KIRKLAND, ROSINA						
908 PO-000755	09/11/2009	MILEAGE	1 01-6286-0-5210-103-4760-1000-003-000 NN F			22.55	22.55
			TOTAL PAYMENT AMOUNT	22.55 *			22.55
010212/00	LAKESHORE LEARNING MATERIALS						
	2695 DOMINGUEZ ST						
	CARSON, CA 90895						
733 PO-000617	09/11/2009	242831	1 01-6500-0-4300-102-5770-1110-003-009 NN F			106.09	106.09
			TOTAL PAYMENT AMOUNT	106.09 *			106.09
010445/00	LINGUI SYSTEMS INC.						
	3100 4TH AVENUE						
	EAST MOLINE, IL 61244						
295 PO-000476	09/11/2009	2450573	1 01-6500-0-4300-102-5770-1191-003-044 NN F			201.90	201.90
			TOTAL PAYMENT AMOUNT	201.90 *			201.90

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
017726/00	LOS ANGELES FREIGHTLINER							
	P.O. BOX 60816							
	LOS ANGELES, CA 90060-0816							
103 PO-000093	09/11/2009	BN5344,BN4703		1 01-7230-0-4300-112-0000-3600-007-000	NN P		540.82	540.82
103 PO-000093	09/11/2009	BN5455		1 01-7230-0-4300-112-0000-3600-007-000	NN P		194.16	194.16
TOTAL PAYMENT AMOUNT							734.98	734.98
022406/00	MAXIM HEALTHCARE SERVICES INC							
	12558 COLLECTIONS CENTER DR.							
	CHICAGO, IL 60693							
505 PO-000424	09/11/2009	6677807-Z10		1 01-0000-0-5800-102-0000-3140-003-000	NN P		1,860.00	1,860.00
TOTAL PAYMENT AMOUNT							1,860.00	1,860.00
019158/00	MEDCO SUPPLY INC							
	PO BOX 21773							
	21773 NETWORK PLACE							
	CHICAGO, IL 60673-1217							
759 PO-000637	09/11/2009	41061479		1 01-0000-0-4300-472-1801-1000-014-000	NN F		1,062.19	1,113.42
TOTAL PAYMENT AMOUNT							1,113.42	1,113.42
021692/00	MONOPRICE.COM							
	9477 LONDON WAY							
	RANCHO CUCAMONGA, CA 91730							
698 PO-000589	09/11/2009	2142800		1 01-0000-0-4300-472-1251-1000-014-000	NN F		57.72	52.22
821 PO-000684	09/11/2009	2156249		1 01-0000-0-4300-472-1275-1000-014-000	NN F		283.79	265.54
TOTAL PAYMENT AMOUNT							317.76	317.76
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
	P.O. BOX 70049							
	LOS ANGELES, CA 90074-0049							
254 PO-000210	09/11/2009	481715728001		1 01-6500-0-4300-102-5770-1110-003-014	NN P		5.54	5.54
254 PO-000210	09/11/2009	481715725001		1 01-6500-0-4300-102-5770-1110-003-014	NN P		527.87	527.87
254 PO-000210	09/11/2009	481715729001		1 01-6500-0-4300-102-5770-1110-003-014	NN F		19.29	19.29
740 PO-000621	09/11/2009	486304150001		1 01-6500-0-4300-102-5770-1120-003-025	NN F		16.88	16.88
750 PO-000629	09/11/2009	486304039001		1 01-0000-0-4300-238-1110-1000-010-000	NN P		1.91	1.91
750 PO-000629	09/11/2009	486304040001		1 01-0000-0-4300-238-1110-1000-010-000	NN F		80.36	80.36
775 PO-000643	09/11/2009	486303935001,483508827001		1 01-0000-0-4300-238-1110-1000-010-000	NN F		97.47	87.55
788 PO-000657	09/11/2009	486476243001		1 01-0000-0-4300-234-1110-1000-008-000	NN F		225.79	225.79

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017576 (CONTINUED)							
803 PO-000669	09/11/2009	486629822001	1 01-0000-0-4300-238-1110-1000-010-000 NN F			45.71	45.71
806 PO-000671	09/11/2009	486839300001	1 01-0000-0-4300-238-1110-1000-010-000 NN F			177.48	177.48
TOTAL PAYMENT AMOUNT				1,188.38 *			1,188.38
010254/00 PEARSON EDUCATION P.O. BOX 409496 ATLANTA, GA 30384							
493 PO-000415	09/11/2009	4018744274	1 01-0037-0-4100-103-1110-1000-003-000 NN F			482.43	485.62
TOTAL PAYMENT AMOUNT				485.62 *			485.62
016784/00 PEST CONTROL CENTER INC. 3845 MADISON AVENUE NORTH HIGHLANDS, CA 95660-501							
165 PO-000126	09/11/2009	114078	2 01-0000-0-5500-106-0000-8110-007-000 NN P			797.00	797.00
TOTAL PAYMENT AMOUNT				797.00 *			797.00
020169/00 PITZNER, JOSEPH [REDACTED]							
344 PO-000283	09/11/2009	AUG	1 01-0000-0-5210-106-0000-8300-007-000 NN P			16.50	16.50
TOTAL PAYMENT AMOUNT				16.50 *			16.50
014069/00 PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834							
46 PO-000062	09/11/2009	6461428	1 01-8150-0-4300-106-0000-8110-007-000 NN P			212.26	212.26
46 PO-000062	09/11/2009	6552521	1 01-8150-0-4300-106-0000-8110-007-000 NN P			311.90	311.90
46 PO-000062	09/11/2009	6546709	1 01-8150-0-4300-106-0000-8110-007-000 NN P			79.17	79.17
46 PO-000062	09/11/2009	6559657	1 01-8150-0-4300-106-0000-8110-007-000 NN P			48.61	48.61
TOTAL PAYMENT AMOUNT				651.94 *			651.94

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
010096/00	POSTAGE BY PHONE RESERVE ACCT							
	PO BOX 856056							
	LOUISVILLE, KY 40285-6056							
906 PO-000753	09/11/2009	15072143		1 01-0000-0-5901-105-0000-7200-005-000	NN F	10,000.00	10,000.00	10,000.00
TOTAL PAYMENT AMOUNT						10,000.00 *		10,000.00
021401/00	PRACTI-CAL INC							
	P.O. BOX 981000							
	WEST SACRAMENTO, CA 95798-100							
868 PO-000721	09/11/2009	13679		1 01-5640-0-5800-103-0000-3140-003-000	NN F	40.31	40.31	40.31
869 PO-000722	09/11/2009	13628		1 01-5640-0-5800-103-0000-3140-003-000	NN F	247.83	247.83	247.83
881 PO-000734	09/11/2009	13533,13472		1 01-5640-0-5800-103-0000-3140-003-000	NN P	778.77	778.77	778.77
TOTAL PAYMENT AMOUNT						1,066.91 *		1,066.91
022520/00	RELIABLE MOBILE FLEET SERVICES							
	& REPAIR INC							
	P.O. BOX 238							
	ROCKLIN, CA 95677							
862 PO-000717	09/11/2009	509238		1 01-7230-0-4300-112-0000-3600-007-000	NN F	45.84	45.84	45.84
TOTAL PAYMENT AMOUNT						45.84 *		45.84
011238/00	RELIABLE TIRE							
	P.O. BOX 1381							
	WEST SACRAMENTO, CA 95691							
115 PO-000099	09/11/2009	67967		1 01-7230-0-4300-112-0000-3600-007-000	NN P	618.28	618.28	618.28
TOTAL PAYMENT AMOUNT						618.28 *		618.28
022354/00	ROBERTSON & ASSOCIATES							
	55 FIRST STREET BOX G							
	LAKEPORT, CA 95453							
PO-902703	09/11/2009	44126		1 01-0000-0-5800-105-0000-7200-005-000	NN P	3,690.00	3,690.00	3,690.00
TOTAL PAYMENT AMOUNT						3,690.00 *		3,690.00

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reg Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010264/00	SACRAMENTO BEE P.O. BOX 11967 FRESNO, CA 93776-1967						
855 PO-000712	09/11/2009	17298045	1 01-0000-0-4300-103-0000-2420-003-000 NN F			141.31	141.31
			TOTAL PAYMENT AMOUNT	141.31 *			141.31
014558/00	SPURR P.O. BOX 45526 SAN FRANCISCO, CA 941450526						
156 PO-000118	09/11/2009	26611	1 01-0000-0-5520-106-0000-8110-007-000 NN P			1,194.60	1,194.60
			TOTAL PAYMENT AMOUNT	1,194.60 *			1,194.60
020462/00	STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217						
798 PO-000661	09/11/2009	97269281	1 01-0000-0-4300-371-0000-2700-012-000 NN F			226.47	225.43
			TOTAL PAYMENT AMOUNT	225.43 *			225.43
020252/00	STAPLES BUSINESS ADVANTAGE DEPT LA 1368 PO BOX 83689 CHICAGO, IL 60696-3689						
847 PO-000704	09/11/2009	3124436297	1 01-6500-0-4300-102-5770-1120-003-022 NN F			96.60	96.60
			TOTAL PAYMENT AMOUNT	96.60 *			96.60
010641/00	SUN GRO HORTICULTURE DIST INC 36212 TREASURY CENTER CHICAGO, IL 60694-6200						
780 PO-000655	09/11/2009	950690	1 01-8150-0-4300-106-0000-8110-007-000 NN P			2,511.88	2,511.88
780 PO-000655	09/11/2009	950235	1 01-8150-0-4300-106-0000-8110-007-000 NN P			1,223.44	1,223.44
780 PO-000655	09/11/2009	950234	1 01-8150-0-4300-106-0000-8110-007-000 NN F			2,381.87	2,511.88
			TOTAL PAYMENT AMOUNT	6,247.20 *			6,247.20

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP									
021813/00	SUREWEST P.O. BOX 30697 LOS ANGELES, CA	90030-0697							
351 PO-000289	09/11/2009	SEPT			1 01-0000-0-5902-115-0000-7700-007-000	NN P		1,346.30	1,346.30
TOTAL PAYMENT AMOUNT								1,346.30 *	1,346.30
014079/00	THYSSENKRUPP ELEVATOR CORP P.O. BOX 933013 ATLANTA, GA	31193-3013							
162 PO-000123	09/11/2009	1090061152			1 01-0000-0-5600-106-0000-8110-007-000	NN P		84.19	84.19
162 PO-000123	09/11/2009	1090061152			1 01-0000-0-5600-106-0000-8110-007-000	NN P		757.69	757.69
TOTAL PAYMENT AMOUNT								841.88 *	841.88
017123/00	US HEALTHWORKS MEDICAL GROUP P.O. BOX 50042 LOS ANGELES, CA	90074-0042	954643269						
99 PO-000089	09/11/2009	1583387-CA			1 01-7230-0-5800-112-0000-3600-007-000	NY P		76.00	76.00
TOTAL PAYMENT AMOUNT								76.00 *	76.00
019842/00	WFCB-OSH COMMERCIAL SERVICES P.O. BOX 659445 SAN ANTONIO, TX	78265-9445	954214111						
42 PO-000058	09/11/2009	5780970010099025			1 01-8150-0-4300-106-0000-8110-007-000	NN P		1,177.97	1,177.97
43 PO-000059	09/11/2009	5780970010099025			1 01-0000-0-4300-106-0000-8110-007-000	NN P		182.66	182.66
393 PO-000323	09/11/2009	5780970010099025			1 01-0000-0-4300-114-0000-8200-007-000	NN P		17.05	17.05
TOTAL PAYMENT AMOUNT								1,377.68 *	1,377.68
022348/00	WILSON, SHERRY [REDACTED]								
100 PO-000090	09/11/2009	TRIP-009-2			1 01-7230-0-5800-112-0000-3600-007-000	NN P		5.44	5.44
TOTAL PAYMENT AMOUNT								5.44 *	5.44

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			Liq Amt	Net Amount

010492/00	WOLVERINE SPORTS P.O. BOX 1941 ANN ARBOR, MI 48106						
468 PO-000387	09/11/2009	423701	1 01-0000-0-4300-371-1110-1000-012-000 NN P			919.94	919.94
468 PO-000387	09/11/2009	426359	1 01-0000-0-4300-371-1110-1000-012-000 NN F			370.23	136.23
TOTAL PAYMENT AMOUNT			1,056.18 *				1,056.18
014510/00	WRIGHT, MICHAEL 						
897 PO-000746	09/11/2009	REIMB	1 01-0000-0-4300-472-1275-1000-014-000 NN F			54.91	54.91
TOTAL PAYMENT AMOUNT			54.91 *				54.91
TOTAL FUND			PAYMENT	62,321.73 **			62,321.73

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
010669/00	ALHAMBRA & SIERRA SPRINGS						
	P.O. BOX 660579						
	DALLAS, TX 75266-0579						
548 PO-000496	09/11/2009	27036624779099	2	09-1100-0-4300-501-0000-2700-016-000	NN P	15.29	15.29
548 PO-000496	09/11/2009	27036624779099	1	09-1100-0-4300-501-1110-1000-016-000	NN P	61.18	61.18
TOTAL PAYMENT AMOUNT						76.47 *	76.47
020305/00	CDW GOVERNMENT INC.						
	.75 REMITTANCE DRIVE SUITE 1515						
	CHICAGO, IL 60675-1515						
773 PO-000642	09/11/2009	QBT7416	1	09-1100-0-4300-501-1110-1000-016-000	NN F	278.74	278.74
TOTAL PAYMENT AMOUNT						278.74 *	278.74
010186/00	FOLLETT EDUCATIONAL SERVICES						
	P.O. BOX 98581						
	CHICAGO, IL 60693-8581						
71 PO-000357	09/11/2009	509367A,B,C	1	09-0700-0-4100-503-1110-1000-018-000	NN F	10,859.45	10,707.47
679 PO-000570	09/11/2009	556458A	1	09-0700-0-4100-503-1110-1000-018-000	NN P	3,541.01	3,541.01
679 PO-000570	09/16/2009	556458B	1	09-0700-0-4100-503-1110-1000-018-000	NN F	2,013.23	2,013.24
TOTAL PAYMENT AMOUNT						16,261.72 *	16,261.72
022347/00	GIVE SOMETHING BACK						
	P.O. BOX 89-4135						
	LOS ANGELES, CA 90189-4135						
335 PO-000271	09/11/2009	1596998-0,1	1	09-0700-0-4300-503-1110-1000-018-000	NN F	355.06	471.36
TOTAL PAYMENT AMOUNT						471.36 *	471.36
011219/00	HILLYARD INC.						
	826 PROFESSOR LANE SUITE 150						
	SACRAMENTO, CA 95834						
770 PO-000664	09/11/2009	6004843	1	09-1100-0-4300-501-0000-2700-016-000	NN F	71.04	71.03
TOTAL PAYMENT AMOUNT						71.03 *	71.03
TOTAL FUND PAYMENT						17,159.32 **	17,159.32

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 11 ADULT EDUCATION FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
020981/00	SAVE MART SUPERMARKETS						
	DEPT. 33486-01						
	P.O. BOX 39000						
	SAN FRANCISCO, CA 94139						
74 PO-000411	09/11/2009	2696689		1 11-0030-0-4300-601-4130-1000-017-000 NN P		120.18	120.18
			TOTAL PAYMENT AMOUNT	120.18 *			120.18
			TOTAL FUND	PAYMENT	120.18 **		120.18

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
020098/00	BIG TRAY	830503020					
	1200 7TH STREET						
	SAN FRANCISCO, CA 94107						
134 PO-000110	09/11/2009	508278	1	13-5310-0-4400-108-0000-3700-007-000	NN P	206.43	206.43
134 PO-000110	09/11/2009	508321	1	13-5310-0-4400-108-0000-3700-007-000	NN P	746.34	746.34
134 PO-000110	09/11/2009	508385	1	13-5310-0-4400-108-0000-3700-007-000	NN P	62.20	62.20
TOTAL PAYMENT AMOUNT				1,014.97 *			1,014.97
011602/00	DANIELSEN CO., THE						
	435 SOUTHGATE COURT						
	CHICO, CA 95928						
73 PO-000102	09/11/2009	1390 999	2	13-5310-0-4300-108-0000-3700-007-000	NN P	1,536.21	1,536.21
73 PO-000102	09/11/2009	1390 999	1	13-5310-0-4700-108-0000-3700-007-000	NN P	6,288.20	6,288.20
TOTAL PAYMENT AMOUNT				7,824.41 *			7,824.41
017051/00	DAVIS, LAURA						
	[REDACTED]						
831 PO-000695	09/11/2009	JULY-AUG	1	13-5310-0-5210-108-0000-3700-007-000	NN P	25.30	25.30
TOTAL PAYMENT AMOUNT				25.30 *			25.30
011613/00	DITTO PRINT & COPY						
	4708 ROSEVILLE RD., SUITE 104						
	NORTH HIGHLANDS, CA 95660						
512 PO-000430	09/11/2009	4126	1	13-5310-0-5800-108-0000-3700-007-000	NN P	75.47	75.47
TOTAL PAYMENT AMOUNT				75.47 *			75.47
011255/00	EARTHGRAINS						
	PO BOX 100697						
	PASADENA, CA 91189-1006						
126 PO-000106	09/11/2009	91717621	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,864.39	1,864.39
TOTAL PAYMENT AMOUNT				1,864.39 *			1,864.39

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		
022464/00	KASEY, LAURA						
830 PO-000694	09/11/2009	JULY	1	13-5310-0-5210-108-0000-3700-007-000	NN P	177.32	177.32
TOTAL PAYMENT AMOUNT						177.32 *	177.32
022364/00	MYSCHOOLBUCKS LLC						
	9700 VILLAGE CENTER DRIVE						
	SUITE 50-L						
	GRANITE BAY, CA 95746						
513 PO-000431	09/11/2009	1229	1	13-5310-0-5300-108-0000-3700-007-000	NN P	243.12	243.12
TOTAL PAYMENT AMOUNT						243.12 *	243.12
011423/00	PLATH DISTRIBUTION INC						
	9632 SHALE COURT						
	ELK GROVE, CA 95624						
127 PO-000107	09/11/2009	8265	1	13-5310-0-4700-108-0000-3700-007-000	NN P	9,421.21	9,421.21
TOTAL PAYMENT AMOUNT						9,421.21 *	9,421.21
019993/00	PROPACIFIC FRESH						
	P.O. BOX 1069						
	DURHAM, CA 95938						
125 PO-000105	09/11/2009	GLOBAL	1	13-5310-0-4700-108-0000-3700-007-000	NN P	488.40	488.40
125 PO-000105	09/11/2009	SPINELLI	1	13-5310-0-4700-108-0000-3700-007-000	NN P	438.65	438.65
125 PO-000105	09/11/2009	OAK HILL	1	13-5310-0-4700-108-0000-3700-007-000	NN P	862.90	862.90
125 PO-000105	09/11/2009	CHS	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,627.63	2,627.63
125 PO-000105	09/11/2009	DUDLEY	1	13-5310-0-4700-108-0000-3700-007-000	NN P	488.45	488.45
125 PO-000105	09/11/2009	N. COUNTRY	1	13-5310-0-4700-108-0000-3700-007-000	NN P	556.59	556.59
125 PO-000105	09/11/2009	WCR	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,586.75	1,586.75
TOTAL PAYMENT AMOUNT						7,049.37 *	7,049.37

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 13 CAFETERIA FUND

J5484 APY500 H.02.05 09/10/09 PAGE 10
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
020462/00		STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217	841248716				
138 PO-000112	09/11/2009	97183664		1 13-5310-0-4300-108-0000-3700-007-000 NN P		41.29	41.29
138 PO-000112	09/11/2009	97241425		1 13-5310-0-4300-108-0000-3700-007-000 NN P		43.17	43.17
TOTAL PAYMENT AMOUNT				84.46 *			84.46
022371/00		VENDMART OF SACRAMENTO 6222 27TH STREET SACRAMENTO, CA 95822					
133 PO-000109	09/11/2009	26895		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,173.75	1,173.75
TOTAL PAYMENT AMOUNT				1,173.75 *			1,173.75
TOTAL FUND PAYMENT				28,953.77 **			28,953.77

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 14 DEFERRED MAINTENANCE FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
019842/00	WFCB-OSH COMMERCIAL SERVICES	954214111						
	P.O. BOX 659445							
	SAN ANTONIO, TX 78265-9445							
328 PO-000266	09/11/2009	5780970010099025		1 14-0024-0-4300-106-9608-8110-007-000 NN P			55.91	55.91
				TOTAL PAYMENT AMOUNT			55.91 *	55.91
				TOTAL FUND PAYMENT			55.91 **	55.91

81 CENTER UNIFIED SCHOOL DIST.
09-11-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0016 09-11-09
FUND : 35 SCHOOL FACILITIES FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
019350/00		WALLACE-KUHL & ASSOCIATES INC PO BOX 1137 WEST SACRAMENTO, CA 95691					
768 PO-000640	09/11/2009	200903159		1 35-7710-0-6118-245-9619-8500-007-000 NN F		220.00	220.00
			TOTAL PAYMENT AMOUNT	220.00 *			220.00
			TOTAL FUND	PAYMENT	220.00 **		220.00
			TOTAL BATCH PAYMENT	108,830.91 ***	0.00		108,830.91
			TOTAL DISTRICT PAYMENT	108,830.91 ****	0.00		108,830.91
			TOTAL FOR ALL DISTRICTS:	108,830.91 ****	0.00		108,830.91

Number of warrants to be printed: 79, not counting voids due to stub overflows.

Batch status: A All

From batch: 0017

To batch: 0018

Include Revolving Cash: Y

Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.
09-17-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
015722/00	ACSA FOUNDATION FOR EDUC.ADMIN 1575 BAYSHORE HIGHWAY BURLINGAME, CA 94010						
967 PO-000807	09/18/2009	062781	1 01-0000-0-5300-101-0000-7150-002-000 NN F			1,035.00	1,035.00
			TOTAL PAYMENT AMOUNT	1,035.00 *			1,035.00
010669/00	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
98 PO-000088	09/18/2009	27047404781257	1 01-7230-0-4300-112-0000-3600-007-000 NN F			93.86	93.86
179 PO-000131	09/18/2009	27053384782453	1 01-8150-0-4300-106-0000-8110-007-000 NN P			151.07	151.07
244 PO-000196	09/18/2009	27045224780818	1 01-0000-0-4300-105-0000-7200-005-000 NN P			31.72	31.72
372 PO-000307	09/18/2009	27058024783379	1 01-0000-0-4300-110-0000-7200-004-000 NN P			16.82	16.82
374 PO-000309	09/18/2009	27045104780794	1 01-0000-0-4300-103-0000-7200-003-000 NN P			39.17	39.17
399 PO-000328	09/18/2009	27050334781839	1 01-0000-0-4300-475-3200-2700-015-000 NN P			24.27	24.27
			TOTAL PAYMENT AMOUNT	356.91 *			356.91
015253/00	APPLIED BEHAVIOR CONSULTANTS 4540 HARLIN DRIVE SACRAMENTO, CA 95826						
721 PO-000605	09/18/2009	24588	1 01-6500-0-5800-102-5750-1180-003-000 NN P			2,725.35	2,725.35
			TOTAL PAYMENT AMOUNT	2,725.35 *			2,725.35
019504/00	B & H PHOTO-VIDEO 420 NINTH AVENUE NEW YORK, NY 10001						
207 PO-000163	09/18/2009	266399180-38462061	1 01-0000-0-4400-472-0000-2700-014-000 YN P			38.00	38.00
207 PO-000163	09/18/2009	38253004	1 01-0000-0-4400-472-0000-2700-014-000 YN P			110.00	110.00
207 PO-000163	09/18/2009	38189567	1 01-0000-0-4400-472-0000-2700-014-000 YN F			2,341.99	1,764.00
			TOTAL PAYMENT AMOUNT	1,912.00 *			1,912.00
			TOTAL USE TAX AMOUNT	167.31			

81 CENTER UNIFIED SCHOOL DIST.
09-17-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
019177/00	BALLESTEROS, ARIENE						
969 PO-000809	09/18/2009	REIMB	1 01-6300-0-4300-236-1110-1000-009-000 NN F			147.49	147.49
			TOTAL PAYMENT AMOUNT	147.49 *			147.49
014056/00	BENDER, LINDA						
995 PO-000818	09/18/2009	REIMB MED	1 01-6520-0-3404-472-5001-2700-000-000 NN F			80.00	80.00
			TOTAL PAYMENT AMOUNT	80.00 *			80.00
022154/00	BRITTON, ROBERTA						
916 PO-000764	09/18/2009	AUGUST	1 01-0000-0-5210-102-0000-3140-003-000 NN P			36.85	36.85
			TOTAL PAYMENT AMOUNT	36.85 *			36.85
018173/00	BURGER PHYSICAL THERAPY SERV. PO BOX 1100 FOLSOM, CA 95763						
660 PO-000561	09/18/2009	STONE	1 01-6500-0-5800-102-5750-1180-003-000 NN P			200.00	200.00
660 PO-000561	09/18/2009	STADNYTSKA	1 01-6500-0-5800-102-5750-1180-003-000 NN P			750.00	750.00
			TOTAL PAYMENT AMOUNT	950.00 *			950.00
011564/00	CALDWELL FLORES WINTERS INC. ATTN: MIKE WINTERS 2033B SAN ELIJO AVE. #231 CARDIFF, CA 92007						
PO-901032	09/18/2009	CUSD809	1 01-0000-0-5800-106-0000-8500-007-000 NN P			6,851.25	6,851.25
			TOTAL PAYMENT AMOUNT	6,851.25 *			6,851.25

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Req Reference	Date				FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018930/00		CLASSROOM DIRECT PO BOX 1579 APPLETON, WI 54912-1579						
861 PO-000716	09/18/2009	206700842936		1	01-0000-0-4300-601-9728-1006-017-000	NN F	65.53	66.23
TOTAL PAYMENT AMOUNT							66.23 *	66.23
021059/00		COMCAST P.O. BOX 34744 SEATTLE, WA 98124-1744						
60 PO-000006	09/18/2009	8/14-10/13		1	01-0000-0-5800-240-0000-2700-011-000	NN P	5.20	5.20
TOTAL PAYMENT AMOUNT							5.20 *	5.20
014524/00		CONTINENTAL ATHLETIC 1050 HAZEL STREET GRIDLEY, CA 95948						
829 PO-000690	09/18/2009	53406-IN		1	01-0000-0-5800-472-1263-4000-014-000	NN F	1,000.00	1,111.61
TOTAL PAYMENT AMOUNT							1,111.61 *	1,111.61
021979/00		COUNTY OF SACRAMENTO INTERNAL SERVICES AGENCY 700 H STREET ROOM 1710 SACRAMENTO, CA 95814						
918 PO-000766	09/18/2009	08/09 4TH QRT		1	01-0000-0-5800-100-0000-7200-005-000	NN F	2,968.91	2,968.91
TOTAL PAYMENT AMOUNT							2,968.91 *	2,968.91
016761/00		CPM EDUCATIONAL PROGRAM 1233 MOONAN DRIVE SACRAMENTO, CA 95822-2569						
674 PO-000567	09/18/2009	0900980-IN		1	01-6500-0-4300-102-5770-1120-003-025	NN F	57.64	62.38
TOTAL PAYMENT AMOUNT							62.38 *	62.38

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Req Reference	Date	Description					
020135/00	CRAIG, NANCY						
989 PO-000831	09/18/2009	INSERVICE 9/21	1 01-0054-0-5200-236-1110-1000-009-000	NY F		350.00	350.00
			TOTAL PAYMENT AMOUNT	350.00 *			350.00
021477/00	CUMMINGS, CATHY						
991 PO-000833	09/18/2009	REIMB	1 01-3550-0-5211-472-1110-1000-014-000	NN F		80.85	80.85
			TOTAL PAYMENT AMOUNT	80.85 *			80.85
010173/00	DAY-TIMERS P.O. BOX 27013 LEHIGH VALLEY, PA 18002-7013						
499 PO-000416	09/18/2009	59250898	1 01-6500-0-4300-102-5060-2110-003-000	NN F		30.38	30.37
			TOTAL PAYMENT AMOUNT	30.37 *			30.37
011613/00	DITTO PRINT & COPY 4708 ROSEVILLE RD., SUITE 104 NORTH HIGHLANDS, CA 95660						
992 PO-000828	09/18/2009	4140	1 01-6286-0-4300-103-4760-1000-003-000	NN F		61.10	61.10
			TOTAL PAYMENT AMOUNT	61.10 *			61.10
019678/00	ELK GROVE WORKABILITY 9510 ELK GROVE-FLORIN RD ELK GROVE, CA 95624						
981 PO-000822	09/18/2009	LINDA BENDER REGIST	1 01-6520-0-5200-472-5770-1110-003-000	NN F		100.00	100.00
			TOTAL PAYMENT AMOUNT	100.00 *			100.00

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			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP					
017717/00	EXCELSIOR HIGH SCHOOL 5325 ENGLE ROAD, SUITE 425 CARMICHAEL, CA 95608							
592 PO-000492	09/18/2009	96-809CJUSD		1	01-6500-0-5800-102-5750-1180-003-000	NN P	2,667.42	2,667.42
			TOTAL PAYMENT AMOUNT				2,667.42 *	2,667.42
022149/00	FITNESS FINDERS P.O. BOX 160 133 TEFT ROAD SPRING ARBOR, MI 49283							
858 PO-000713	09/18/2009	98060		1	01-0000-0-4300-601-9728-1006-017-000	YN F	921.34	850.02
			TOTAL PAYMENT AMOUNT				850.02 *	850.02
			TOTAL USE TAX AMOUNT				74.38	
022347/00	GIVE SOMETHING BACK P.O. BOX 89-4135 LOS ANGELES, CA 90189-4135							
893 PO-000742	09/18/2009	1607812-0		1	01-0000-0-4300-472-0000-2700-014-000	NN F	46.19	46.19
895 PO-000744	09/18/2009	1607809-0		1	01-0000-0-4300-472-1284-1000-014-000	NN F	303.01	303.01
923 PO-000768	09/18/2009	1608516-0		1	01-6500-0-4300-102-5770-1120-003-026	NN F	156.60	156.60
959 PO-000798	09/18/2009	1609179-0		1	01-0000-0-4300-472-1208-1000-014-000	NN F	192.39	192.39
			TOTAL PAYMENT AMOUNT				698.19 *	698.19
017718/00	GUIDING HANDS INC. 4900 WINDPLAY DRIVE ELDORADO HILLS, CA 95762							
599 PO-000500	09/18/2009	JULY		1	01-6500-0-5800-102-5750-1180-003-000	NN P	3,213.85	3,213.85
			TOTAL PAYMENT AMOUNT				3,213.85 *	3,213.85
016914/00	HAWTHORNE EDUCATIONAL SERVICES 800 GRAY OAK DRIVE COLUMBIA, MO 65201							
748 PO-000628	09/18/2009	469832		1	01-6500-0-4300-102-5001-3120-003-000	YN F	409.12	376.20
			TOTAL PAYMENT AMOUNT				376.20 *	376.20
			TOTAL USE TAX AMOUNT				32.92	

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Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-PUNC-RES-DEP T9MP				
014466/00	HAYES, TRACY						
948 PO-000788	09/18/2009	REIMB	1 01-0000-0-4300-371-1110-1000-012-000 NN F			39.83	39.83
			TOTAL PAYMENT AMOUNT	39.83 *			39.83
014431/00	HEAR SAY SPEECH AND LANGUAGE SERVICES						
	96 TALMONT CIRCLE						
	ROSEVILLE, CA 95678						
722 PO-000606	09/18/2009	09-11152	1 01-6500-0-5800-102-5750-1180-003-000 NN P			255.00	255.00
			TOTAL PAYMENT AMOUNT	255.00 *			255.00
022326/00	HOLLIS, WENDY						
957 PO-000796	09/18/2009	REIMB	1 01-0000-0-5200-472-0000-2700-014-000 NN F			50.75	50.75
			TOTAL PAYMENT AMOUNT	50.75 *			50.75
017002/00	HOME DEPOT						
	ACCOUNTS RECEIVABLE						
	P.O. BOX 6031						
	THE LAKES, NV 88901-6031						
32 PO-000050	09/18/2009	3010420	1 01-8150-0-4300-106-0000-8110-007-000 NN P			65.23	65.23
			TOTAL PAYMENT AMOUNT	65.23 *			65.23
017603/00	HUNT, CAROL						
977 PO-000815	09/18/2009	REIMB	1 01-0000-0-4300-101-0000-7150-002-000 NN F			8.54	8.54
			TOTAL PAYMENT AMOUNT	8.54 *			8.54

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Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
016358/00	JERRY'S BACKFLOW TESTING						
	JERRY VOLLMER						
	7564 MOUNTAIN OAK DR.						
	NORTH HIGHLANDS, CA 95660						
163 PO-000124	09/18/2009	2679		1 01-0000-0-5800-106-0000-8110-007-000	NY P	275.00	275.00
			TOTAL PAYMENT AMOUNT	275.00 *			275.00
014800/00	LORD, KATHLEEN						
970 PO-000810	09/18/2009	REIMB		1 01-0054-0-4300-236-1110-1000-009-000	NN F	48.89	48.89
			TOTAL PAYMENT AMOUNT	48.89 *			48.89
021914/00	LOY MATTISON ENTERPRISES	511602583					
	5420 FENTON WAY						
	GRANITE BAY, CA 95746						
928 PO-000773	09/18/2009	CENTER080109083109V		1 01-0000-0-5800-106-0000-8110-007-000	NY F	475.00	475.00
			TOTAL PAYMENT AMOUNT	475.00 *			475.00
015364/00	LYNN CARD CO.						
	P.O. BOX 47						
	HUTCHINSON, MN 55350						
837 PO-000692	09/18/2009	2090908-064		1 01-0000-0-5800-238-0000-2700-010-000	YN F	87.54	80.50
			TOTAL PAYMENT AMOUNT	80.50 *			80.50
			TOTAL USE TAX AMOUNT	7.04			
011752/00	MEDIC FIRST AID INTERNATIONAL						
	6010 PAY SPHERE CIRCLE						
	CHICAGO, IL 60674						
946 PO-000786	09/18/2009	56807		1 01-0000-0-4400-472-1110-1000-014-000	YN F	1,089.95	1,002.89
			TOTAL PAYMENT AMOUNT	1,002.89 *			1,002.89
			TOTAL USE TAX AMOUNT	87.75			

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022438/00	MERITAIN HEALTH SDS 12-2544 P.O. BOX 86 MINNEAPOLIS, MN 55486-2544						
PV-081016	09/16/2009	OCTOBER	01-0000-0-9552-000-0000-0000-000-000 NN			939.96	939.96
TOTAL PAYMENT AMOUNT			939.96 *				
015517/00	MORRIS, VIVIAN [REDACTED]						
988 PO-000827	09/18/2009	REIMB	1 01-0000-0-4300-371-0000-2700-012-000 NN F			62.60	62.60
TOTAL PAYMENT AMOUNT			62.60 *				
015957/00	MYERS, HOLLAND [REDACTED]						
990 PO-000832	09/18/2009	REIMB	1 01-3550-0-4300-472-1110-1000-014-000 NN F			2,649.22	2,649.22
TOTAL PAYMENT AMOUNT			2,649.22 *				
018967/00	NEXTEL COMMUNICATIONS INC P.O. BOX 4181 CAROL STREAM, IL 60197-4181						
58 PO-000005	09/18/2009	811116315	1 01-0000-0-5903-240-0000-2700-011-000 NN P			12.26	12.26
84 PO-000038	09/18/2009	811116315	1 01-0000-0-5903-101-0000-7150-002-000 NN P			118.94	118.94
124 PO-000047	09/18/2009	766178812-021	1 01-0000-0-5902-115-0000-7700-007-000 NN P			99.98	99.98
167 PO-000128	09/18/2009	811116315	1 01-0000-0-5903-106-0000-8300-007-000 NN P			546.20	546.20
365 PO-000300	09/18/2009	811116315	1 01-0000-0-5903-103-0000-2110-003-000 NN P			132.98	132.98
379 PO-000313	09/18/2009	811116315	1 01-0000-0-5903-472-0000-2700-014-000 NN P			37.14	37.14
498 PO-000409	09/18/2009	811116315	1 01-0000-0-5903-236-0000-2700-009-000 NN P			37.50	37.50
487 PO-000414	09/18/2009	811116315-	1 01-0000-0-5903-234-0000-2700-008-000 NN P			12.26	12.26
531 PO-000441	09/18/2009	811116315	2 01-0000-0-5903-475-3200-2700-015-000 NN P			24.52	24.52
TOTAL PAYMENT AMOUNT			1,021.78 *				

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010873/00		NORTHRIDGE MUSIC INC. 7871 GREENBACK LANE CITRUS HEIGHTS, CA 95610-5909						
951 PO-000791	09/18/2009	57/901		1	01-0054-0-5600-371-1110-1000-012-000	NN F	267.96	267.96
TOTAL PAYMENT AMOUNT							267.96 *	267.96
021511/00		OCCUPATIONAL THERAPY FOR CHILDREN 2129 THIRD AVENUE SACRAMENTO, CA 95818						
584 PO-000486	09/18/2009	09-08-11		1	01-6500-0-5800-102-5750-1180-003-000	NN P	255.00	255.00
TOTAL PAYMENT AMOUNT							255.00 *	255.00
022163/00		ODYSSEY 7150 SANTA JUANITA AVE. ORANGEVALE, CA 95662						
661 PO-000562	09/18/2009	8001750		1	01-6500-0-5800-102-5750-1180-003-000	NN P	3,498.50	3,498.50
TOTAL PAYMENT AMOUNT							3,498.50 *	3,498.50
017576/00		OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70049 LOS ANGELES, CA 90074-0049						
709 PO-000599	09/18/2009	487310673001		1	01-0000-0-4300-234-1110-1000-008-000	NN F	43.85	43.85
TOTAL PAYMENT AMOUNT							43.85 *	43.85
014815/00		ORR, JANINE M. 						
922 PO-000781	09/18/2009	REIMB		1	01-6500-0-4300-102-5750-1110-003-020	NN F	32.56	32.56
944 PO-000785	09/18/2009	REIMB		1	01-6500-0-4300-102-5750-1110-003-020	NN F	96.39	96.39
TOTAL PAYMENT AMOUNT							128.95 *	128.95

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Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
010253/00	PEARSON ASSESSMENTS P.O. BOX 1416 MINNEAPOLIS, MN 55440						
741 PO-000622	09/18/2009	72590548	1 01-6500-0-4300-102-5001-3120-003-000 NN P		31.37	31.37	
741 PO-000622	09/18/2009	72588909	1 01-6500-0-4300-102-5001-3120-003-000 NN F		469.96	469.96	
747 PO-000627	09/18/2009	72588908	1 01-6500-0-4300-102-5001-3120-003-000 NN F		1,096.27	1,081.77	
TOTAL PAYMENT AMOUNT					1,576.60 *	1,576.60	
021157/00	PHYSICAL THERAPY CLINICS INC 10390 COLOMA ROAD, SUITE 7 RANCHO CORDOVA, CA 95670						
4 PO-000011	09/18/2009	30902	1 01-0000-0-5800-100-1110-1000-005-955 NN P		2,200.00	2,200.00	
TOTAL PAYMENT AMOUNT					2,200.00 *	2,200.00	
014069/00	PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
46 PO-000062	09/18/2009	6580432	1 01-8150-0-4300-106-0000-8110-007-000 NN P		15.87	15.87	
46 PO-000062	09/18/2009	6581406	1 01-8150-0-4300-106-0000-8110-007-000 NN P		39.59	39.59	
699 PO-000583	09/18/2009	6552502	1 01-0000-0-9320-000-0000-0000-000-000 NN F		78.84	78.84	
TOTAL PAYMENT AMOUNT					134.30 *	134.30	
014023/00	PRO-ED P.O. BOX 678370 DALLAS, TX 75267-8370						
745 PO-000625	09/18/2009	1881210	1 01-6500-0-4300-102-5001-3120-003-000 NN F		2,138.54	1,767.70	
TOTAL PAYMENT AMOUNT					1,767.70 *	1,767.70	
020781/00	PTH DOCUMENT SYSTEMS P.O. BOX 7789 SANTA ROSA, CA 95407						
575 PO-000475	09/18/2009	5131275	1 01-0000-0-4300-115-0000-7700-007-000 NN F		209.18	209.18	
TOTAL PAYMENT AMOUNT					209.18 *	209.18	

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			FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP					
010257/00		RADIO SHACK CORPORATION P.O. BOX 848549 DALLAS, TX 75284-8549						
47 PO-000063	09/18/2009	796709		1	01-8150-0-4300-106-0000-8110-007-000	NN P	8.15	8.15
			TOTAL PAYMENT AMOUNT				8.15 *	8.15
021678/00		RANCHO LEARNING CENTER 3063 GOLD CANAL DRIVE RANCHO CORDOVA, CA 95670						
497 PO-000408	09/18/2009	AUGUST		1	01-6500-0-5800-102-5750-1180-003-000	NN P	3,001.84	3,001.84
497 PO-000408	09/18/2009	AUGUST		1	01-6500-0-5800-102-5750-1180-003-000	NN P	9,740.25	9,740.25
			TOTAL PAYMENT AMOUNT				12,742.09 *	12,742.09
010546/00		RIVERSIDE PUBLISHING CO. HM RECEIVABLES CO LLC 14046 COLLECTIONS CENTER DR CHICAGO, IL 60693-0050						
673 PO-000566	09/18/2009	944708477		1	01-6500-0-4300-102-5770-1120-003-024	NN F	98.09	99.60
885 PO-000738	09/18/2009	944828008		1	01-6500-0-4300-102-5770-1120-003-029	NN F	108.32	102.56
			TOTAL PAYMENT AMOUNT				202.16 *	202.16
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691						
616 PO-000532	09/18/2009	01856246		1	01-0000-0-9320-000-0000-0000-000-000	NN P	1,836.22	1,836.22
616 PO-000532	09/18/2009	01857659		1	01-0000-0-9320-000-0000-0000-000-000	NN P	65.14	65.14
616 PO-000532	09/18/2009	01859970		1	01-0000-0-9320-000-0000-0000-000-000	NN F	21.42	22.84
874 PO-000732	09/18/2009	01860023		1	01-0000-0-9320-000-0000-0000-000-000	NN F	2,021.31	2,021.31
			TOTAL PAYMENT AMOUNT				3,945.51 *	3,945.51

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Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
010049/00		SACRAMENTO COUNTY OFFICE OF EDUC.NCECE CONF REGISTRATION ATTN: ERIKA FRANZON P.O. BOX 269003 SACRAMENTO, CA 95626-9003					
230 PO-000190	09/18/2009	100364		1 01-7393-0-5200-103-1110-1000-003-000 NN F		900.00	900.00
				TOTAL PAYMENT AMOUNT	900.00 *		900.00
019318/00		SADRIAN, NASRIN [REDACTED]					
949 PO-000789	09/18/2009	REIMB		1 01-0000-0-4300-371-1110-1000-012-000 NN F		34.73	34.73
				TOTAL PAYMENT AMOUNT	34.73 *		34.73
020981/00		SAVE MART SUPERMARKETS DEPT. 33486-01 P.O. BOX 39000 SAN FRANCISCO, CA 94139					
86 PO-000039	09/18/2009	2294133		1 01-0000-0-4300-120-0000-7110-001-000 NN F		10.06	10.06
				TOTAL PAYMENT AMOUNT	7.67 *		7.67
017156/00		SCHOOL EMPLOYERS ASSOC OF CA 2172 DUPONT DRIVE SUITE 13 IRVINE, CA 92612-1317					
956 PO-000795	09/18/2009	CB09-29		1 01-0000-0-5200-101-0000-7150-002-000 NN F		125.00	125.00
				TOTAL PAYMENT AMOUNT	125.00 *		125.00
014782/00		SCRIPPS NATIONAL SPELLING BEE P.O. BOX 711861 CINCINNATI, OH 45271-1861					
984 PO-000825	09/18/2009	ID 94575-0357		1 01-0000-0-5300-371-0000-2700-012-000 NN F		106.50	106.50
				TOTAL PAYMENT AMOUNT	106.50 *		106.50

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 01 GENERAL FUND

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP								
022164/00	SGS TESTCOM CITIBANK #3880-5189 P.O. BOX 89-4733 LOS ANGELES, CA 90189-4733							
470 PO-000389	09/18/2009	11906488		1	01-7230-0-4300-112-0000-3600-007-000	NN P	1.76	1.76
TOTAL PAYMENT AMOUNT							1.76 *	1.76
011500/00	SIA / DELTA DENTAL P.O. BOX 276710 SACRAMENTO, CA 95827							
PV-081017	09/16/2009	OCTOBER			01-0000-0-9552-000-0000-0000-000-000	NN		48,794.47
TOTAL PAYMENT AMOUNT							48,794.47 *	48,794.47
019222/00	SIERRA PEDIATRICS 8485 BARTON ROAD GRANITE BAY, CA 95746		942869623					
914 PO-000763	09/18/2009	CABACCANG		1	01-6500-0-5800-102-5750-1180-003-000	NY P	750.00	750.00
914 PO-000763	09/18/2009	CABACCANG		1	01-6500-0-5800-102-5750-1180-003-000	NY P	375.00	375.00
914 PO-000763	09/18/2009	CABACCANG		1	01-6500-0-5800-102-5750-1180-003-000	NY P	625.00	625.00
TOTAL PAYMENT AMOUNT							1,750.00 *	1,750.00
020462/00	STAPLES ADVANTAGE P.O. BOX 71217 CHICAGO, IL 60694-1217		841248716					
739 PO-000620	09/18/2009	97299766		1	01-6500-0-4300-102-5770-1120-003-025	NN P	90.22	90.22
739 PO-000620	09/18/2009	97450888		1	01-6500-0-4300-102-5770-1120-003-025	NN P	2.61	2.61
TOTAL PAYMENT AMOUNT							92.83 *	92.83
010137/00	STATE BOARD OF EQUALIZATION P.O. BOX 942879 SACRAMENTO, CA 94279-0001							
966 PO-000806	09/18/2009	100-468425		1	01-0000-0-9560-000-0000-0000-000-000	NN F	1,514.00	1,514.00
TOTAL PAYMENT AMOUNT							1,514.00 *	1,514.00

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
021067/00		SUMMITVIEW CHILD TREATMENT CTR 5036 SUNREY RD. PLACERVILLE, CA 95667					
533 PO-000443	09/18/2009	AUGUST		1 01-6500-0-5800-102-5750-1180-003-000 NN P		3,765.93	3,765.93
				TOTAL PAYMENT AMOUNT	3,765.93 *		3,765.93
022253/00		THERAPEUTIC PATHWAYS 1115 14TH STREET MODESTO, CA 95324					
572 PO-000480	09/18/2009	4203B		1 01-6500-0-5800-102-5750-1180-003-000 NN P		3,052.50	3,052.50
				TOTAL PAYMENT AMOUNT	3,052.50 *		3,052.50
014863/00		UHS SCHOOLS P.O. BOX 79180 CITY OF INDUSTRY, CA 91716-91					
565 PO-000468	09/18/2009	AUGUST		1 01-6500-0-5800-102-5750-1180-003-000 NN P		4,689.12	4,689.12
				TOTAL PAYMENT AMOUNT	4,689.12 *		4,689.12
017955/00		UNIVERSAL SWEEPING SERVICES P.O. BOX 28010 SAN JOSE, CA 95159-8010					
913 PO-000762	09/18/2009	INV090008283		1 01-7230-0-5600-112-0000-3600-007-000 NN F		450.00	450.00
				TOTAL PAYMENT AMOUNT	450.00 *		450.00
010116/00		WESTERN PSYCHOLOGICAL SERVICES 12031 WILSHIRE BLVD LOS ANGELES, CA 90025					
746 PO-000626	09/18/2009	538947		1 01-6500-0-4300-102-5001-3120-003-000 NN F		53.78	52.20
				TOTAL PAYMENT AMOUNT	52.20 *		52.20

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description					Liq Amt	Net Amount

018924/00 YEE, MELVIN

932 PO-000782 09/18/2009 REIMB


1 01-6500-0-4300-102-5770-1120-003-023 NN F	229.74	229.74
TOTAL PAYMENT AMOUNT	229.74 *	229.74

TOTAL FUND PAYMENT	126,268.77 **	126,268.77
TOTAL USE TAX AMOUNT	369.40	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 09 CHARTER SCHOOLS

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
018839/00		ACADEMIC INNOVATIONS 929 W SUNSET BLVD WELLS FARGO BLDG, 2ND FLOOR SAINT GEORGE, UT 84770-4865						
687 PO-000576	09/18/2009	IN0110414		1	09-6300-0-4300-501-1110-1000-016-000	NN F	697.00	697.00
TOTAL PAYMENT AMOUNT							697.00 *	697.00
021811/00		BUCKLE DOWN PUBLISHING P.O. BOX 1270 LITTLETON, MA 01460	131087400					
774 PO-000651	09/18/2009	IV465614		1	09-6300-0-4300-501-1110-1000-016-000	NN F	157.29	163.03
TOTAL PAYMENT AMOUNT							163.03 *	163.03
018959/00		DEARCOS, DAVID 						
926 PO-000800	09/18/2009	REIMB		1	09-1100-0-5200-501-1110-1000-016-000	NN F	537.06	537.06
TOTAL PAYMENT AMOUNT							537.06 *	537.06
014509/00		J.S. PALUCH CO. INC 2950 BUSKIRK AVENUE WALNUT CREEK, CA 94957						
PO-902628	09/18/2009	1212843		1	09-1100-0-5800-501-0000-2700-016-000	NN P	120.00	120.00
TOTAL PAYMENT AMOUNT							120.00 *	120.00
TOTAL FUND PAYMENT							1,517.09 **	1,517.09

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
016061/00	BIXBY, JEANNIE						
1005 PO-000844	09/18/2009	REFUND		1 13-5310-0-8634-000-0000-0000-000-000 NN F		39.50	39.50
				TOTAL PAYMENT AMOUNT		39.50 *	39.50
014966/00	GUERRA, ROSARIO						
1003 PO-000842	09/18/2009	REFUND		1 13-5310-0-8634-000-0000-0000-000-000 NN F		50.80	50.80
				TOTAL PAYMENT AMOUNT		50.80 *	50.80
018967/00	NEXTEL COMMUNICATIONS INC						
	P.O. BOX 4181						
	CAROL STREAM, IL 60197-4181						
514 PO-000432	09/18/2009	811116315		1 13-5310-0-5903-108-0000-3700-007-000 NN P		12.87	12.87
				TOTAL PAYMENT AMOUNT		12.87 *	12.87
010903/00	PERKINS, ANNE						
1004 PO-000843	09/18/2009	REFUND		1 13-5310-0-8634-000-0000-0000-000-000 NN F		8.50	8.50
				TOTAL PAYMENT AMOUNT		8.50 *	8.50
018311/00	TOBEY, REBEKAH						
1000 PO-000839	09/18/2009	refund		1 13-5310-0-8634-000-0000-0000-000-000 NN F		13.00	13.00
				TOTAL PAYMENT AMOUNT		13.00 *	13.00

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ACCOUNTS PAYABLE PRELIST
BATCH: 0017 09-18-09
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
015238/00	TURNER, SHERRELL						
1002 PO-000841 09/18/2009 REFUND							
				1 13-5310-0-8634-000-0000-0000-000 NN F		7.50	7.50
TOTAL PAYMENT AMOUNT					7.50 *		7.50
TOTAL FUND PAYMENT				132.17 **			132.17

81 CENTER UNIFIED SCHOOL DIST.
09-17-09

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BATCH: 0017 09-18-09 << Open >>
FUND : 14 DEFERRED MAINTENANCE FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description				Liq Amt	Net Amount
017002/00		HOME DEPOT					
		ACCOUNTS RECEIVABLE					
		P.O. BOX 6031					
		THE LAKES, NV 88901-6031					
318 PO-000257	09/18/2009	8097680					
			1	14-0024-0-4300-106-9608-8110-007-000	NN P	143.16	143.16
		TOTAL PAYMENT AMOUNT				143.16 *	143.16
		TOTAL FUND	PAYMENT			143.16 **	143.16
		TOTAL BATCH PAYMENT				128,061.19 ***	128,061.19
		TOTAL USE TAX AMOUNT				369.40	

81 CENTER UNIFIED SCHOOL DIST.
09-17-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0018 0 batch
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Reg Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
017576/00		OFFICE DEPOT/BUS.SERVICES DIV					
		P.O. BOX 70049					
		LOS ANGELES, CA 90074-0049					
880 PO-000760	09/18/2009	CANCEL					
			1 01-0000-0-4400-238-1110-1000-010-000 NN C			195.74	0.00
		TOTAL PAYMENT AMOUNT		0.00 *			0.00
		TOTAL FUND PAYMENT		0.00 **			0.00
		TOTAL BATCH PAYMENT		0.00 ***	0.00		0.00
		TOTAL DISTRICT PAYMENT		128,061.19 ****	0.00		128,061.19
		TOTAL USE TAX AMOUNT		369.40			
		TOTAL FOR ALL DISTRICTS:		128,061.19 ****	0.00		128,061.19
		TOTAL USE TAX AMOUNT		369.40			

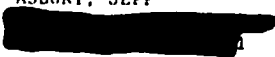
Number of warrants to be printed: 79, not counting voids due to stub overflows.

Batch status: A All
From batch: 0019
To batch: 0019
Include Revolving Cash: Y
Include Address: Y

81 CENTER UNIFIED SCHOOL DIST.
09-25-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
011165/00	A.R.K. RAMOS P.O. BOX 26399 OKLAHOMA, OK 73126						
120 PO-000077	09/25/2009	75851		1 01-8150-0-4300-106-0000-8110-007-000 NN F	763.70	763.70	
			TOTAL PAYMENT AMOUNT	763.70 *		763.70	
015797/00	ACE SUPPLY HARDWARE NORTH 7115 WATT AVENUE, SUITE 100 NORTH HIGHLANDS, CA 95660						
52 PO-000068	09/25/2009	77965/2		1 01-8150-0-4300-106-0000-8110-007-000 NN P	9.20	9.20	
			TOTAL PAYMENT AMOUNT	9.20 *		9.20	
013985/00	ALL DIESEL ELECTRIC INC. P.O. BOX 1763 WEST SACRAMENTO, CA 95691						
1014 PO-000853	09/25/2009	5702		1 01-7230-0-4300-112-0000-3600-007-000 NN F	305.70	305.70	
			TOTAL PAYMENT AMOUNT	305.70 *		305.70	
014149/00	ASBURY, JEFF 						
1072 PO-000903	09/25/2009	REIMB		1 01-6300-0-4300-240-1110-1000-011-000 NN F	150.00	150.00	
			TOTAL PAYMENT AMOUNT	150.00 *		150.00	
011481/00	AT&T P.O. BOX 989048 WEST SACRAMENTO, CA 95798-904						
324 PO-000262	09/25/2009	9163399676626		1 01-0000-0-5902-106-0000-8110-007-000 NN P	576.24	576.24	
324 PO-000262	09/25/2009	9163312747057		1 01-0000-0-5902-106-0000-8110-007-000 NN P	576.24	576.24	
			TOTAL PAYMENT AMOUNT	1,152.48 *		1,152.48	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018533/00	ATKINSON ANDELSON LOYA RUUD & ROMO 12800 CENTER COURT DRIVE SUITE 300 CERRITOS, CA 90703	[REDACTED]					
814 PO-000675	09/25/2009	341596	1	01-0000-0-5804-105-0000-7200-005-000	NE P	23,570.47	23,570.47
TOTAL PAYMENT AMOUNT				23,570.47 *			23,570.47
010142/00	AWARDS BY KAY 1941 EL CAMINO AVENUE SACRAMENTO, CA 95815						
973 PO-000813	09/25/2009	85393	1	01-0000-0-5800-101-0000-7150-002-000	NN F	15.77	15.77
TOTAL PAYMENT AMOUNT				15.77 *			15.77
016792/00	BAKER, KIM [REDACTED]						
1056 PO-000888	09/25/2009	REIMB	1	01-7230-0-5800-112-0000-3600-007-000	NN F	7.07	7.07
TOTAL PAYMENT AMOUNT				7.07 *			7.07
014056/00	BENDER, LINDA [REDACTED]						
978 PO-000847	09/25/2009	REIMB	1	01-6520-0-5210-472-5770-1110-003-000	NN F	120.45	120.45
TOTAL PAYMENT AMOUNT				120.45 *			120.45
013988/00	BUTTES/CENTER STATE PIPE & SUPPLY DEPARTMENT LA 21143 PASADENA, CA 91185-1143						
25 PO-000033	09/25/2009	S5294878.001	1	01-8150-0-4300-106-0000-8110-007-000	NN P	921.76	921.76
25 PO-000033	09/25/2009	S5318183.001	1	01-8150-0-4300-106-0000-8110-007-000	NN P	128.73	128.73
TOTAL PAYMENT AMOUNT				1,050.49 *			1,050.49

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
020305/00		CDW GOVERNMENT INC. 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675-1515						
950 PO-000790	09/25/2009	QGD6590		1 01-0054-0-4300-371-1110-1000-012-000 NN P			135.52	135.52
950 PO-000790	09/25/2009	QFW9770		1 01-0054-0-4300-371-1110-1000-012-000 NN F			136.77	135.52
971 PO-000811	09/25/2009	QGH0152		1 01-0000-0-4400-115-1202-1000-007-000 NN F			1,265.78	1,265.79
980 PO-000817	09/25/2009	QGG9260		1 01-0000-0-4300-115-0000-7700-007-000 NN F			124.12	124.11
TOTAL PAYMENT AMOUNT					1,660.94 *			1,660.94
010407/00		CENTER UNIFIED REVOLVING FUND 8408 WATT AVE. ANTELOPE, CA 95843	0000000000					
1062 PO-000892	09/25/2009	4670		1 01-0000-0-4300-101-0000-7150-002-000 NN F			4.18	4.18
TOTAL PAYMENT AMOUNT					4.18 *			4.18
015699/00		CLARK SECURITY PRODUCTS P.O. BOX 31001-1195 PASADENA, CA 91110-1195						
28 PO-000036	09/25/2009	SA96584001		1 01-8150-0-4300-106-0000-8110-007-000 NN P			386.50	386.50
28 PO-000036	09/25/2009	SA96595201		1 01-8150-0-4300-106-0000-8110-007-000 NN P			17.19	17.19
TOTAL PAYMENT AMOUNT					403.69 *			403.69
021327/00		CLASSROOM PRODUCTS WAREHOUSE 225 N. FAIRWAY DRIVE VERNON HILLS, IL 60061						
854 PO-000711	09/25/2009	60034309		1 01-6500-0-4300-102-5770-1120-003-021 NN F			78.76	65.99
TOTAL PAYMENT AMOUNT					65.99 *			65.99
015665/00		COMMUNITY INTERVENTION INC 2412 UNIVERSITY AVE. SE STE B MINNEAPOLIS, MN 55414						
838 PO-000697	09/25/2009	22584-1		1 01-4203-0-4300-103-4760-1000-003-000 YN F			1,923.75	1,775.00
TOTAL PAYMENT AMOUNT					1,775.00 *			1,775.00
TOTAL USE TAX AMOUNT					155.31			

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ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		I.iq Amt	Net Amount
017676/00	DAWSON OIL COMPANY INC. P.O. BOX 360 ROCKLIN, CA 95677						
1011 PO-000850	09/25/2009	9044121	1 01-7230-0-4300-112-0000-3600-007-000 NN F			621.20	621.20
			TOTAL PAYMENT AMOUNT	621.20 *			621.20
010583/00	DEL PASO PIPE & STEEL CO. 5519 RALEY BLVD. SACRAMENTO, CA 95838-1722						
917 PO-000765	09/25/2009	300487	1 01-8150-0-4300-106-0000-8110-007-000 NN P			556.80	556.80
			TOTAL PAYMENT AMOUNT	556.80 *			556.80
018951/00	DELL P.O. BOX 910916 PASADENA, CA 91110-0916						
810 PO-000677	09/25/2009	XDD86KKW6	1 01-0000-0-4400-472-0000-2700-014-000 NN F			419.04	467.04
912 PO-000758	09/25/2009	XDD49CRM5	1 01-6500-0-4300-102-5770-1110-003-019 NN F			122.75	122.75
			TOTAL PAYMENT AMOUNT	589.79 *			589.79
021626/00	DELTA WIRELESS INC PO BOX 15183 SACRAMENTO, CA 95851-0183						
694 PO-000586	09/25/2009	17130	1 01-0054-0-4300-371-0000-2700-012-000 NN F			575.12	577.48
			TOTAL PAYMENT AMOUNT	577.48 *			577.48
010481/00	DEMCO INC P.O. BOX 8048 MADISON, WI 53708-8048						
799 PO-000662	09/25/2009	3646274	1 01-0000-0-4400-103-0000-2420-003-000 NN F			486.70	505.59
			TOTAL PAYMENT AMOUNT	505.59 *			505.59

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
011290/00		DISCOUNT GLASS & SCREEN CO 3044 ELKHORN BLVD #G NORTH HIGHLANDS, CA 95660					
29 PO-000037	09/25/2009	871164	1	01-8150-0-4300-106-0000-8110-007-000	NN P	60.90	60.90
29 PO-000037	09/25/2009	871163	1	01-8150-0-4300-106-0000-8110-007-000	NN P	567.68	567.68
TOTAL PAYMENT AMOUNT				628.58 *			628.58
016002/00		EDGAR, SHERRY [REDACTED]					
1007 PO-000849	09/25/2009	REIMB	1	01-0000-0-4300-472-1286-1000-014-000	NN F	15.18	15.18
TOTAL PAYMENT AMOUNT				15.18 *			15.18
021869/00		FRANKLIN HIGH SCHOOL 6400 WHITELOCK PKWY ELK GROVE, CA 95757					
1006 PO-000846	09/25/2009	TOURNAMENT FEE	1	01-0000-0-5800-472-1801-1000-014-000	NN F	300.00	300.00
TOTAL PAYMENT AMOUNT				300.00 *			300.00
022347/00		GIVE SOMETHING BACK P.O. BOX 89-4135 LOS ANGELES, CA 90189-4135					
962 PO-000802	09/25/2009	1609755-0	1	01-0000-0-4300-472-1286-1000-014-000	NN F	100.01	100.01
1012 PO-000851	09/25/2009	1611108-0	1	01-0000-0-4300-105-0000-7200-005-000	NN F	42.14	42.14
1051 PO-000878	09/25/2009	1611932-0	1	01-0000-0-4300-472-9769-1000-014-000	NN F	86.98	86.98
TOTAL PAYMENT AMOUNT				229.13 *			229.13
020258/00		HANDWRITING WITHOUT TEARS 8001 MAC ARTHUR BLVD. CABIN JOHN, MD 20818					
844 PO-000702	09/25/2009	446258-1	1	01-6500-0-4300-102-5770-1110-003-015	NN F	210.38	222.66
TOTAL PAYMENT AMOUNT				222.66 *			222.66

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
010421/00		HOLT MCDUGAL CUSTOMER SERVICE 1900 SOUTH BATAVIA AVENUE GENEVA, IL 60134					
939 PO-000778	09/25/2009	944865057		1 01-0037-0-4100-103-1110-1000-003-000 NN F		1,586.66	1,745.44
			TOTAL PAYMENT AMOUNT	1,745.44 *			1,745.44
021196/00		INTEGRATIONS MB UNIT #67-3106 MILWAUKEE, WI 53268-3106					
846 PO-000730	09/25/2009	D11290310101		1 01-6500-0-4300-102-5770-1110-003-015 NN F		11.17	16.17
			TOTAL PAYMENT AMOUNT	16.17 *			16.17
016358/00		JERRY'S BACKFLOW TESTING JERRY VOLLMER 7564 MOUNTAIN OAK DR. NORTH HIGHLANDS, CA 95660	567629553				
163 PO-000124	09/25/2009	2679		1 01-0000-0-5800-106-0000-8110-007-000 NY P		275.00	275.00
			TOTAL PAYMENT AMOUNT	275.00 *			275.00
010728/00		JOHNSTONE SUPPLY OF SACRAMENTO P.O. BOX 13845 SACRAMENTO, CA 95853					
39 PO-000056	09/25/2009	27-S1566133.001		1 01-8150-0-4300-106-0000-8110-007-000 NN P		59.17	59.17
			TOTAL PAYMENT AMOUNT	59.17 *			59.17
017653/00		JONES SCHOOL SUPPLIES P.O. BOX 2909 IRMO, SC 29063					
910 PO-000757	09/25/2009	695137		1 01-6300-0-4300-236-1110-1000-009-000 YN F		83.05	76.75
			TOTAL PAYMENT AMOUNT	76.75 *			76.75
			TOTAL USE TAX AMOUNT	6.72			

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
010355/00	KAISER						
	FILE NUMBER 73030						
	P.O. BOX 60000						
	SAN FRANCISCO, CA 94160-3030						
PV-081020	09/24/2009	OCTOBER					
			01-0000-0-9552-000-0000-0000-0000 NN			165,038.50	
		TOTAL PAYMENT AMOUNT		165,038.50 *			165,038.50
021874/00	KIDWELL, TAMBRA						
113 PO-000097	09/25/2009	009-20,009-59					
			1 01-7230-0-5800-112-0000-3600-007-000 NN P			14.70	14.70
		TOTAL PAYMENT AMOUNT		14.70 *			14.70
010212/00	LAKESHORE LEARNING MATERIALS						
	2695 DOMINGUEZ ST						
	CARSON, CA 90895						
696 PO-000588	09/25/2009	237450					
			1 01-6500-0-4300-102-5770-1190-003-032 NN F			48.71	49.44
		TOTAL PAYMENT AMOUNT		49.44 *			49.44
010445/00	LINGUI SYSTEMS INC.						
	3100 4TH AVENUE						
	EAST MOLINE, IL 61244						
901 PO-000748	09/25/2009	2458881					
			1 01-5640-0-4300-601-9728-3150-017-000 YN F			417.78	337.60
		TOTAL PAYMENT AMOUNT		337.60 *			337.60
		TOTAL USE TAX AMOUNT		29.54			
022230/00	MANAGED HEALTH NETWORK	953817988					
	P.O. BOX 60000						
	FILE #72980						
	SAN FRANCISCO, CA 94160-2980						
5 PO-000012	09/25/2009	3200009821					
			1 01-0000-0-3401-100-1110-1000-000-000 NN P			1,173.15	1,173.15
		TOTAL PAYMENT AMOUNT		1,173.15 *			1,173.15

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
011107/00	MY BINDING 2240 NE GRIFFIN OAKS STREET SUITE 300 HILLSBORO, OR 97124						
791 PO-000658	09/25/2009	41036045	1	01-0054-0-4300-240-1110-1000-011-000 YN F		132.89	122.20
				TOTAL PAYMENT AMOUNT		122.20 *	122.20
				TOTAL USE TAX AMOUNT		10.69	
022053/00	NATIONAL EMERGENCY NUMBER ASSOCIATION P.O. BOX 634237 CINCINNATI, OH 45263-4237						
955 PO-000801	09/25/2009	7/1/09-7/1/2010	1	01-0000-0-5902-106-0000-8110-007-000 NN F		200.00	200.00
				TOTAL PAYMENT AMOUNT		200.00 *	200.00
018845/00	NGLIC C/O SUPERIOR VISION SERVICES P.O. BOX 201839 DALLAS, TX 75320-1839						
PV-081019	09/24/2009	OCTOBER		01-0000-0-9552-000-0000-0000-000-000 NN			
				TOTAL PAYMENT AMOUNT		4,903.51 *	4,903.51
017576/00	OFFICE DEPOT/BUS.SERVICES DIV P.O. BOX 70025 LOS ANGELES, CA 90074-0025						
924 PO-000769	09/25/2009	488232846001	1	01-0000-0-4300-238-1110-1000-010-000 NN P		3.57	3.57
924 PO-000769	09/25/2009	488232845001	1	01-0000-0-4300-238-1110-1000-010-000 NN F		12.87	12.88
964 PO-000804	09/25/2009	488803427001	1	01-0000-0-4300-238-1110-1000-010-000 NN F		61.07	61.07
979 PO-000816	09/25/2009	488805641001	1	01-0000-0-4300-238-1110-1000-010-000 NN F		34.16	34.16
				TOTAL PAYMENT AMOUNT		111.68 *	111.68

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date							
015373/00		ORIENTAL TRADING COMPANY P.O. BOX 2308 OMAHA, NE 68103-2308						
907 PO-000754	09/25/2009	633776894-01		1 01-6300-0-4300-236-1110-1000-009-000 NN F			296.43	299.84
			TOTAL PAYMENT AMOUNT		299.84 *			299.84
017822/00		PCI EDUCATIONAL PUBLISHING P.O. BOX 34270 SAN ANTONIO, TX 78265-4270						
705 PO-000595	09/25/2009	INV734664		1 01-6500-0-4300-102-5770-1190-003-032 NN F			47.74	52.10
			TOTAL PAYMENT AMOUNT		52.10 *			52.10
010253/00		PEARSON ASSESSMENTS P.O. BOX 1416 MINNEAPOLIS, MN 55440						
934 PO-000775	09/25/2009	72605607		1 01-5640-0-4300-601-9728-3120-017-000 NN F			151.78	151.38
			TOTAL PAYMENT AMOUNT		151.38 *			151.38
014069/00		PLATT ELECTRIC SUPPLY 4201 S. MARKET COURT SACRAMENTO, CA 95834						
46 PO-000062	09/25/2009	6647017		1 01-8150-0-4300-106-0000-8110-007-000 NN P			38.08	38.08
			TOTAL PAYMENT AMOUNT		38.08 *			38.08
019664/00		PLAY WITH A PURPOSE 2525 LEMOND STREET SW PO BOX 998 OWATONNA, MN 55060-0998						
876 PO-000727	09/25/2009	7780738		1 01-6500-0-4300-102-5770-1110-003-015 YN F			48.18	34.90
			TOTAL PAYMENT AMOUNT		34.90 *			34.90
			TOTAL USE TAX AMOUNT		3.05			

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP		Liq Amt	Net Amount
015048/00		PSYCHOLOGICAL ASSESSMENT RESOURCES, INC. 16204 N FLORIDA AVENUE LUT2, FL 33549					
935 PO-000776	09/25/2009	377754-1	1	01-5640-0-4300-601-9728-3120-017-000	YN F	171.62	61.70
				TOTAL PAYMENT AMOUNT		61.70 *	61.70
				TOTAL USE TAX AMOUNT		5.40	
010195/00		PSYCHOLOGICAL CORP/HARCOURT P.O. BOX 0855 CAROL STREAM, IL 60132-0855					
936 PO-000777	09/25/2009	72605606	1	01-5640-0-4300-601-9728-3120-017-000	NN F	37.36	44.80
				TOTAL PAYMENT AMOUNT		44.80 *	44.80
014024/00		REMEDIA PUBLICATIONS 15887 NORTH 76TH STREET #120 SCOTTSDALE, AZ 85260					
706 PO-000596	09/25/2009	364694	1	01-6500-0-4300-102-5770-1190-003-032	YN F	111.25	102.30
				TOTAL PAYMENT AMOUNT		102.30 *	102.30
				TOTAL USE TAX AMOUNT		8.95	
010546/00		RIVERSIDE PUBLISHING CO. HM RECEIVABLES CO LLC 14046 COLLECTIONS CENTER DR CHICAGO, IL 60693-0050					
704 PO-000594	09/25/2009	944687680	1	01-6500-0-4300-102-5770-1190-003-032	NN F	198.58	196.19
883 PO-000736	09/25/2009	944828009	1	01-6500-0-4300-102-5770-1120-003-023	NN F	102.55	102.08
				TOTAL PAYMENT AMOUNT		298.27 *	298.27
010552/00		SAC VAL JANITORIAL SALES & SERVICES, INC. 2421 DEL MONTE STREET WEST SACRAMENTO, CA 95691					
994 PO-000835	09/25/2009	01861429	1	01-0000-0-4300-111-0000-8200-007-000	NN F	188.90	188.90
				TOTAL PAYMENT AMOUNT		188.90 *	188.90

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
016821/00	SACRAMENTO COUNTY TAX COLLECTOR'S OFFICE P.O. BOX 508 SACRAMENTO, CA 95812-0508						
1018 PO-000856	09/25/2009 4669		1	01-0000-0-5800-106-0000-8110-007-000 NN F	589.16	589.16	
TOTAL PAYMENT AMOUNT				589.16 *		589.16	
010802/00	SACRAMENTO MACHINERY CO. 729 W. DEL PASO ROAD SACRAMENTO, CA 95834						
PV-081018	09/23/2009 INV 585166		01	0000-0-4300-472-1203-1000-014-000 NN		102.67	
TOTAL PAYMENT AMOUNT				102.67 *		102.67	
013973/00	SAMBA HOLDINGS INC 1730 MONTANO RD.NW,SUITE F ALBUQUERQUE, NM 87107						
1017 PO-000855	09/25/2009 0105473-IN		1	01-7230-0-5600-112-0000-3600-007-000 NN P	19.00	19.00	
TOTAL PAYMENT AMOUNT				19.00 *		19.00	
020984/00	SAME DAY SIGNS 7637 FAIR OAKS BLVD CARMICHAEL, CA 95608	680453208					
742 PO-000663	09/25/2009 31366		1	01-8150-0-5800-106-0000-8110-007-000 NN P	133.76	133.76	
TOTAL PAYMENT AMOUNT				133.76 *		133.76	
020981/00	SAVE MART SUPERMARKETS DEPT. 33486-01 P.O. BOX 39000 SAN FRANCISCO, CA 94139						
898 PO-000747	09/25/2009 2294135		1	01-0000-0-4300-601-9728-1006-017-000 NN P	15.13	15.13	
898 PO-000747	09/25/2009 2294143		1	01-0000-0-4300-601-9728-1006-017-000 NN P	21.23	21.23	
903 PO-000750	09/25/2009 2294140		1	01-0000-0-4300-601-9728-1006-017-000 NN P	23.94	23.94	
903 PO-000750	09/25/2009 2294131		1	01-0000-0-4300-601-9728-1006-017-000 NN P	11.96	11.96	
TOTAL PAYMENT AMOUNT				72.26 *		72.26	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
018297/00		SCHOOL SERVICES OF CALIFORNIA INC FILE NO. 73038 P.O. BOX 60000 SAN FRANCISCO, CA 94160					
363 PO-000296	09/25/2009	W058292-IN	1	01-0000-0-5200-105-0000-7200-005-000	NN F	190.00	190.00
TOTAL PAYMENT AMOUNT						190.00 *	190.00
014786/00		SCHOOL SPECIALTY MB UNIT #67-3106 MILWAUKEE, WI 53268-3106					
364 PO-000477	09/25/2009	208102942972	1	01-6500-0-4300-102-5770-1110-003-011	NN F	533.65	507.75
TOTAL PAYMENT AMOUNT						507.75 *	507.75
021105/00		SIGNATURE REPROGRAPHICS INC 620 SUNBEAM AVENUE SACRAMENTO, CA 95814					
625 PO-000522	09/25/2009	132403	1	01-0000-0-5800-106-0000-8200-007-000	NN P	575.83	575.83
TOTAL PAYMENT AMOUNT						575.83 *	575.83
022037/00		SILVERADO STAGES INC 241 B PRADO ROAD SAN LUIS OBISPO, CA 93401					
1013 PO-000852	09/25/2009	37900	1	01-7220-0-5810-472-1110-1000-014-932	NN F	1,225.96	1,225.96
TOTAL PAYMENT AMOUNT						1,225.96 *	1,225.96
017883/00		SIMPLEX GRINNELL LP 4650 BELOIT DRIVE SACRAMENTO, CA 95838					
896 PO-000745	09/25/2009	64911806	1	01-8150-0-5600-106-0000-8110-007-000	NN P	336.69	336.69
896 PO-000745	09/25/2009	64875145	1	01-8150-0-5600-106-0000-8110-007-000	NN P	368.96	368.96
TOTAL PAYMENT AMOUNT						705.65 *	705.65

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
020462/00	STAPLES ADVANTAGE	841248716					
	P.O. BOX 71217						
	CHICAGO, IL 60694-1217						
859 PO-000714	09/25/2009	97423750	1 01-0000-0-4300-236-1110-1000-009-000	NN P	135.25	135.25	
859 PO-000714	09/25/2009	97478680	1 01-0000-0-4300-236-1110-1000-009-000	NN P	9.31	9.31	
859 PO-000714	09/25/2009	97588549	1 01-0000-0-4300-236-1110-1000-009-000	NN F	25.34	25.34	
942 PO-000784	09/25/2009	97559414	1 01-0054-0-4300-371-1110-1000-012-000	NN F	912.39	908.20	
947 PO-000787	09/25/2009	97559413	1 01-0000-0-4300-371-0000-2700-012-000	NN F	46.06	45.84	
879 PO-000819	09/25/2009	97626675	1 01-6520-0-4300-472-5770-1110-003-000	NN F	89.91	89.91	
			TOTAL PAYMENT AMOUNT	1,213.85 *		1,213.85	
021813/00	SUREWEST						
	P.O. BOX 30697						
	LOS ANGELES, CA 90030-0697						
321 PO-000260	09/25/2009	604800.0001	1 01-0000-0-5902-106-0000-8110-007-000	NN P	586.73	586.73	
			TOTAL PAYMENT AMOUNT	586.73 *		586.73	
015807/00	VOLLMAR, CAMELA						
1032 PO-000866	09/25/2009	AUG-SEPT	1 01-0000-0-5210-106-0000-8300-007-000	NN P	19.80	19.80	
			TOTAL PAYMENT AMOUNT	19.80 *		19.80	
022535/00	VSP						
	3333 QUALITY DRIVE						
	ATT:FINANCE-KEITH HOSHIKO						
	RANCHO CORDOVA, CA 95670						
1068 PO-000901	09/25/2009	ACCT-100	1 01-0052-0-5800-103-0000-2700-003-000	NN F	240.00	240.00	
			TOTAL PAYMENT AMOUNT	240.00 *		240.00	
016889/00	WATER RITE PRODUCTS INC.	942993560					
	4807 RIO LINDA BLVD.						
	SACRAMENTO, CA 95838						
62 PO-000073	09/25/2009	456149	1 01-0000-0-4300-106-0000-8110-007-000	NN P	218.15	218.15	
			TOTAL PAYMENT AMOUNT	218.15 *		218.15	

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP				
022221/00		WESTERN HEALTH ADVANTAGE FILE NUMBER 73251 P.O. BOX 60000 SAN FRANCISCO, CA 94160-3251					
PV-081021	09/24/2009	OCTOBER					
			01-0000-0-9552-000-0000-0000-000-000 NN			63,429.11	
		TOTAL PAYMENT AMOUNT		63,429.11 *			63,429.11
022348/00		WILSON, SHERRY [REDACTED]					
100 PO-000090	09/25/2009	009-44,009-23					
			1 01-7230-0-5800-112-0000-3600-007-000 NN P			10.44	10.44
		TOTAL PAYMENT AMOUNT		10.44 *			10.44
017101/00		XO SPORTS 2400 WESTWOOD AVENUE RICHMOND, VA 23230					
676 PO-000569	09/25/2009	X60280-00					
676 PO-000569	09/25/2009	01	1 01-0000-0-4300-472-1801-1000-014-000 NN P		1,255.83	1,255.83	
676 PO-000569	09/25/2009	02	1 01-0000-0-4300-472-1801-1000-014-000 NN P		544.14	544.14	
676 PO-000569	09/25/2009	03	1 01-0000-0-4300-472-1801-1000-014-000 NN P		255.97	255.97	
			1 01-0000-0-4300-472-1801-1000-014-000 NN P		57.98	57.98	
		TOTAL PAYMENT AMOUNT		2,113.92 *			2,113.92
		TOTAL FUND PAYMENT		282,651.16 **			282,651.16
		TOTAL USE TAX AMOUNT		219.66			

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
010669/00	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579							
285 PO-000237	09/25/2009	27061755439215		1 09-0700-0-4300-503-1110-1000-018-000 NN P			31.72	31.72
TOTAL PAYMENT AMOUNT					31.72 *			31.72
021794/00	EAGLE SOFTWARE INC 1065 PACIFICENTER DRIVE SUITE 400 ANAHEIM, CA 92806							
996 PO-000836	09/25/2009	SUP-ANT.VIEWCHTR.08.09		1 09-0000-0-5612-501-0000-2700-016-000 NN F			1,100.00	1,100.00
TOTAL PAYMENT AMOUNT					1,100.00 *			1,100.00
022448/00	KINGSWAY PUBLISHING P.O. BOX 904 NORTH HIGHLANDS, CA 95660							
931 PO-000830	09/25/2009	11979		1 09-1100-0-5800-501-0000-2700-016-000 NN F			1,000.00	1,000.00
TOTAL PAYMENT AMOUNT					1,000.00 *			1,000.00
TOTAL FUND PAYMENT					2,131.72 **			2,131.72

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description					Liq Amt	Net Amount
010669/00		ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS, TX 75266-0579						
66 PO-000371	09/25/2009	27018317069912		1 11-0030-0-4300-601-4130-1000-017-000 NN P			22.24	22.24
			TOTAL PAYMENT AMOUNT		22.24 *			22.24
			TOTAL FUND	PAYMENT	22.24 **			22.24

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
020098/00	BIG TRAY						
	1200 7TH STREET						
	SAN FRANCISCO, CA 94107						
134 PO-000110	09/25/2009	508413		1 13-5310-0-4400-108-0000-3700-007-000 NN P		235.12	235.12
			TOTAL PAYMENT AMOUNT	235.12 *			235.12
014836/00	P & D APPLIANCE						
	ACCOUNTS RECEIVABLE						
	100 SOUTH LINDEN AVE.						
	SO SAN FRANCISCO, CA 94080						
507 PO-000425	09/25/2009	131051		1 13-5310-0-5600-108-0000-3700-007-000 NN P		157.44	157.44
			TOTAL PAYMENT AMOUNT	157.44 *			157.44
020462/00	STAPLES ADVANTAGE						
	P.O. BOX 71217						
	CHICAGO, IL 60694-1217						
138 PO-000112	09/25/2009	97299762		1 13-5310-0-4300-108-0000-3700-007-000 NN P		41.30	41.30
			TOTAL PAYMENT AMOUNT	41.30 *			41.30
022371/00	VENDMART OF SACKAMENTO						
	6222 27TH STREET						
	SACKAMENTO, CA 95822						
133 PO-000109	09/25/2009	270626		1 13-5310-0-4700-108-0000-3700-007-000 NN P		1,553.19	1,553.19
			TOTAL PAYMENT AMOUNT	1,553.19 *			1,553.19
			TOTAL FUND	PAYMENT	1,987.05 **		1,987.05

81 CENTER UNIFIED SCHOOL DIST.
09-25-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 14

J6146 APY500 H.02.05 09/24/09 PAGE 18
<< Open >>

DEFERRED MAINTENANCE FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description					
017983/00		SACRAMENTO MECHANICAL SYSTEMS					
		5938 DON WAY,BUILDING A & B					
		CARMICHAEL, CA 95608					
997 PO-000837	09/25/2009	11141					
			1	14-6205-0-6500-106-9607-8110-007-000	NY P	5,850.00	5,850.00
			TOTAL PAYMENT AMOUNT			5,850.00 *	5,850.00
			TOTAL FUND	PAYMENT	5,850.00 **		5,850.00

81 CENTER UNIFIED SCHOOL DIST.
09-25-09

ACCOUNTS PAYABLE PRELIST
BATCH: 0019 09-25-09
FUND : 21 BUILDING FUND

J6146 APY500 H.02.05 09/24/09 PAGE 19
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESO-P-OBJE-SIT-GOAL-FUNC-RES-DEP T9MP			
017727/00	MASON DONALDSON						
	GEMINI INSPECTION SERVICE						
	103 MONTICITO COURT						
	ROSEVILLE, CA 95762						
PO-901461	09/25/2009 #12						
			1 21-0000-0-6290-472-9630-8500-007-000 NY P			7,600.00	7,600.00
		TOTAL PAYMENT AMOUNT		7,600.00 *			7,600.00
014771/00	ROEBBELEN CONTRACTING INC						
	1241 HAWKS FLIGHTS CT.						
	SUITE 100						
	EL DORADO, CA 95762						
PO-901504	09/25/2009 3008248000009						
			1 21-0000-0-6270-472-9630-8500-007-000 NN P			2088,737.19	2088,737.19
		TOTAL PAYMENT AMOUNT		2,088,737.19 *			2,088,737.19
010264/00	SACRAMENTO BEE						
	P.O. BOX 11967						
	FRESNO, CA 93776-1967						
489 PO-000400	09/25/2009 2254898						
			1 21-0000-0-6212-472-9630-8500-007-000 NN F			4,749.68	4,749.68
		TOTAL PAYMENT AMOUNT		4,749.68 *			4,749.68
		TOTAL FUND PAYMENT		2,101,086.87 **			2,101,086.87
		TOTAL BATCH PAYMENT		2,393,729.04 ***	0.00		2,393,729.04
		TOTAL USE TAX AMOUNT		219.66			
		TOTAL DISTRICT PAYMENT		2,393,729.04 ****	0.00		2,393,729.04
		TOTAL USE TAX AMOUNT		219.66			
		TOTAL FOR ALL DISTRICTS:		2,393,729.04 ****	0.00		2,393,729.04
		TOTAL USE TAX AMOUNT		219.66			

Number of warrants to be printed: 79, not counting voids due to stub overflows.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

Action Item _____

To: Board of Trustees

Information Item X

Date: October 21, 2009

Attached Pages _____

From: Craig Deason, Assist. Supt.

Initials: CD

SUBJECT: Facilities & Security Update

CHS Stadium and Field Upgrades

- Mondo Install Schedule
 - 10/15 & 16 Filling low spots and seal concrete
 - 10/18-10/21 Mondo D-Zones
 - 10/22 Powderpuff Game
 - 10/23 Homecoming
 - 10/24 -10-29 Mondo Track
 - 10/30 – 11/5 cure time
 - 11/5 – 11/12 paint lines
- Screen wall installed
 - Painting, panels, and lettering to follow
- All Fencing complete and temporary fencing removed
- All locks re-keyed

Bus Wash

- Demo and Grading complete
- Forms ready for concrete
- Completion by 10/31/09

Security Update

- Broken window at Spinelli

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Superintendent's Office

Action Item X

To: Board of Trustees

Information Item

Date: October 21, 2009

Attached Pages

From: Scott A. Loehr, Superintendent

Principal/Administrator Initials:

SUBJECT: First Reading: Board Policies/Regulations/Exhibits
(No Significant Changes)

Add	BP	3110	Transfer of Funds
Delete	AR	3110	Transfer of Funds
Replace	AR	3440	Inventories
Replace	BP/AR	3515.4	Recovery for Property Loss or Damage
Replace	BP	4119.21/4219.21/4319.21	Professional Standards
Replace	BP/AR	4154/4254/4354	Health and Welfare Benefits
Replace	BP/AR	5121	Grades/Evaluation of Student Achievement
Replace	BP	5131.5	Vandalism and Graffiti
Replace	BP/AR	5131.62	Tobacco
Replace	BP	5145.9	Hate-Motivated Behavior
Replace	BP	6011	Academic Standards
Delete	BP	6116	Classroom Interruptions
Replace	AR	6116	Classroom Interruptions
Add	BP	6120	Response to Instruction and Intervention
Delete	BP	6141.6	Multicultural Education
Add	BP	6142.94	History-Social Science Instruction

RECOMMENDATION: CUSD Board of Trustees approve the first reading of presented policies/regulations/exhibits.

Add

CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3110(a)

TRANSFER OF FUNDS

Note: The following board policy is optional.

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

Note: Education Code 42600 specifies that the total amount budgeted by the district for each major classification of expenditures, as listed in the California Department of Education's (CDE) budget forms, shall be the maximum amount which the district may expend for that classification for the school year. However, the Governing Board may adopt a resolution authorizing (1) a transfer from the designated fund balance or the unappropriated fund balance to any expenditure classification or between classifications (Education Code 42600); (2) a temporary loan between funds (Education Code 42603); or (3) an end-of-year transfer to allow the payment of obligations (Education Code 42601). In some cases, the transfer must be approved by the County Superintendent of Schools.

The Board may also adopt a resolution to authorize the permanent transfer of monies between certain funds, including to the special reserve fund from the general fund (Education Code 42841), to the general fund from the special reserve fund (Education Code 42842-42843), to the deferred maintenance fund from the general fund (Education Code 17582-17592), and to the state school building lease-purchase fund from all other district funds (Education Code 16095). Pursuant to Education Code 52616.4, districts are authorized to spend adult education funds only for direct instructional charges and direct support charges of adult education programs and specific methods are required for the transfer of funds for these costs.

The Board may transfer funds during or at the end of the fiscal year in accordance with law as necessary to meet district needs or to permit the payment of district obligations. (Education Code 16095, 17582-17592, 42600-42603, 42605, 42841-42843, 52616.4)

Tier 3 Categorical Flexibility

Note: As added and amended by SBX3 4 (Ch. 12, Statutes of 2009) and ABX4 2 (Ch. 2, Statutes of 2009), the 2009-10 budget trailer bills, Education Code 42605 grants districts flexibility to transfer funds received for 39 "Tier 3" categorical programs for any "educational purpose" for the 2008-09 through the 2012-13 fiscal years.

As a condition of receipt of the categorical funds, Education Code 42605 requires the Board to first hold a public hearing in order to take testimony from the public and to discuss and approve or disapprove the proposed use of the funding. ABX4 2, signed by the Governor on July 28, 2009, further amended Education Code 42605 to require the Board to make explicit for each categorical budget item the purposes for which the funds will be used and to require the district to report expenditure of the funds to the CDE using the Standardized Account Code Structure.

TRANSFER OF FUNDS (continued)

According to the CDE, the required hearing is merely a condition for the receipt of funds in the future and not a condition of the transformation of the funds to unrestricted status or of the ability of the district to transfer funds from one use to another. The hearing may be part of the district's regular budget hearing process or a separate hearing. In either case, the hearing should be a separate agenda item. Although the law does not require that the hearing be held annually, CSBA recommends an annual hearing in order to ensure compliance with accounting procedures. For further information about the public hearing and the categorical programs affected, as well as a sample resolution, see CSBA's Budget Advisory, Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams.

The following section is optional and should be modified to reflect district practice. Districts that have not accepted this flexibility should delete this section.

From the 2008-09 through 2012-13 fiscal years, the Board has determined that it is in the best interest of the district to utilize the categorical program flexibility authorized by Education Code 42605. Funds received for programs identified by law as Tier 3 categoricals may be expended for any educational purpose.

The Board shall hold a public hearing to take testimony from the public, discuss, and approve or disapprove the proposed use of the funding, and shall make explicit for each of the categorical budget items the purposes for which the funds will be used. (Education Code 42605)

Note: The following paragraph is optional. Education Code 42605, as added by SBX3 4 (Ch. 12, Statutes of 2009) and amended by ABX4 2 (Ch. 2, Statutes of 2009), specifies that districts accepting flexibility shall be deemed in compliance with the program and funding requirements contained in state law or regulation for each of the Tier 3 categorical programs. Therefore, aside from the exceptions specified in Education Code 42605(e), the funds are unrestricted and districts have discretion whether to follow legal requirements for those programs during the period of flexibility. According to the CDE, restrictions associated with the funding (e.g., expenditure reports or compliance reviews) no longer exist. See CSBA's Budget Advisory for further information regarding the programs affected and exceptions.

During the hearing, the Board shall consider the district's goals for student learning and determine funding priorities and program focus. The Board may also discuss statutory constraints, available resources, and whether program modifications might improve educational outcomes.

The Superintendent or designee shall regularly report to the Board regarding how the district is exercising the flexibility and whether the desired results are being achieved. He/she shall also complete any necessary reports required by the California Department of Education.

(cf. 0420 - School Plans/Site Councils)
 (cf. 0420.1 - School-Based Program Coordination)
 (cf. 0440 - District Technology Plan)
 (cf. 0520.1 - High Priority Schools Grant Program)
 (cf. 1312.4 - Williams Uniform Complaint Procedures)
 (cf. 3111 - Deferred Maintenance Funds)
 (cf. 3530 - Risk Management/Insurance)

TRANSFER OF FUNDS (continued)

(cf. 4111 - Recruitment and Selection)
(cf. 4112.2 - Certification)
(cf. 4112.21 - Interns)
(cf. 4113 - Assignment)
(cf. 4131 - Staff Development)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4138 - Mentor Teachers)
(cf. 4139 - Peer Assistance and Review)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5136 - Gangs)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5145.6 - Parental Notifications)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 5147 - Dropout Prevention)
(cf. 5148.1 - Childcare Services for Parenting Students)
(cf. 5149 - At-Risk Students)
(cf. 6111 - School Calendar)
(cf. 6141.5 - Advanced Placement)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6151 - Class Size)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6162.52 - High School Exit Examination)
(cf. 6163.1 - Library Media Centers)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer School)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)
(cf. 6179 - Supplemental Instruction)
(cf. 6184 - Continuation Education)
(cf. 6185 - Community Day School)
(cf. 6200 - Adult Education)
(cf. 9323.2 - Actions by the Board)

Legal Reference: (see next page)

TRANSFER OF FUNDS (continued)

Legal Reference:

EDUCATION CODE

- 78 Definition governing board*
- 5200 Districts governed by boards of education*
- 16095 Transfer of district funds to district state school building fund*
- 17582 Deferred maintenance fund; establishment; purpose*
- 17583 Deferred maintenance fund; transfer*
- 17584 Budgeting certification deferred maintenance fund; apportionment*
- 17585 Applications for deferred maintenance funding*
- 41301 Section A state school fund allocation schedule*
- 42125 Designated and unappropriated fund balances*
- 42600 District budget limitation on expenditure*
- 42601 Transfers between funds to permit payment of obligations at close of year*
- 42603 Transfer of monies held in any fund or account to another fund; repayment*
- 42605 Tier 3 categorical flexibility*
- 42840-42843 Special reserve fund*
- 52616.4 Expenditures from adult education fund*

Management Resources:

CSBA PUBLICATIONS

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Fiscal Issues Relating to Budget Reductions and Flexibility Provisions, April 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Board Policy

Transfer of Funds between Categories; Amendments

BP 3110

Business and Noninstructional Operations

Transfers may be made from the undistributed reserve to any expenditure classification at any time by the Governing Board by a two-thirds (2/3) majority vote when it is approved by the County Superintendent of Schools. Transfers may be made at any time between expenditure classifications by a majority vote of the members of the Board when it is approved by the County Superintendent of Schools.

At the close of the school year the County Superintendent may, with the consent of the Board previously given, make transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget as are necessary to permit the payment of obligations of the district incurred during the school year.

The Board may by written resolution and majority vote transfer funds between expenditure classifications.

Temporary Transfers between Classifications

The Board may direct that monies held in any fund or account may be temporarily transferred from one or more of these accounts to another fund to be used for the payment of obligations of the district, with limitations as set by Education Code 42603.

Legal Reference:

EDUCATION CODE

42125 Undistributed reserve

42600 District budget limitation on expenditure

42601 Transfers between funds to permit payment of obligations at close of year

42603 Transfer of monies held in any fund or account to another fund; repayment

Policy
adopted: April 16, 1986

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

Delete

Administrative Regulation

Transfer Of Funds

AR 3110

Business and Noninstructional Operations

Transfers may be made from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications by the Governing Board on adoption of a resolution by a majority vote. The resolution must be approved by the County Superintendent of Schools and filed with the county auditor. (Education Code 42600)

End-of-the-Year Procedures

At the close of the school year, the Superintendent or designee may, with Board approval, identify and request the County Superintendent of Schools to make transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification(s) or balance any budget expenditure classifications as necessary to permit the payment of obligations incurred by the district during that school year. (Education Code 42601)

Temporary Transfers between Classifications

The Board may direct that monies held in any fund or account may be temporarily transferred from one or more of these accounts to another fund or account to be used for the payment of obligations of the district, with limitations as set by Education Code 42603. The transfer shall be accounted for as temporary borrowing and shall not be available for appropriation or be considered income to the borrowing fund or account.

Special Reserve Funds

Any money in a special reserve fund that is maintained for purposes other than capital outlay must be transferred into the district's general fund before it is expended. (Education Code 42842)

Legal Reference:

EDUCATION CODE

41301 Section A state school fund allocation schedule

42125 Designated and unappropriated fund balances

42600 District budget limitation on expenditure

42601 Transfers between funds to permit payment of obligations at close of year

42603 Transfer of monies held in any fund or account to another fund; repayment

42840-42843 Special reserve fund

52616.4 Expenditures from adult education fund

Regulation
approved: May 19, 1993

CENTER UNIFIED SCHOOL DISTRICT
Antelope, California

CSBA Sample

Administrative Regulation

Business and Noninstructional Operations

AR 3440(a)

INVENTORIES

Note: Education Code 35168 requires the Governing Board to establish and maintain an inventory of all items of equipment with a current market value above \$500, as provided in item #1 below. Generally, the Board delegates this authority to the Superintendent or designee.

For equipment purchased with federal funds, unless the program is specifically exempted, 34 CFR 80.3 and 80.32 require districts to maintain inventory records of "tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit." However, in the state's Categorical Program Monitoring (CPM) process, the California Department of Education (CDE) reviews whether the district maintains an inventory record for each item of equipment with an acquisition cost of \$500 or more per unit that is purchased with state and/or federal categorical funds. Thus, it is recommended that districts maintain inventories of equipment with an acquisition cost of \$500 or more per unit, as provided in item #2 below.

The district may specify lower amounts for items #1 and #2 below.

Note that the acquisition cost threshold amount established for the equipment inventory need not be the same as the threshold amount established for identifying capital assets for accounting purposes; see BP 3400 - Management of District Assets/Accounts. As explained in the CDE's California School Accounting Manual, all capitalized items should be inventoried, but not all inventoried items should be capitalized.

In order to provide for the proper tracking and control of district property, the Superintendent or designee shall maintain an inventory of equipment in accordance with law for the following:

1. All equipment items currently valued in excess of \$500 (Education Code 35168)
2. All equipment items purchased with state and/or federal categorical funds that have a useful life of more than one year with an acquisition cost of \$500 or more per unit

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3512 - Equipment)

Note: The following optional paragraph may be revised to reflect district practice. According to the California School Accounting Manual, some districts choose to inventory certain items, such as computers, audiovisual equipment, and furniture, even if their cost is lower than the threshold defined by law.

In addition, the Superintendent or designee may maintain a list of specific items which shall be inventoried for internal control purposes regardless of their initial cost or current value.

The inventory shall contain a record of the following information: (Education Code 35168; 5 CCR 3946)

INVENTORIES (continued)

1. Name and description of the property
2. Identification number
3. Original cost of the item of equipment or a reasonable estimate if the original cost is unknown
4. Date of acquisition
5. Location of use
6. The date and method of disposal

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

Note: Items #1-5 below are for use by districts that have used state and/or federal categorical funds to purchase equipment with an initial cost over the threshold established by law or the district. The district may merge this list into the list above in order to provide consistent procedures for all district equipment.

In addition to the information specified in items #1-6 above, the following information shall be recorded for equipment acquired with state and/or federal categorical funds unless otherwise specified in law: (34 CFR 80.32; 5 CCR 3946)

1. Source of the property (funding source)
2. Titleholder
3. Percentage of federal participation in the cost of the property
4. Use and condition of property
5. Sale price of the property upon disposition and method used to determine current fair market value

At the time of purchase, the Superintendent or designee shall affix a label to the equipment containing the identification number and the district name. Equipment items purchased with categorical program funds shall also be labeled with the name of the project in accordance with 5 CCR 3946.

Note: The following optional paragraph provides for tracking of items that are moved from their original location. For additional requirements regarding safeguards for equipment purchased with categorical program funds, see AR 3512 - Equipment.

INVENTORIES (continued)

Whenever an equipment item is moved to a new location or the equipment is used for a new purpose, the new location or purpose shall be recorded in the inventory.

Note: 5 CCR 3946 requires that the inventory of equipment purchased with state and/or federal categorical funds be maintained at the district office and appropriate school site. The following optional paragraph has been expanded to apply to all inventories conducted by the district and may be revised to reflect district practice.

A copy of the inventory shall be kept at the district office and at the appropriate school site.

(cf. 3580 - District Records)

Physical Inventory

Note: The CPM process for both state and federal categorical programs includes a determination as to whether the district has conducted a physical inventory of equipment within the past two years in accordance with 34 CFR 80.32, as provided below. The California School Accounting Manual recommends that districts conduct a physical inventory at least once a year. The district may revise the following paragraph to specify a timeline shorter than two years.

At least once every two years, a physical inventory of equipment shall be conducted and the results reconciled with the property records. (34 CFR 80.32)

Note: The following two paragraphs are optional. The California School Accounting Manual includes recommended procedures for conducting a physical inventory, including procedures for preparing for the inventory, conducting the inventory count, and recounting. The following paragraph may be revised to reflect any specific district procedures for the physical inventory.

The Superintendent or designee shall establish procedures for conducting the physical inventory which shall include, but not be limited to, designation of person(s) responsible for coordinating and conducting the inventory, preparation and distribution of count sheets, procedures for implementing the inventory, and procedures for conducting a recount to substantiate the validity of the inventory.

The Superintendent or designee shall investigate any differences between the quantities determined by the physical inspection and those in the accounting records.

Legal Reference: (see next page)

INVENTORIES (continued)

Legal Reference:

EDUCATION CODE

35168 *Inventory of equipment*

CODE OF REGULATIONS, TITLE 5

3946 *Control, safeguards, disposal of equipment purchased with consolidated application funds*

16022-16023 *Classification of records*

16035 *Historical inventory of equipment*

UNITED STATES CODE, TITLE 20

2301-2414 *Carl D. Perkins Career and Technical Education Act*

CODE OF FEDERAL REGULATIONS, TITLE 34

80.1-80.52 *Uniform administrative requirements for grants to state and local governments*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual, 2008

OFFICE OF MANAGEMENT AND BUDGET COMMUNICATIONS

Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, rev. May 10, 2004

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>

School Services of California, Inc.: <http://www.sscal.com>

White House, Office of Management and Budget: <http://www.omb.gov>

Administrative Regulation

Inventories

AR 3440

Business and Noninstructional Operations

In order to provide for the proper control and conservation of district property, the Superintendent or designee shall maintain an inventory of equipment in accordance with law for the following:

1. All items currently valued in excess of \$500 (Education Code 35168)
2. All items purchased with federal funds that have a useful life of more than one year with an acquisition cost per unit of \$5,000 or more (34 CFR 80.3)

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 3512 - Equipment)

The Superintendent or designee shall maintain an inventory of all property. The following information must be recorded: (Education Code 35168)

1. Name and description of the property
2. Name of titleholder
3. Serial number or other identification number
4. Cost of the property (a reasonable estimate may be used if original cost is unknown)
5. Acquisition date
6. Location of use
7. Any ultimate disposition data including the date and method of disposal and sale price

The following information must also be recorded for items acquired with federal funds: (34 CFR 80.32)

1. Source of the property (funding source)
2. Use and condition of property

3. Percentage of federal participation in the cost of the property

At least once every two years, a physical inventory shall be conducted and the results reconciled with the property records. (34 CFR 80.32)

Each school shall maintain a copy of its inventory and provide a copy of this inventory to the district office. Copies of all district inventories shall be kept at the district office.

Legal Reference:

EDUCATION CODE

35168 Inventory of equipment

CODE OF REGULATIONS, TITLE 5

3946 Control, safeguards, disposal of equipment purchased with state and federal consolidated application funds

16023 Class 1 - Permanent records

16035 Historical inventory of equipment

UNITED STATES CODE, TITLE 20

2301-2471 Carl D. Perkins Vocational Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

80.1-80.52 Uniform administration requirements for grants to state and local governments

Management Resources:

OFFICE OF MANAGEMENT AND BUDGET

Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, May 17, 1995

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: October 21, 1998 Antelope, California

CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3515.4(a)

RECOVERY FOR PROPERTY LOSS OR DAMAGE

Note: Pursuant to Education Code 48904, parents/guardians are liable for the costs of damages caused by the willful misconduct of their minor children (1) that results in damage to school property, an employee's personal property, or injury or death of a district student, employee, or volunteer, and (2) for any reward paid by the district; see section below entitled "Rewards." The liability of a parent/guardian shall not exceed \$16,650 for damages and \$16,650 for the reward. This amount is adjusted annually for inflation by the Superintendent of Public Instruction. For situations not addressed by the Education Code, Civil Code 1714.1 provides for parent/guardian liability for the willful misconduct of their minor child which results in injury, death, or property damage. The limit under this statute is currently \$37,100 and is adjusted every two years for cost-of-living.

Pursuant to Penal Code 640.5 and 640.6, an individual who has been found to have defaced district property with graffiti may be fined or ordered by a court to perform community service. Depending on the amount of damage, Penal Code 594 also specifies that an individual, or the parent/guardian of a minor, who has been convicted of vandalism may be ordered to clean up and repair the property and to keep the property free from graffiti for one year.

The following optional policy may be modified to reflect district practice.

The Governing Board desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. To discourage such acts, the district shall seek reimbursement of damages, within the limitations specified in law, from any individual, or from the parent/guardian of any minor, who has committed theft or has willfully damaged district or employee property.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515 - Campus Security)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 5131 - Conduct)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 5136 - Gangs)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Rewards

Note: Government Code 53069.5 authorizes the Governing Board to offer rewards for information leading to the identification and apprehension of persons who willfully damage or destroy property.

When district or law enforcement officials have not been able to identify the person(s) responsible for the theft or vandalism of district property, the Board may authorize a reward for the identification and apprehension of the responsible person(s).

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

Note: The Board may set any amount for the reward it deems to be appropriate; however, as detailed above, Education Code 48904 specifies a limit on the amount of parent/guardian liability for repayment of the reward.

Option 1 below allows the Superintendent or designee to offer a reward up to \$2,500 without Board approval. Option 2 provides that the Board will determine the amount of any reward offered. Both options may be revised, including the specified reward amount, to reflect district practice.

OPTION 1: The Board authorizes the Superintendent or designee to offer a reward in any amount he/she deems appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

~~**OPTION 2:** The Board shall determine the appropriate amount for the reward.~~

Note: The following paragraph applies to all districts.

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedure.

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent/guardian for willful misconduct

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage

53069.6 Actions to recover damages

54951 Local agency, definition

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Policy Reference UPDATE Service

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Board Policy

Recovery For Property Loss Or Damage

BP 3515.4

Business and Noninstructional Operations

The Governing Board shall seek reimbursement of damages and rewards from any individual or from the custodial parent guardian of any minor who commits any act of theft or vandalism.

Parental liability limits for reimbursement of property loss and/or damages shall be \$27,013 pursuant to SB 1779. In cases of graffiti, a fine of up to \$11,670 is authorized to be collected by the district pursuant to Penal Code 640.5 and 640.6.

(cf. 4156.3/4256.3/4356.3 - Reimbursement, Uniforms and Allowances)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5136 - Gangs)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Rewards

If law enforcement officials are unable to fix responsibility for the theft or vandalism, the Superintendent or designee is authorized to offer a reward in any amount he/she deems appropriate, not exceeding \$2,500, for information leading to the identification and apprehension of the guilty party. A reward in excess of \$2,500 must be authorized in advance by the Board.

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent or guardian for willful misconduct; withholding of grades, diplomas and transcripts

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage; liability for reward

53069.6 Actions to recover damages

54951 Local agency, definition

61601.1 Graffiti abatement district

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: March 18, 1998 Antelope, California

CSBA Sample

Administrative Regulation

Business and Noninstructional Operations

AR 3515.4(a)

RECOVERY FOR PROPERTY LOSS OR DAMAGE

Note: The following administrative regulation is optional and should be modified to reflect district practice.

Reports by Staff

District employees shall report any damage to or loss of school property to the principal or designee immediately after such damage or loss is discovered. In those instances in which insurance reimbursement may be involved, the principal or designee shall contact the appropriate district official.

(cf. 3530 - Risk Management/Insurance)

(cf. 5131.5 - Vandalism and Graffiti)

Investigation

Note: Certain acts of graffiti or vandalism may trigger the need for an investigation pursuant to the district's sexual harassment or nondiscrimination grievance procedures (e.g., graffiti that is sexual in nature or disparaging to a class of individuals protected by the district's nondiscrimination policies). See BP 5131.5 - Vandalism and Graffiti.

The Superintendent or designee shall conduct a complete investigation of any instance of damage to or loss of school property and shall consult law enforcement officials when appropriate. If it is determined that the damage has been committed by any district student, the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.

(cf. 3515.3 - District Police/Security Department)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Recovery of Damages

When the individual causing the damage or loss has been identified and the costs of repair, replacement, or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps to recover the district's costs and shall consult with the district's legal counsel and/or insurance administrator, as appropriate.

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

Such steps may include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person and, if the responsible person is a minor, from his/her parent/guardian in accordance with law. Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs, and all other damages as provided by law.

Payment of Reward

When authorized according to Board policy, the Superintendent or designee shall pay the reward to the party who provides information sufficient to identify and apprehend the person(s) subsequently determined to be responsible for the damage or loss. If more than one person provides information, the reward shall be divided among them as appropriate.

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Administrative Regulation

Recovery For Property Loss Or Damage

AR 3515.4

Business and Noninstructional Operations

Reports

District employees shall report all damage or loss of school property to the principal or designee immediately after such damage or loss is discovered. In those instances in which insurance reimbursement may be involved, the principal or designee shall contact the appropriate district official.

(cf. 3530 - Risk Management/Insurance)
(cf. 5131.5 - Vandalism, Theft and Graffiti)

Investigation

The Superintendent or designee shall ensure that a complete investigation is conducted at the site where the vandalism occurred.

The principal or designee shall conduct a complete investigation of any instance of damage or loss of school property. The investigation shall be carried out in cooperation with law enforcement officials when appropriate.

(cf. 3515.3 - District Police Department)

Recovery of Damages

When the person causing the damage or loss has been identified and the costs of repair, replacement or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps to recover these costs, including consulting district's legal counsel if necessary. Reasonable steps may include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person.

If the responsible person is a minor, recovery may be sought from the minor's custodial parent/guardian in accordance with Education Code 48904.

Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs, and all other damages as provided by law.

Payment of Reward

When authorized according to Governing Board policy, the reward shall be paid to the

party who provides information sufficient to identify and apprehend the person or persons subsequently found responsible for the damage or loss. If more than one informant provides information, the reward shall be divided among the informants. The Superintendent or designee shall determine who is entitled to what portion of the reward. The identity of the informant shall be considered confidential and shall not be made public by the district.

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: March 18, 1998 Antelope, California

CSBA Sample

Board Policy

All Personnel

BP 4119.21(a)

4219.21

PROFESSIONAL STANDARDS

4319.21

Note: The following policy is **optional**. Many district collective bargaining agreements address employee standards and negotiation may be necessary prior to adoption of this policy. In addition, because employee standards are more effective when they reflect local conditions and circumstances, this policy should be modified to reflect district practice. Legal counsel should also be consulted as necessary.

The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, and abide by state and federal laws. Employee conduct should enhance the integrity of the district and advance the goals of the district's educational programs. Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

(cf. 0200 - Goals for the School District)

(cf. 4112.2 - Certification)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Note: The following **optional** paragraph encourages district employees to abide by standards developed by their professional associations. These standards are reproduced at E 4119.21 (certificated), E 4219.21 (classified), and E 4319.21 (administrative and supervisory).

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)

(cf. 9005 - Governance Standards)

Staff Conduct with Students

Note: The following section is **optional** and should be modified to reflect district practice.

The Board expects all employees to exercise good judgment and maintain professional standards and boundaries when interacting with students both on and off school property. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; engaging in inappropriate socialization or fraternization with a student; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with a student; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

PROFESSIONAL STANDARDS (continued)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4040 - Employee Use of Technology)
(cf. 5131 - Conduct)
(cf. 6163.4 - Student Use of Technology)

An employee who observes or has evidence of inappropriate conduct between another employee and a student shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Any employee who is found to have engaged in inappropriate conduct with a student in violation law or this policy shall be subject to disciplinary action.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80331-80338 Rules of conduct for professional educators

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Standards for School Leaders, 1996

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

(3/91 11/01) 7/09

Board Policy

Code of Ethics

BP 4119.21 4219.21,4319.21

Personnel

The Governing Board expects its employees to maintain the highest code of ethics and behave in a professional manner commensurate with their position. An employee's code of ethics should respect the policies and regulations of the district and state and national laws, and should enhance the image of the district and the goals of its educational programs.

Employees are expected to make every effort to maintain a safe, positive school environment that promotes student welfare and academic achievement. Student safety in the areas of physical, emotional, mental and social well-being are of paramount interest and concern to the Board.

Employees shall not fraternize with students outside of bonafide school activities, e.g., taking students to activities that are not sanctioned by the site administrator, interacting with students in ways that would be considered inappropriate, or dating students. Any adult who victimizes a student, regardless of grade level, shall be dealt with to the fullest extent of the law.

Legal Reference:

CODE OF REGULATIONS, TITLE 5

80331-80338 Rules of Conduct for Professional Educators

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: May 17, 2000 Antelope, California

CSBA Sample Board Policy

All Personnel

BP 4154(a)

4254

HEALTH AND WELFARE BENEFITS

4354

Note: The following optional policy may be revised to reflect district practice.

Districts contracting to participate in the Public Employees' Medical and Hospital Care Act (PEMHCA), Government Code 22750-22944, should revise the following policy and accompanying administrative regulation to reflect the requirements of that program.

The district shall provide health and welfare benefits for certificated and classified employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

Note: Districts should select or revise the appropriate option below to reflect district practice regarding employees who are not in bargaining units. Districts selecting Option 2 should expand this policy or accompanying administrative regulation to specify benefits for unrepresented employees.

~~**OPTION 1:** Certificated management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for classified employees.~~

~~(cf. 4300 - Administrative and Supervisory Personnel)~~

OPTION 2: Employees who are not in bargaining units shall receive health and welfare benefits as specified in Board policy and administrative regulation.

Note: Pursuant to Family Code 297.5, registered domestic partners have the same rights, protections, and benefits as spouses under California law. This law was not affected by the passage of Proposition 8 (2008). Therefore, to the extent that the district provides health benefit coverage to spouses of employees pursuant to state law, the same coverage must be provided to registered domestic partners. Pursuant to Health and Safety Code 1374.58, health care service plans and health insurers are required to provide registered domestic partners coverage that is equal to the coverage provided to spouses.

However, the federal Defense of Marriage Act (1 USC 7) defines marriage for purposes of benefits under federal law as a "union between a man and a woman." Thus, in those cases where federal law grants greater benefits than state law, it is questionable whether those greater benefits also extend to registered domestic partners. Districts with questions about the status of benefits for registered domestic partners or spouses of same-sex marriages should consult legal counsel as appropriate.

HEALTH AND WELFARE BENEFITS (continued)

For purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

Note: The Health Insurance Portability and Accountability Act (HIPAA) (45 CFR 164.500-164.534) specifies actions that a health plan, health care provider, or health care clearinghouse must take to protect the privacy of an individual's health information. Generally, entities covered by HIPAA may release or receive "protected health information" about an individual only if that individual gives permission or the Act expressly permits its release.

Civil Code 56.20-56.245 address an employer's responsibility to maintain the confidentiality of medical information it receives.

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

Continuation of Coverage

Note: Education Code 7000-7005 provide for continued health and dental care benefits for retired certificated employees and their spouses/domestic partners. In addition, for districts with 20 or more employees, continued health and disability benefits for former classified and certificated employees and their qualified beneficiaries are addressed in the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) (26 USC 4980B; 29 USC 1161-1168; 26 CFR 54.4980B-1-54.4980B-10). For districts with 2-19 employees, continued health and disability benefits for former employees and their qualified beneficiaries are addressed in the California Continuation Benefits Replacement Act (Cal-COBRA) (Health and Safety Code 1366.20-1366.29; Insurance Code 10128.50-10128.59). These programs provide continuation coverage for limited time periods and under limited conditions. The following section reflects the general purposes of these programs, while major program requirements are summarized in the accompanying administrative regulation.

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the district's group health and welfare benefits in accordance with state and federal law.

Note: Covered employees and their qualified beneficiaries who elect continuation coverage may be required to pay all costs of the insurance plan as provided in Option 1 below (Education Code 7000; Health and Safety Code 1366.26; Insurance Code 10128.56; 26 USC 4980B). Either Option 1 or Option 2 may be revised to reflect district practice. The district contribution to retired employee health costs is a negotiable item.

HEALTH AND WELFARE BENEFITS (continued)

The American Recovery and Reinvestment Act of 2009 (26 USC 6432, as amended by P.L. 111-5) establishes a subsidy to cover 65 percent of the premium for health care continuation coverage for "assistance eligible individuals" who were involuntarily terminated between September 1, 2008 and December 31, 2009; see the section "Temporary Subsidized Premium for COBRA/Cal-COBRA" in the accompanying administrative regulation.

OPTION 1: To receive continuation coverage, covered employees and their qualified beneficiaries shall pay the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering this program.

~~**OPTION 2:** The district contribution toward continuation health coverage for covered employees and their qualified beneficiaries shall be the same as for current employees participating in the group health plan.~~

Note: Pursuant to Governmental Accounting and Standards Board Statement 45, "other postemployment benefits" (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long-term care, long-term disability, and other nonpension benefits for retired employees) must be reported by the district as a current expense over the working years of an employee. To the extent that OPEBs are not prefunded in a designated fund or irrevocable trust, they must be reported as a liability on the district's financial statements. See BP 3100 - Budget and AR 3460 - Financial Reports and Accountability.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

17566 Self-insurance fund

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of premiums

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

22750-22944 Public Employees' Medical and Hospital Care Act

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373 Health services plan, coverage for dependent children over 18 who are full-time students

1373.621 Continuation coverage, age 60 or older after five years with district

Legal Reference continued: (see next page)

HEALTH AND WELFARE BENEFITS (continued)

Legal Reference: (continued)

HEALTH AND SAFETY CODE (continued)

1374.58 Coverage for registered domestic partners, health service plans and health insurers
INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage for dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

4856 Health benefits for spouse of peace officer killed in performance of duties

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

UNITED STATES CODE, TITLE 26

139C COBRA premium assistance, elimination of subsidy for high-income individuals

4980B COBRA continuation coverage

6432 COBRA premium assistance

6720C COBRA premium assistance, failure to notify health plan of cessation of eligibility

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

1395-1395g Medicare benefits

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE GUIDANCE

Premium Assistance for COBRA Benefits, Notice 2009-27

WEB SITES

CSBA: <http://www.csba.org>

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Employment Development Department: <http://www.edd.ca.gov>

Internal Revenue Service: <http://www.irs.gov>

*U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services:
<http://www.cms.hhs.gov>*

U.S. Department of Labor: <http://www.dol.gov>

(7/04 3/05) 7/09

Board Policy

Health And Welfare Benefits

BP 4154 4254,4354

Personnel

The district shall provide health and welfare benefits for certificated and classified employees in bargaining units in accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 - Bargaining Units)

(cf. 4141/4241 - Collective Bargaining Agreement)

Employees who are not in bargaining units shall receive health and welfare benefits as specified in Board policy and administrative regulation.

To the extent that benefits are granted to spouses of employees, domestic partners registered in accordance with Family Code 297 shall have the same benefits. (Family Code 297.5)

The Superintendent or designee shall maintain the confidentiality of employee health records in accordance with law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Retired Employees

Retired employees and other qualified persons may continue to participate in the district's group health and welfare benefit plan and dental care benefit plan in accordance with state and federal law.

To receive continuation coverage under this program, covered employees and qualified beneficiaries shall pay the premiums, dues and other charges, including any increases in premiums or dues, and costs incurred by the district in administering this program.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of premiums

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

22750-22944 Public Employees' Medical and Hospital Care Act, especially:

22931 Application of education code provisions relating to inclusion of certain retirees in local health and welfare benefit plans

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10116.5 Continuation coverage, age 60 or older after five years with district

10128.50-10128.59 Cal-COBRA program, disability insurance

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 26

4980B COBRA continuation coverage

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

1395-1395g Medicare benefits

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

WEB SITES

California Department of Industrial Relations: <http://www.dir.ca.gov>

California Employment Development Department: <http://www.edd.ca.gov>

U.S. Department of Labor: <http://www.dol.gov>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: May 18, 2005 Antelope, California

CSBA Sample

Administrative Regulation

All Personnel

AR 4154(a)

4254

HEALTH AND WELFARE BENEFITS

4354

Note: The following administrative regulation is optional and may be deleted if addressed in the district's collective bargaining agreements.

Pursuant to Family Code 297.5, registered domestic partners have the same rights, protections, and benefits as spouses under California law. Therefore, to the extent that the district provides health benefit coverage under state law to spouses of employees, the same coverage must be provided to registered domestic partners. However, the federal Defense of Marriage Act (1 USC 7) defines marriage for purposes of benefits under federal law as a "union between a man and a woman." Thus, in those cases where federal law grants greater benefits than state law, it is questionable whether those greater benefits also extend to registered domestic partners. Districts with questions about the status of benefits for registered domestic partners or spouses of same-sex marriages should consult legal counsel as appropriate. Also see the accompanying Board policy.

Retired Certificated Employees

Note: Education Code 7000 requires that any district which provides health and welfare benefits or dental care benefits for its certificated employees must make those benefits available to retired certificated employees and their spouses or eligible surviving spouses as provided in the following section.

The following section does not apply to employees who receive health care coverage under the Public Employees' Medical and Hospital Care Act (PEMHCA), Government Code 22750-22944.

Any former certificated employee who retired from the district under any public retirement system and his/her spouse/domestic partner shall be permitted to enroll in the health and welfare and/or dental care benefit plan currently provided for certificated employees. The plan also shall be available to any surviving spouse/domestic partner of a former certificated employee who either retired from the district or was, at the time of death, employed by the district and a member of the State Teachers' Retirement System. (Education Code 7000)

A retired certificated employee or surviving spouse/domestic partner shall be allowed to enroll in the coverage within 30 days of losing active employee coverage. (Education Code 7000)

Note: The following paragraph is optional. Education Code 7000 authorizes, but does not require, districts to deny coverage to persons who fail to enroll during the initial enrollment period or who voluntarily terminate coverage.

If a retired certificated employee or surviving spouse/domestic partner fails to enroll during the initial enrollment period, further opportunity to do so shall be denied. A person who has previously received but then voluntarily terminated coverage also shall be excluded from obtaining further coverage.

HEALTH AND WELFARE BENEFITS (continued)

COBRA/Cal-COBRA Continuation Coverage

Note: The following section reflects requirements for both the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) program (26 USC 4980B; 29 USC 1161-1168; 26 CFR 54.4980B-1-54.4980B-10) and the California Continuation Benefits Replacement Act (Cal-COBRA) program (Health and Safety Code 1366.20-1366.29; Insurance Code 10128.50-10128.59). These programs contain certain group health coverage requirements designed to alleviate lapses in coverage due to employee termination, death, separation or divorce, reduction in hours, eligibility for Medicare, or a dependent child of the covered employee ceasing to be a dependent child. COBRA applies to districts with at least 20 employees. Cal-COBRA applies to districts with 2-19 employees which have contracted for health care and/or disability coverage through a group benefit plan. If the district has contracted to provide administrative services for the health care service plan as authorized by Health and Safety Code 1366.25, it may expand the following section to reflect additional requirements of plan administrators.

The following section should be revised by districts that offer a group health insurance plan but not a group disability benefits plan. This section also should be revised by districts with employees who receive health care coverage under PEMHCA, Government Code 22750-22944.

Covered district employees and their qualified beneficiaries shall be offered the opportunity to continue health and disability insurance coverage when they otherwise would lose coverage due to one of the following qualifying events: (Health and Safety Code 1366.21, 1366.23, 1373; Insurance Code 10128.51, 10128.53, 10277; 26 USC 4980B; 26 CFR 54.4980B-4)

1. Death of the covered employee
2. Termination or reduction in hours of the covered employee's employment, other than termination by reason of the employee's gross misconduct

(cf. 4117.4 - Dismissal)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

3. Divorce or legal separation of the covered employee
4. Covered employee's becoming entitled to Medicare benefits

Note: COBRA and Cal-COBRA extend the opportunity to continue coverage to a person who would otherwise lose coverage when he/she ceases to be a dependent child of a covered employee, as provided in item #5 below. In addition, Health and Safety Code 1373 requires a health services plan or insurer to continue coverage for a dependent child who attains the limiting age specified in the plan if the child is incapable of self-sustaining employment by reason of a physically or mentally disabling injury, illness, or condition and the child is chiefly dependent on the subscriber or insured for support and maintenance. As amended by SB 1168 (Ch. 390, Statutes of 2008), Health and Safety Code 1373 also requires continued coverage for a dependent child over age 18 if the child is enrolled at a secondary or postsecondary educational institution and takes a medical leave of absence as specified.

HEALTH AND WELFARE BENEFITS (continued)

5. A dependent child ceasing to be a dependent child of the covered employee

Continuation health coverage shall be the same as provided to similarly situated individuals under the group benefit plan. (Health and Safety Code 1366.23; Insurance Code 10128.53; 26 USC 4980B)

Note: Option 1 below reflects federal COBRA requirements for districts with 20 or more employees. Option 2 reflects Cal-COBRA requirements for districts with 2-19 employees. Districts should select the appropriate option.

OPTION 1: (Districts with 20 or more employees)

Note: Pursuant to 26 USC 4980B and 29 USC 1163, the 30-day notification period specified below may be revised if a longer time period is specified in the health plan.

The Superintendent or designee shall notify the health care service plan administrator of a qualifying event listed in item #1, 2, or 4 above, within 30 days of the event. A covered employee or qualified beneficiary shall notify the service plan administrator of a qualifying event listed in item #3 or 5 above within 60 days of the event or of the date that the beneficiary would lose coverage, whichever is later. (26 USC 4980B; 29 USC 1163, 1166)

Continuation coverage shall be terminated in accordance with the district's insurance plan and in accordance with 26 USC 4980B and 26 CFR 54.4980B-6.

OPTION 2: (Districts with 2-19 employees)

Note: If the district contracts to perform the administrative services of a health care service plan as authorized by Health and Safety Code 1366.25, the following two paragraphs should be revised to reflect the plan administrator to whom the notifications should be directed.

~~The Superintendent or designee shall provide written notification to the health care service plan administrator of a qualifying event listed in item #2 above, within 30 days of the event. A covered employee or qualified beneficiary shall provide written notification to the health care service plan administrator regarding any other qualifying event listed above within 60 days of the event or of the date that the covered employee or qualified beneficiary was notified of the ability to continue coverage, whichever is later. (Health and Safety Code 1366.24, 1366.25; Insurance Code 10128.54, 10128.55)~~

~~Continuation coverage shall be terminated in accordance with the district's insurance plan and in accordance with Health and Safety Code 1366.22 and 1366.27 and Insurance Code 10128.52 and 10128.57.~~

HEALTH AND WELFARE BENEFITS (continued)

Note: The remainder of this section applies to all districts.

Health and Safety Code 1373.621 allows former employees who meet certain eligibility criteria to continue benefits beyond the date that coverage under COBRA or Cal-COBRA would end for themselves and their spouse/registered domestic partner, as provided below.

However, a former employee who, prior to January 1, 2005, worked for the district for at least five years and who was age 60 or older on the date employment ended, or his/her qualified beneficiaries which includes dependent children or spouse/former spouse/domestic partner, may continue benefits until the earlier of any of the following events: (Health and Safety Code 1373.621; Insurance Code 10116.5)

1. The date the individual reaches age 65
2. The date the individual is covered under any other group health plan not maintained by the district, regardless of whether that coverage is less valuable
3. The date the individual becomes entitled to Medicare benefits
4. For a qualified beneficiary, five years from the date on which continuation coverage was scheduled to end for the qualified beneficiary
5. The date on which the district terminates its agreement with the health service plan and ceases to provide coverage for any active employees through that plan, in which case the former employee and/or his/her qualified beneficiary shall have a right to a conversion plan

The Superintendent or designee shall notify covered employees and qualified beneficiaries of the availability of conversion and continuation coverage. This notification shall include the statement in Labor Code 2800.2 encouraging individuals to examine their options carefully before declining such coverage. (Labor Code 2800.2)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Temporary Subsidized Premium for COBRA/Cal-COBRA

Note: The following optional section applies to districts that participate in either COBRA or Cal-COBRA for health care continuation coverage. The American Recovery and Reinvestment Act of 2009 (26 USC 6432, as amended by P.L. 111-5) provides for a temporary reduction in the premium otherwise payable by involuntarily terminated individuals who elect continuation coverage and their qualified beneficiaries.

"Assistance eligible individuals" are those who are involuntarily terminated (other than by reason of gross

HEALTH AND WELFARE BENEFITS (continued)

misconduct) between September 1, 2008 and December 31, 2009. In addition, the law provided a "second chance" to individuals who were terminated between September 1, 2008 and February 17, 2009 (the date that the law was enacted), who either failed to elect COBRA at that time or elected COBRA but were no longer covered as of February 17, 2009. For further information about the circumstances that constitute "involuntary termination" for purposes of the premium subsidy, see Internal Revenue Service guidance Premium Assistance for COBRA Benefits.

Assistance eligible individuals pay 35 percent of the premium amount they would be required to pay for continuation coverage if they were not eligible for the subsidy, and the remaining balance of the premium is reimbursable to the employer, insurer, or health plan as a credit against payroll taxes as provided below. Thus, if employees normally pay the full premium for continuation coverage, an assistance eligible individual would be required to pay 35 percent of the full premium. However, if the district normally contributes a portion of the premium, then the assistance eligible individual would pay 35 percent of the normal employee share and the district would be reimbursed for 65 percent of the employee share.

If subsidized coverage is denied by the health plan, an individual may appeal to the Centers for Medicare and Medicaid Services of the U.S. Department of Health and Human Services and shall receive a decision regarding his/her eligibility within 15 business days after receipt of the individual's application for review.

AB 23 (Ch. 3, Statutes of 2009) amended various sections of the Health and Safety Code and Insurance Code to make the subsidy applicable to eligible individuals through the Cal-COBRA program.

Employees whose employment is involuntarily terminated, other than by reason of gross misconduct, between September 1, 2008 and December 31, 2009, and their qualified beneficiaries shall pay 35 percent of the premium amount they would otherwise be required to pay for health care continuation coverage, with the remainder to be subsidized through the American Recovery and Reinvestment Act. (26 USC 6432; Health and Safety Code 1366.25; Insurance Code 10128.55)

Note: Pursuant to 26 USC 6432 Note, assistance eligible individuals are eligible for up to nine months of subsidy. However, coverage can end earlier under the circumstances specified below, including new coverage that is available because of new employment or through a spouse's employer. For further information about continued eligibility for premium reduction, see Internal Revenue Service guidance Premium Assistance for COBRA Benefits.

The premium reduction shall apply until one of the following dates, whichever comes first: (26 USC 6432 Note)

1. Nine months after the first day of the first month for which the premium reduction applies to the assistance eligible individual
2. The first date that the assistance eligible individual becomes eligible for Medicare coverage or other group health plan coverage, with certain exceptions specified in law

HEALTH AND WELFARE BENEFITS (continued)

3. The date the assistance eligible individual ceases to be eligible for continuation coverage for other reasons as noted in the section "Continuation of Coverage" above

Because the premium reduction will be offset by an increase in income tax liability for individuals who earn more than \$125,000 for the tax year (or \$250,000 for married couples filing a joint federal income tax return), such individuals may choose to permanently waive their right to the subsidy. (26 USC 139C)

Note: In addition to the general notice to qualified beneficiaries described above in the section "COBRA/Cal-COBRA Continuation Coverage," 20 USC 6432 Note contains specific requirements for notifications to eligible individuals regarding the premium subsidy. Model notices have been prepared by the U.S. Department of Labor and are available on its web site. Health and Safety Code 1366.25 and Insurance Code 10128.55 contain similar notice requirements for participants in the Cal-COBRA program.

The Superintendent or designee shall, within 14 days of receiving notice of the qualifying event, notify assistance eligible individuals of the availability of the subsidy and the option to enroll in different coverage if the district permits assistance eligible individuals to elect enrollment in different coverage. Assistance eligible individuals shall have 60 days from the date the notice is provided to elect coverage. (26 USC 6432 Note; Health and Safety Code 1366.24, 1366.25; Insurance Code 10128.55)

Note: Pursuant to 26 USC 6432, the district's payment of 65 percent of the normal employee share of the premium will be recovered from the federal government through a credit on its payroll tax return or, if the district participates in Cal-COBRA, through the district's insurance carrier. If the district participates in a multiemployer group health plan, the insurer will instead pay the subsidy and receive the reimbursement.

In order to receive reimbursement of district payments toward the normal employee share of the premium as allowed by law, the Superintendent or designee shall maintain records regarding assistance eligible individuals and the amounts paid by the district in accordance with 26 USC 6432.

Disability Insurance

Note: The following notice is provided by the California Employment Development Department pursuant to Unemployment Insurance Code 2613.

The Superintendent or designee shall give notice of disability insurance rights and benefits to each new employee and each employee leaving work due to pregnancy, nonoccupational illness or injury, or the need to provide care for any sick or injured family member, or the need to bond with a minor child within the first year of the child's birth or placement in connection with foster care or adoption. (Unemployment Insurance Code 2613)

HEALTH AND WELFARE BENEFITS (continued)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)
(cf. 4161/4261/4361 - Leaves)
(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)
(cf. 4261.1 - Personal Illness and Injury Leave)

Note: Education Code 7008, reflected below, does not apply to employees of districts that have contracted for health care coverage through PEMHCA, Government Code 22750-22944.

When disabled by an injury resulting from a violent act sustained while performing his/her job duties, a certificated or classified employee may continue in the district health and dental care plans upon meeting criteria specified by law. The employee shall pay all employer and employee premiums and related administrative costs. (Education Code 7008)

(3/05 3/06) 7/09

Administrative Regulation

Health And Welfare Benefits

AR 4154 4254,4354

Personnel

Retired Certificated Employees

Any former certificated employee who retired from the district under any public retirement system and his/her spouse/domestic partner shall be permitted to enroll in the health and welfare and/or dental care benefit plan currently provided for certificated employees. The plan also shall be available to any surviving spouse/domestic partner of a former certificated employee who either retired from the district or was, at the time of death, employed by the district and a member of the State Teachers' Retirement System. (Education Code 7000)

A retired certificated employee or surviving spouse/domestic partner shall be allowed to enroll in the coverage within 30 days of losing active employee coverage. (Education Code 7000)

If a retired certificated employee or surviving spouse/domestic partner fails to enroll during the initial enrollment period, further opportunity to do so shall be denied. A person who has previously received but then voluntarily terminated coverage also shall be excluded from obtaining further coverage.

Continuation of Coverage

Qualified district employees, their spouses/domestic partners, and/or their dependent children shall be offered the opportunity to continue health and disability insurance coverage when they otherwise would lose coverage due to one of the following qualifying events: (Health and Safety Code 1366.23; Insurance Code 10128.53; 26 USC 4980B; 26 CFR 54.4980B-4)

1. The death of the covered employee
2. The termination, other than by reason of the employee's gross misconduct or reduction in hours, of the covered employee's employment

(cf. 4117.4 - Dismissal)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

3. The divorce or legal separation of the covered employee
4. The covered employee's becoming entitled to Medicare benefits

5. A dependent child ceasing to be a dependent child of the covered employee

Continuation health coverage shall be the same as provided to similarly situated individuals under the group benefit plan. (Health and Safety Code 1366.23; Insurance Code 10128.53; 26 USC 4980B)

The Superintendent or designee shall notify the health care service plan administrator of a qualifying event listed in item #1, 2 or 4 above, within 30 days of the event. A qualified beneficiary shall notify the service plan administrator of a qualifying event listed in item #3 or 5 above within 60 days of the event or of the date that the beneficiary would lose coverage, whichever is later. (26 USC 4980B; 29 USC 1163)

Continuation coverage shall be terminated in accordance with the district's insurance plan and in accordance with 26 USC 4980B and 26 CFR 54.4980B-6.

However, a former employee who, prior to January 1, 2005, worked for the district for at least five years and who was age 60 or older on the date employment ended, or his/her spouse/domestic partner or former spouse/domestic partner, may continue benefits until the earlier of any of the following events: (Health and Safety Code 1373.621; Insurance Code 10116.5)

1. The date the individual reaches age 65
2. The date the individual is covered under any other group health plan, regardless of whether that coverage is less valuable
3. The date the individual becomes entitled to Medicare benefits
4. For a spouse/domestic partner, five years from the date on which continuation coverage was scheduled to end for the spouse/domestic partner
5. The date on which the district terminates its agreement with the health service plan and ceases to provide coverage for any active employees through that plan, in which case the former employee and/or his/her spouse/domestic partner shall have a right to a conversion plan

The Superintendent or designee shall notify qualified beneficiaries of the availability of conversion and continuation coverage. This notification shall include the statement in Labor Code 2800.2 encouraging individuals to examine their options carefully before declining such coverage. (Labor Code 2800.2)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Disability Insurance

The Superintendent or designee shall give notice of disability insurance rights and benefits to each new employee and each employee leaving work due to pregnancy, nonoccupational illness or injury, the need to provide care for any sick or injured family member, or the need to bond with a minor child within the first year of the child's birth or placement in connection with foster care or adoption. (Unemployment Insurance Code 2613)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

(cf. 4161/4261 - Leaves)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

(cf. 4261.1 - Personal Illness and Injury Leave)

(cf. 4361 - Leaves)

When disabled by an injury resulting from a violent act sustained while performing his/her job duties, a certificated or classified employee may continue in the district health and dental care plans upon meeting criteria specified by law. The employee shall pay all employer and employee premiums and related administrative costs. (Education Code 7008)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: August 16, 2006 Antelope, California

CSBA Sample

Board Policy

Students

BP 5121(a)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Note: The following **optional** policy may be revised to reflect district practice.

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

The Superintendent or designee shall establish a uniform grading system based on standards that apply to all students in that course and grade level. Principals and teachers shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.

A teacher shall base a student's grades on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests, and portfolios.

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

Note: Education Code 49066 provides that the grade assigned by a teacher is final, absent any clerical or mechanical mistake, fraud, bad faith, or incompetency. Pursuant to Education Code 49066, the Governing Board and Superintendent cannot order a student's grade changed unless the teacher, to the extent practicable, is given an opportunity to state the reasons why the grade was given and to be included in all discussions regarding the changing of the grade; see AR 5125.3 - Challenging Student Records. In Las Virgenes Educators Association v. Las Virgenes Unified School District, the court determined that a citizenship mark is a "grade" within the meaning of Education Code 49066 and upheld a teacher's right to make the final decision regarding a citizenship mark.

The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy, or administrative regulation. (Education Code 49066)

(cf. 5125.3 - Challenging Student Records)

Note: The following **optional** paragraph is for use by districts that maintain elementary schools and should be revised to reflect district practice.

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Students in grades K-3 shall receive progress reports rather than letter grades.

When reporting student performance to parents/guardians, teachers may add narrative descriptions, observational notes, and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

Note: The following **optional** paragraph reflects correspondence issued by the U.S. Department of Education's Office for Civil Rights, Report Cards and Transcripts for Students with Disabilities, which clarifies that, because report cards are intended for parents/guardians and not for persons outside the district, they may contain information about a student's disability without violating the Family Educational Rights and Privacy Act (20 USC 1232g; 34 CFR 99.1-99.67). However, transcripts may not provide information about a student's disability because there is an expectation that these documents could be shared with persons other than the student and his/her parents/guardians. See BP/AR 5125 - Student Records for further information regarding the confidentiality of student records.

A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum. However, transcripts that may be used to inform postsecondary institutions or prospective employers of the student's academic achievements shall not contain information disclosing the student's disability.

(cf. 5125 - Student Records)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Effect of Absences on Grades

If a student misses class without an excuse and does not subsequently turn in homework, take a test, or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance.

(cf. 6154 - Homework/Makeup Work)

Note: Pursuant to Education Code 49067, the Board may authorize teachers to assign failing grades to students with excessive unexcused absences, the number to be set by the Board.

Districts using the following optional paragraph should fill in the blank to specify the number of unexcused absences for which students may receive a failing grade.

The Board believes that 10 unexcused absences per grading period constitute excessive unexcused absences. Students with excessive unexcused absences may receive a failing grade and not receive credit for the class(es).

(cf. 5113 - Absences and Excuses)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Grade Point Average

Note: The following **optional** section is for use by districts that maintain secondary schools and may be revised to reflect district practice. Also see the accompanying administrative regulation.

The Superintendent or designee shall determine the methodology to be used in calculating students' grade point averages (GPA), including the courses to be included within the GPA and whether extra grade weighting shall be applied to Advanced Placement, honors, and/or concurrent postsecondary courses.

(cf. 6141.5 - Advanced Placement)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6172.1 - Concurrent Enrollment in College Classes)

Legal Reference: (see next page)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

48070 Promotion and retention

48205 Excused absences

48800-48802 Enrollment of gifted students in community college

48904-48904.3 Withholding grades, diplomas, or transcripts

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

51242 Exemption from physical education based on participation in interscholastic athletics

76000-76002 Enrollment in community college

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

30008 Definition of high school grade point average for student aid eligibility

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

6101-6251 School-to-Work Opportunities Act of 1994

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) 534 U.S. 426

Las Virgenes Educators Association v. Las Virgenes Unified School District, (2001) 86 Cal.App.4th 1

Swany v. San Ramon Valley Unified School District, (1989) 720 F.Supp. 764

Johnson v. Santa Monica-Malibu Unified School District Board of Education, (1986) 179 Cal.App.3d 593

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Aiming High: High Schools for the 21st Century, 2002

Taking Center Stage: A Commitment to Standards-Based Education for California's Middle Grades Students, 2001

Elementary Makes the Grade!, 2000

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE

Report Cards and Transcripts for Students with Disabilities, October 17, 2008

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(3/02 11/03) 7/09

Board Policy

Grades/Evaluation Of Student Achievement

BP 5121

Students

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians identify the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement.

(cf. 5020 - Parent Rights and Responsibilities)

The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy and administrative regulation. (Education Code 49066)

(cf. 5125.3 - Challenging Student Records)

Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level. The Superintendent or designee shall establish and regularly evaluate a uniform grading system, and principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.

(cf. 5124 - Communication with Parents/Guardians)

(cf. 6011 - Academic Standards)

Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives. Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests and portfolios.

When reporting student grades to parents/guardians, teachers may add narrative descriptions, observational notes and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

Unexcused Absences

Students with excessive absences may be given a failing grade and not receive credit for the class(es). Fifteen percent absences per grading period shall constitute excessive absences for this purpose in grades K-8. At the comprehensive high school level, after 10 absences in any class, a student may lose credit for that class. At the continuation high school, the student is expected to make up all "unexcused" absences and all "excused"

absences after the fourth absence each trimester.

Grade Point Average (GPA)

The Superintendent or designee shall recommend to the Board whether extra grade weighting will be assigned for honors courses that are substantially similar in depth, breadth and rigor to an Advanced Placement course, an entry-level college course or a community college level course.

(cf. 6141.5 - Advanced Placement)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant

48070 Promotion and retention

48205 Excused absences

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

6101-6251 School-to-Work Opportunities Act of 1994

COURT DECISIONS

Owasso Independent School District v. Falvo (2002) 122 S.Ct. 934

Las Virgenes Educators Association v. Las Virgenes Unified School District (2nd

Appellate District 2001) 86 Cal.App.4th 1

Swany v. San Ramon Valley Unified School District (N.D.Cal. 1989) 720 F.Supp. 764

Johnson v. Santa Monica-Malibu Unified School District Board of Education (App. 2

Dist. 1986) 224 Cal. Rptr. 885, 179 C.A. 3d 593

Management Resources:

CDE PUBLICATIONS

Elementary Makes the Grade!, 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

Advanced Placement Challenge Project: <http://www.apchallenge.net>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: March 3, 2004 Antelope, California

CSBA Sample

Administrative Regulation

Students

AR 5121(a)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Note: Education Code 49067 mandates the Governing Board to prescribe regulations requiring the evaluation of each student's achievement for each grading period. The following administrative regulation should be revised to reflect district practice and the grade levels offered by the district.

Written report cards displaying students' grades in each subject or course shall be distributed to parents/guardians at the end of each grading period. Parents/guardians shall be offered an opportunity to meet with their child's teacher(s) to discuss the grades and strategies to improve their child's performance.

(cf. 6020 - Parent Involvement)

Note: Education Code 49067 mandates that the Board prescribe regulations requiring either a conference with the parent/guardian or a written report sent to the parent/guardian whenever a student is in danger of failing a course. Pursuant to Education Code 49067, the refusal of a parent/guardian to attend the conference or to respond to the written report shall not preclude failing the student at the end of the grading period.

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

(cf. 5123 - Promotion/Acceleration/Retention)

Note: The following optional paragraph is for use by districts that maintain high schools.

For each student in grades 9-12, the Superintendent or designee shall maintain a transcript recording the courses taken, the term that each course was taken, credits earned, final grades, and date of graduation.

(cf. 5125 - Student Records)

(cf. 6146.1 - High School Graduation Requirements)

Grades for Achievement

Note: The following optional section may be revised to reflect district practice, including plus/minus signs if appropriate.

For grades K-3 5, students' level of progress shall be reported as follows:

- O — Outstanding
- S — Satisfactory
- N — Needs Improvement

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)**Progress Towards Standard (Academic Grades)****5 - Advanced****4 - Proficient****3 - Basic****2 - Below Basic****1 - Far Below Basic**

For grades 4-12, grades for achievement shall be reported for each grading period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I		Incomplete	0 grade points

An Incomplete shall be given only when a student's work is not finished because of illness or other excused absence. If not made up within six weeks, the Incomplete shall become an F.

Note: The following optional paragraph is for use by districts that maintain high schools and choose to assign extra grade weighting to Advanced Placement, honors, or concurrent postsecondary courses.

Districts should be aware that, in determining college admissions eligibility, the extra grade weighting will be factored into university admissions only if the courses have been certified as honors courses by the University of California and are in the following "a-g" subjects: history-social science, English, advanced mathematics, laboratory science, language other than English, and visual and performing arts.

Because of the more rigorous nature of Advanced Placement, honors, and concurrent postsecondary courses, students receiving a grade of A, B, or C in those courses shall receive extra grade weighting as follows:

A	(90-100%)	Outstanding Achievement	5.0 grade points
B	(80-89%)	Above Average Achievement	4.0 grade points
C	(70-79%)	Average Achievement	3.0 grade points

(cf. 6141.5 - Advanced Placement)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6172.1 - Concurrent Enrollment in College Classes)

Grades for Physical Education

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

(cf. 6142.7 - Physical Education)

Note: The following paragraph is for use by districts that maintain high schools and may be revised to reflect additional grade levels at the district's discretion. 5 CCR 10060 lists criteria by which districts must appraise the quality of high school physical education programs, including criteria for reporting student achievement in physical education.

Student performance in high school physical education courses shall be based upon evaluation of the student's individual progress, attainment of goals in each instructional area, tests designed to determine skill and knowledge, and physical performance tests. (5 CCR 10060)

Note: The following **optional** paragraph may be used by districts that allow high school students to fulfill physical education credits through interscholastic athletics carried on wholly or partially after regular school hours pursuant to Education Code 51242; see BP 6142.7 - Physical Education.

High school students using interscholastic athletic participation to fulfill physical education requirements, as authorized by Education Code 51242, may be graded on this participation provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade.

(cf. 6145.2 - Athletic Competition)

Grades for College Courses

Note: The following **optional** section is for use by districts maintaining grades 9-12 that choose to grant district credit for completion of postsecondary courses pursuant to Education Code 48800-48802 and 76000-76002; see BP/AR 6172.1 - Concurrent Enrollment in College Classes.

When the district has approved a student to receive district credit for coursework completed at a community college or four-year college, he/she shall receive the same letter grade as is granted by the college.

Grades for Citizenship, Study Skills, and Effort

Grades for citizenship, study skills, and effort shall be reported as follows:

- O Outstanding
- S Satisfactory
- N Needs Improvement

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

U Unsatisfactory

Pass/Fail Grading

Note: The district may choose to expand the following **optional** section to identify specific courses or programs for which students may elect a pass/fail grade rather than an A-F grade (e.g., alternative education program, non-college-preparatory summer school courses, etc.).

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of a letter grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive a Fail grade shall not receive credit for taking the course.

Peer Grading

Note: In Owasso Independent School District v. Falvo, the U.S. Supreme Court held that students' grades on assignments and tests are not "education records" until the teacher records them, and therefore the practice of peer grading does not violate the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 USC 1232g); see BP/AR 5125 - Student Records. Furthermore, for the same reason, the Supreme Court did not prohibit the practice of having students report the grades aloud so that the teacher may record them. The following section is **optional**.

At their discretion, teachers may use peer grading of student tests, papers, and assignments as appropriate to reinforce lessons.

Repeating Classes

Note: The following **optional** section is for use by districts that maintain high schools.

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course.

Note: Options 1 and 2 below provide two methods for recording the grade of a student who has repeated a class. Districts selecting Option 2 must be cautious to report both grades on the transcript rather than reporting an "averaged" grade on the transcript since reporting an averaged grade might be construed as a change of grade, which is prohibited pursuant to Education Code 49066. However, an averaged grade may be used in determining the student's overall grade point average (GPA).

OPTION 1: The highest grade received shall be used in determining the student's overall grade point average (GPA).

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

~~**OPTION 2:** The two grades shall be averaged in determining the student's overall grade point average (GPA).~~

Withdrawal from Classes

Note: The following optional section is for use by districts maintaining secondary grades and should be revised to reflect district practice.

A student who drops a course during the first six weeks of the grading period may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the grading period shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Effect of Absences on Grades

Note: Education Code 49067 mandates districts that authorize teachers to assign failing grades to students who have excessive unexcused absences (see the accompanying Board policy) to establish regulations which include, but are not limited to, providing (1) a reasonable opportunity for the student or parent/guardian to explain the absences and (2) a method for identifying in the student's record the failing grades assigned on the basis of unexcused absences.

Teachers who withhold class credit because of excessive unexcused absences shall so inform students and parents/guardians at the beginning of the school year or semester. When a student reaches the number of unexcused absences defined as excessive in Board policy, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences.

(cf. 5113 - Absences and Excuses)

The student and parent/guardian shall have a reasonable opportunity to explain the absences. (Education Code 49067)

If a student receives a failing grade because of excessive unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

(cf. 6173.1 - Education for Foster Youth)

Grade Point Average

Note: The following optional section should be revised to reflect the district's methodology for calculating GPA. Districts may calculate multiple GPAs for a single student (e.g., academic GPA, total GPA) for different purposes (e.g., eligibility for extracurricular activities, athletic programs, honors at graduation, or other district programs that use GPA as a criterion). Districts should be aware that, in determining college admissions eligibility, the California State University and the University of California consider students' GPA in the "a-g" subjects required for college entry based on grades recorded in their high school transcripts.

The Superintendent or designee shall calculate each student's GPA using the grade points assigned to each letter grade in accordance with the scale described in the section "Grades for Achievement" above. The grade points for all applicable coursework shall be totaled and divided by the number of courses completed.

(cf. 5126 - Awards for Achievement)

(cf. 6145 - Extracurricular and Cocurricular Activities)

OPTION 1: When plus and minus designations are added to letter grades, they shall not be considered in determining GPA.

~~**OPTION 2:** When plus and minus designations are added to letter grades, a plus shall be computed by adding 0.3 to the value assigned the letter grade and a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade.~~

(7/02 11/03) 7/09

Administrative Regulation

Grades/Evaluation Of Student Achievement

AR 5121
Students

Grades for Achievement

Grades for achievement shall be reported for each marking period as follows:

A	(90-100%)	Outstanding Achievement	4.0 grade points
B	(80-89%)	Above Average Achievement	3.0 grade points
C	(70-79%)	Average Achievement	2.0 grade points
D	(60-69%)	Below Average Achievement	1.0 grade points
F	(0-59%)	Little or No Achievement	0 grade points
I		Incomplete	0 grade points

A 5.0 grade point scale exists for honors and AP coursework that is UC recognized.

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5124 - Communication with Parents/Guardians)

An Incomplete is given only when a student's work is not finished because of illness or other excused absence. If not made up within two weeks, the Incomplete shall become an F.

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

Grades for Citizenship and Effort

Grades for citizenship and effort shall be reported each marking period as follows:

O	Outstanding
S	Satisfactory
N	Needs Improvement

Pass/Fail Grading

The Superintendent or designee may identify courses or programs for which students may, with parent/guardian permission, elect to earn a Pass or Fail grade instead of an A-F grade.

Students who receive a Pass grade shall acquire the appropriate semester units of credit for the course. The grade shall not be counted in determining class rank, honors list, or membership in the California Scholarship Federation. Students who receive an F grade shall not receive credit for taking the course.

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers and assignments as appropriate to reinforce lessons.

(cf. 5125 - Student Records)

Repeating Classes

With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades received shall be entered on the student's transcript, but the student shall receive credit only once for taking the course.

The highest grade received shall be used in determining the student's overall grade point average. Failing grades, however, are always a part of a student's GPA.

Withdrawal from Classes

After the 10th class period, withdrawals must be staff initiated and approved by an administrator. After the 10th class period, but before the end of the first or third quarter report period, students will be subject to a "WP" (Withdraw-Pass) or "WF" (Withdraw-Fail) grade. A "WF" will affect the GPA. No credit is awarded and the WP/WF will appear on the semester transcript. There will be no class withdrawals during the final quarter in either semester.

Absences from School

If a student receives a failing grade because of unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)

(cf. 5125 - Student Records)

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: March 3, 2004 Antelope, California

CSBA Sample

Board Policy

Students

BP 5131.5(a)

VANDALISM AND GRAFFITI

Note: The following **optional** policy may be modified to reflect district practice. Strategies regarding graffiti prevention and removal may be included as part of a school's comprehensive safety plan (see BP/AR 0450 - Comprehensive Safety Plan), campus security procedures (see BP/AR 3515 - Campus Security), or gang prevention techniques (see BP/AR 5136 - Gangs). Government Code 53069.5 authorizes districts to create a reward program to encourage the identification of individuals who have committed vandalism (see BP/AR 3515.4 - Recovery for Property Loss or Damage).

The Governing Board desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end, the Superintendent or designee shall develop strategies for preventing graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to graffiti and vandalism in the community.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 3515 - Campus Security)
(cf. 3515.3 - District Police/Security Department)
(cf. 5131.7 - Positive School Climate)
(cf. 5136 - Gangs)
(cf. 5138 - Conflict Resolution/Peer Mediation)

Note: Certain acts of graffiti or vandalism may trigger the need for an investigation pursuant to the district's sexual harassment or nondiscrimination grievance procedures (e.g., graffiti that is sexual in nature or disparaging to a class of individuals protected by the district's nondiscrimination policies).

Students and staff are encouraged to report any graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the district's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

Note: Pursuant to Penal Code 594 and 594.1, any person who commits vandalism, defaces property with graffiti, or possesses certain tools or objects (e.g., spray paint cans, markers) with the intent to commit vandalism or deface property with graffiti may be guilty of a misdemeanor and punished by a fine and/or community service. Other local laws may apply since many cities and counties have adopted ordinances prohibiting vandalism and graffiti within their boundaries. In addition, some types of graffiti or vandalism may be evidence of a hate crime.

VANDALISM AND GRAFFITI (continued)

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the district or law enforcement and as evidence in any district disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

Note: Education Code 48904 and Civil Code 1714.1 specify that a parent/guardian may be liable for damages to school property resulting from the willful misconduct of his/her minor child; see BP/AR 3515.4 - Recovery for Property Loss or Damage.

A student who commits an act of vandalism or graffiti on school grounds shall be subject to disciplinary action, including, but not limited to, suspension or expulsion in accordance with Board policy and administrative regulation. If reparation for damages is not made, the district also may withhold the student's grades, diploma, and/or transcripts in accordance with law.

(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
(cf. 5131 - Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference: (see next page)

VANDALISM AND GRAFFITI (continued)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury

CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information

PENAL CODE

594 Vandalism

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

CODE OF REGULATIONS, TITLE 5

305 Student responsible for care of property

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Board Policy

Vandalism

BP 5131.5

Students

Students and their parents shall be responsible for all damage to equipment or school property. This responsibility applies in the matter of books and supplies of all kinds, as well as equipment, buildings and grounds.

Legal Reference:

EDUCATION CODE

44810 Willful interference with classroom conduct (minors over 16 years of age or adults not pupils of school)

48900 Grounds for suspension (or expulsion)

48904 Willful misconduct, limit of liability of parent or guardian

CODE OF REGULATIONS, Title 5

305 Pupil responsible for care of property

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage; liability for reward

Policy

adopted: October 1, 1986

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California

CSBA Sample

Board Policy

Students

BP 5131.62(a)

TOBACCO

Note: The following optional policy may be revised to reflect district practice. Education Code 48901 requires any district maintaining a high school to take all steps deemed practical to discourage high school students from smoking. Tobacco-use prevention resources generally encourage prevention efforts to begin as early as possible, including in the middle or elementary grades.

The state's Tobacco-Use Prevention Education (TUPE) grant program (Health and Safety Code 104350-104495) provides support for local tobacco-use prevention and intervention programs. Effective July 1, 2009, the portion of the TUPE program that provided an annual entitlement for grades 4-8 was eliminated, but districts may still apply for competitive grants for programs for grades 6-12. In addition, the federal Safe and Drug-Free Schools and Communities (SDFSC) program (20 USC 7111-7117) provides funding for tobacco-use prevention (together with alcohol and other drug and violence prevention) for grades K-12; see BP/AR 5131.6 - Alcohol and Other Drugs.

During the Categorical Program Monitoring process, the California Department of Education (CDE) will review whether the district has met the major requirements of the program(s) for which it receives funding.

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in reducing the number of students who begin or continue to use tobacco. The Superintendent or designee shall establish a comprehensive program that includes consistent enforcement of laws prohibiting tobacco possession and use by students, tobacco-use prevention education, and intervention and cessation activities and/or referrals.

Prohibition Against Tobacco Use

Note: Pursuant to Penal Code 308, persons under age 18 years are prohibited from possessing tobacco. Education Code 48900 and 48901 prohibit students from smoking or using tobacco on school grounds, as provided in the following paragraph. Pursuant to Education Code 48900, students who violate this prohibition may be subject to suspension or expulsion; see AR 5144.1 - Suspension and Expulsion/Due Process.

In addition, Health and Safety Code 104420 mandates that any district receiving funding through the state's TUPE program adopt and enforce a tobacco-free campus policy which prohibits the use of tobacco products in district buildings, on district property, and in district vehicles by anyone at any time; see BP 3513.3 - Tobacco-Free Schools for language implementing this mandate.

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. This prohibition does not include students' possession or use of their own prescription products. (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

TOBACCO (continued)

Intervention/Cessation Services

Note: The following **optional** section may be revised to reflect district practice. Pursuant to Health and Safety Code 104420 and 104460, districts receiving TUPE funds must provide students with access to intervention and cessation services and must provide pregnant and parenting minors with access to designated services. The district may fulfill these requirements through either the direct provision of services or through referrals to available services. See the accompanying administrative regulation.

The CDE defines "intervention programs" as programs used to provide further intensive education as an alternative to suspension for tobacco possession.

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use.

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

Prevention Instruction

Note: The following **optional** section may be revised to reflect district practice and the grade levels offered by the district. Education Code 51202 requires the district to offer a course of study at the appropriate elementary and secondary grade levels that includes the effects of tobacco (and other drugs and alcohol) upon the human body. Education Code 51202 also requires that the course of study in secondary grades include instruction on the effects of tobacco upon prenatal development. See AR 6143 - Courses of Study. The state's content standards for health education include a number of standards at selected grades from K-12 related to the health consequences of tobacco use.

The TUPE program provides resources for supplemental instruction in grades 6-12 that address specified topics; see the accompanying administrative regulation. The CDE's Guidelines for Tobacco Prevention, contained in its Getting Results publication, recommend developmentally appropriate instruction in grades K-12, with instruction that is especially intensive in grades 6-9 (particularly the transition year from elementary to middle school/junior high) and is reinforced in high school.

The district shall provide developmentally appropriate tobacco-use prevention instruction for students at selected grade levels from K-12. Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

TOBACCO (continued)

Program Planning

Note: The following **optional** section may be revised to reflect district practice. Health and Safety Code 104420 and 104435 require districts receiving TUPE funds, with assistance from the county office of education, to coordinate efforts with the "lead local agency" in the community, defined in Health and Safety Code 104400 as the county or city health department. Health and Safety Code 104420 also gives priority for funding to districts that design their projects to coordinate with other community services. According to the CDE, districts should work with a broad-based advisory council in the development of the TUPE grant application. This advisory body may be a regional council or district council and may be the same advisory council used to receive input for multiple district projects.

For districts participating in the federal SDFSC program, 20 USC 7114 requires ongoing consultation with specified stakeholders.

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

(cf. 1220 - Citizen Advisory Councils)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee also shall coordinate the district's tobacco-use prevention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 1325 - Advertising and Promotion)

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

Note: **Optional** items #1-4 below reflect the federal Principles of Effectiveness described in 20 USC 7115, which SDFSC programs are required to meet. The CDE has determined that programs qualifying for state TUPE funds also must align with these Principles of Effectiveness as well as with the CDE guidelines contained in its Getting Results publication and in the program application.

The district's program shall be aligned with guidelines issued by the California Department of Education (CDE) and with federal Principles of Effectiveness described in 20 USC 7115. The Superintendent or designee shall:

1. Base the district's program on a thorough assessment of objective data regarding tobacco-use problems in district schools and the community

TOBACCO (continued)

This assessment shall include an analysis of data regarding the incidence and consequences of tobacco use, an examination of existing efforts and activities in the community, and a determination of high-priority groups that are most in need of district services.

2. Establish a set of measurable goals and objectives and design the program to meet those goals and objectives

Note: The federal Principles of Effectiveness require programs to be based on scientifically based research, as provided in item #3 below. Pursuant to Health and Safety Code 104420, programs funded by TUPE must be based on model program design(s) approved by the CDE. Approved programs are those designated as "research validated" on the California Healthy Kids Resource Center's web site.

3. Design and implement the program based on scientific research or evaluation that provides evidence that the strategies will prevent or reduce tobacco use
4. Use the results of ongoing program evaluations to strengthen the program and refine program goals and objectives

Program Evaluation

Note: The following **optional** section may be revised to reflect district practice. According to the CDE, districts that accept TUPE funds are required to administer the core California Healthy Kids Survey in the first year of funding and at least every other year thereafter to assess the health-related behavior of a representative sample of students in grades 7, 9, and 11. In addition, districts that receive funding through either TUPE or SDFSC are required to complete the Safe and Healthy Kids Annual Report by June 30 of each year.

Randomly selected grantees and schools participate in the California Student Tobacco Survey biennially administered by the California Department of Public Health. In 88 Ops.Cal.Atty.Gen. 8, the Attorney General opined that districts are required to participate in evaluations of their tobacco-use prevention programs as a condition of receiving funds and that the CDE must withhold funds from any district that refuses to participate in evaluations conducted by the Department of Public Health.

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey to students at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board and the CDE on program activities, program expenditures, the number of individuals receiving each type of service or training, progress toward program goals and objectives, and other data required pursuant to Health and Safety Code 104450.

(cf. 0500 - Accountability)

(cf. 5022 - Student and Family Privacy Rights)

(cf. 6162.8 - Research)

Legal Reference: (see next page)

TOBACCO (continued)

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use

HEALTH AND SAFETY CODE

104350-104495 Tobacco-use prevention education

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment

6844-6847 Child Health and Disability Prevention program; health assessments

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

ATTORNEY GENERAL OPINIONS

88 *Ops. Cal. Atty. Gen.* 8 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003

Getting Results: Part II California Action Guide to Tobacco Use Prevention Education, 2000

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Guidelines Related to School Health Programs to Prevent Tobacco Use and Addiction, 1994

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey: 2008-2009 Edition, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Tobacco-Use Prevention Education:

<http://www.cde.ca.gov/ls/he/at/tupe.asp>

California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Centers for Disease Control and Prevention, Smoking and Tobacco Use: <http://www.cdc.gov/tobacco>

Safe and Healthy Kids Annual Report: <http://hk.duerrevaluation.com>

U.S. Department of Education: <http://www.ed.gov>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

(10/94 7/02) 7/09

Board Policy

Tobacco

BP 5131.62

Students

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in the prevention and intervention of tobacco use among youth.

(cf. 5131.6 - Alcohol and Other Drugs)

Students shall not smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. (Education Code 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

The Superintendent or designee also may provide students with counseling and other support services to assist in the prevention or reduction of tobacco use.

(cf. 6164.2 - Guidance/Counseling Services)

Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)

(cf. 4159/4259/4359 - Employee Assistance Programs)

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

HEALTH AND SAFETY CODE

104350-104495 Tobacco use prevention education

PENAL CODE

308 Minimum age for tobacco possession

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

Management Resources:

CDE PUBLICATIONS

Getting Results: Developing Safe and Healthy Kids, 1998-99

CENTERS FOR DISEASE CONTROL PUBLICATIONS

Guidelines Related to School Health Programs to Prevent Tobacco Use and Addiction, 1994

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy, and Ready to Learn: A School Health Policy Guide, 2000

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Association of State Boards of Education: <http://www.nasbe.org>

Policy CENTER UNIFIED SCHOOL DISTRICT

adopted: October 16, 2002 Antelope, California

CSBA Sample

Administrative Regulation

Students

AR 5131.62(a)

TOBACCO

Tobacco-Use Prevention Education Program

Note: The following optional administrative regulation reflects requirements of the state's Tobacco-Use Prevention Education (TUPE) program pursuant to Health and Safety Code 104350-104495 and may be adapted by other districts that do not receive TUPE funding.

Effective July 1, 2009, the TUPE program provides competitive grant funding for local programs targeting students in grades 6-12. The district may modify the following administrative regulation to reflect the grades at which the district's program is offered.

The district's tobacco-use prevention program shall provide students in grades 6-12 instruction which addresses the following topics: (Health and Safety Code 104420)

1. Immediate and long-term undesirable physiologic, cosmetic, and social consequences of tobacco use
2. Reasons that adolescents say they smoke or use tobacco
3. Peer norms and social influences that promote tobacco use
4. Refusal skills for resisting social influences that promote tobacco use

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Note: Health and Safety Code 104420 requires local TUPE programs to provide access to intervention and cessation services to high-risk groups in grades 7-12. The California Department of Education (CDE) has determined that these services should be directed toward current users and should be voluntary for students. The CDE's TUPE program application clarifies that districts are not required to directly provide the services, but may instead refer students to community services to satisfy this requirement.

As appropriate, the district shall provide or refer students in grades 7-12 to tobacco-use intervention and cessation activities. (Health and Safety Code 104420)

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

These services shall be directed toward current users and shall be voluntary for students who desire assistance in ceasing the use of tobacco.

TOBACCO (continued)

Note: The following paragraph is **optional**. In addition to targeting current tobacco users, Health and Safety Code 104420 requires the CDE to give funding priority to programs that target students most at risk for beginning to use tobacco. Student populations considered to be "most at risk" are to be identified by the district through a local needs assessment; see the accompanying Board policy. On the TUPE application, the district must provide a description of the student population and the district's rationale for designating that population as "high risk." Examples of "high-risk" populations may include students whose parents/guardians smoke, students transitioning from one educational setting to another (e.g., middle school to high school), or students in continuation education or other nontraditional education settings.

In addition to targeting students who currently use tobacco, the district's program shall target students most at risk for beginning to use tobacco as identified through a local needs assessment.

Note: Health and Safety Code 104460 requires districts receiving TUPE funds to provide access to tobacco-use prevention and intervention services to pregnant and parenting students, as provided below. The TUPE application clarifies that districts are not required to directly provide the following services, but may instead refer students to community services.

The district shall provide or refer every pregnant and parenting minor enrolled in the district to tobacco-use prevention services. Such services may be integrated with existing programs for pregnant and parenting minors and shall include: (Health and Safety Code 104460)

1. Referral to perinatal and related support services
2. Outreach services and assessment of smoking status
3. Individualized counseling and advocacy services
4. Motivational messages
5. Cessation services, if appropriate
6. Incentives to maintain a healthy lifestyle
7. Follow-up assessment
8. Maintenance and relapse prevention services

(cf. 5146 - Married/Pregnant/Parenting Students)

(7/05 3/06) 7/09

Administrative Regulation

Tobacco

AR 5131.62

Students

Tobacco Use Prevention Education

Instruction for students in grades 4 through 8 shall address the following topics: (Health and Safety Code 104420)

- 1. Immediate and long-term undesirable physiologic, cosmetic and social consequences of tobacco use**
- 2. Reasons that adolescents say they smoke or use tobacco**
- 3. Peer norms and social influences that promote tobacco use**
- 4. Refusal skills for resisting social influences that promote tobacco use**

The district's program for grades 9 through 12 shall:

- 1. Target current smokers and students who are most at risk for beginning to use tobacco, including young women, low-achieving students, students from families whose members include tobacco users, and students who associate with peers who use tobacco**
- 2. Offer or refer students to precessation readiness classes or cessation classes for current smokers**
- 3. Utilize existing antismoking resources**

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Regulation CENTER UNIFIED SCHOOL DISTRICT
approved: October 16, 2002 Antelope, California

CSBA Sample

Board Policy

Students

BP 5145.9(a)

HATE-MOTIVATED BEHAVIOR

Note: The following optional policy is for use by districts in the implementation of a prevention strategy for hate-motivated incidents and should be modified to reflect district practice. Elements of this policy will also likely be integrated into existing school plans, such as school safety and staff development plans, as well as any policies developed by the district regarding school climate (see BP 5137 - Positive School Climate) and nondiscrimination (see BP 0410 - Nondiscrimination in District Programs and Activities and BP 5145.3 - Nondiscrimination/Harassment).

In its publication entitled Hate-Motivated Behavior in Schools, the California Department of Education defines "hate-motivated behavior" as an act, or attempted act, motivated by hostility towards a victim's real or perceived ethnicity, national origin, immigrant status, sex, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic. Some "hate-motivated behavior," including an assault, bomb threat, destruction of property, graffiti, and certain types of vandalism, may also be crimes under state or federal law.

In order to create a safe learning environment for all students, the Governing Board desires to protect the right of every student to be free from hate-motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society. The district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sex, sexual orientation, physical/mental attributes, or religious beliefs or practices.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5136 - Gangs)

(cf. 5137 - Positive School Climate)

(cf. 5141.52 - Suicide Prevention)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

Note: Local law enforcement agencies and human rights commissions have established countywide hate crimes networks aimed at responding to and preventing hate crimes. The California Association of Human Relations Organizations conducts activities designed to protect human and civil rights through networks of collaborations that reduce community tension and build intergroup relationships.

The following optional paragraph should be revised to reflect district practice.

The Superintendent or designee shall collaborate with regional programs and community organizations to promote safe environments for youth. These efforts shall be focused on providing an efficient use of district and community resources.

HATE-MOTIVATED BEHAVIOR (continued)

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6020 - Parent Involvement)

The district shall provide age-appropriate instruction to help promote an understanding of and respect for human rights, diversity, and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6141.94 - History-Social Science Instruction)

The Superintendent or designee shall ensure that staff receive training on recognizing hate-motivated behavior and on strategies to help respond appropriately to such behavior.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Grievance Procedures

Note: School-level grievance procedures for investigation of sexual harassment complaints are detailed in AR 5145.7 - Sexual Harassment. The following paragraph provides for the application of those procedures to the investigation of complaints regarding hate-motivated behavior. Districts that wish to use other procedures should modify the following paragraph accordingly.

Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact the ~~Coordinator for Nondiscrimination~~/Principal. Upon receiving such a complaint, the ~~Coordinator~~/Principal shall immediately investigate the complaint in accordance with school-level complaint process/grievance procedures as described in AR 5145.7 - Sexual Harassment. A student who has been found to have demonstrated hate-motivated behavior shall be subject to discipline in accordance with law, Board policy, and administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.7 - Sexual Harassment)

HATE-MOTIVATED BEHAVIOR (continued)

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the ~~Coordinator~~/Principal, Superintendent or designee, and/or law enforcement, as appropriate.

(cf. 3515.3 - District Police/Security Department)
(cf. 4158/4258/4358 - Employee Security)

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

(cf. 6164.2 - Guidance/Counseling Services)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 School safety plans

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats or harassment

PENAL CODE

422.55 Definition of hate crime

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

California Student Safety and Violence Prevention – Laws and Regulations, April 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Preventing Youth Hate Crimes: A Guide for Schools and Communities, 1997

WEB SITES

CSBA: <http://www.csba.org>

California Association of Human Relations Organizations: <http://www.cahro.org>

California Department of Education: <http://www.cde.ca.gov>

National Youth Violence Prevention Resource Center: <http://www.safeyouth.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Community Relations Service: <http://www.usdoj.gov/crs>

Board Policy

Hate-Motivated Behavior

BP 5145.9
Students

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.1 - Crime Data Reporting)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 5131.5 - Vandalism, Theft and Graffiti)
(cf. 5136 - Gangs)
(cf. 5137 - Positive School Climate)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 6141.6 - Multicultural Education)

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulation.

(cf. 3515.3 - District Police Department)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

In addition, the district shall provide counseling and appropriate sensitivity training and

diversity education for students exhibiting hate-motivated behavior. The district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior.

(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall ensure that staff receive appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights.

At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900.3 Suspension for hate violence

PENAL CODE

186.21 Street terrorism; legislative findings and declarations

422.55-422.86 Hate crimes

11410-11414 Terrorism

13023 Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability

13519.6 Hate crimes, training courses and guidelines

UNITED STATES CODE, TITLE 18

245 Federally protected activities

Management Resources:

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995

**ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF
EDUCATION PUBLICATIONS**

Hate-Motivated Behavior in Schools: Response Strategies for School Boards,
Administrators, Law Enforcement and Communities, 1997

**U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL
ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS**

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

WEB SITES

CDE: <http://www.cde.ca.gov>

California Association of Human Relations Organizations: <http://www.cahro.org>

United States Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR/index.html>

Policy CENTER UNIFIED SCHOOL DISTRICT

Adopted: December 15, 1999 Antelope, California

CSBA Sample

Board Policy

Instruction

BP 6011(a)

ACADEMIC STANDARDS

Note: The following optional policy may be revised to reflect district practice.

Education Code 60605-60605.5 require the State Board of Education (SBE) to adopt statewide standards in specified core subject areas and authorize the SBE to adopt model standards in other subject areas. Statewide standards serve as the basis for the state's curriculum frameworks and state assessment of core curriculum areas. To date, the SBE has adopted content standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, and career technical education. Voluntary "preschool learning foundations," which describe the knowledge, skills, and competencies that children are expected to exhibit as they complete their first or second year of preschool, are under the jurisdiction of the State Superintendent of Public Instruction rather than the SBE; see BP 5148.3 - Preschool/Early Childhood Education.

Although the state standards are "models" rather than mandates, it is expected that districts will develop local standards that meet or exceed the state standards. In addition, districts may choose to adopt content standards in other subjects that are not addressed in the state standards.

The Governing Board shall adopt high academic standards for student achievement which challenge all students to reach their full potential and which clarify what students are expected to know and be able to do at each grade level and in each area of study.

The Superintendent or designee shall provide the Board with recommended standards. In developing these recommended standards, the Superintendent or designee shall use a process that involves teachers, school site and district administrators, students, parents/guardians, and community members. He/she shall ensure the alignment of the standards with the district's vision and goals and ensure the proper articulation of standards between grade levels.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

Note: The following paragraph should be revised to reflect the courses of study offered by the district.

District standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, career technical education, and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable.

(cf. 5148.3 - Preschool/Early Childhood Education)

ACADEMIC STANDARDS (continued)

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.7 - Physical Education)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6174 - Education for English Language Learners)
(cf. 6178 - Career Technical Education)

Teachers and school administrators shall receive professional development to ensure their understanding of the standards and to discuss effective instructional methods in preparing students to meet the standards.

(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall annually communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.

Staff shall continually assess students' progress toward meeting the standards, report each student's progress to the student and his/her parents/guardians, and offer remedial assistance in accordance with Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6177 - Summer School)
(cf. 6179 - Supplemental Instruction)

Note: In evaluating certificated employees, Education Code 44662 requires the Governing Board to use standards of expected student achievement at each grade level in each area of study; see BP/AR 4115 - Evaluation/Supervision.

District standards shall also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, in accordance with Education Code 44662, evaluating teacher performance.

(cf. 0500 - Accountability)
(cf. 4115 - Evaluation/Supervision)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6162.5 - Student Assessment)
(cf. 6190 - Evaluation of the Instructional Program)

ACADEMIC STANDARDS (continued)

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary. At a minimum, district standards shall be reviewed whenever applicable statewide standards are revised and whenever data on student achievement demonstrate that students are not adequately achieving the standards in a particular grade level or subject area.

*Legal Reference:*EDUCATION CODE

44662 Evaluation of certificated employees

51003 Statewide academic standards

60605-60605.5 Adoption of statewide academically rigorous content and performance standards

UNITED STATES CODE, TITLE 20

6311 State academic standards and accountability for Title I, Part A

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSWorld Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2009California Preschool Learning Foundations, Vol. 1, 2008Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, March 2008California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, 2006Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade Twelve, January 2005Visual and Performing Arts Content Standards for California Public Schools, Prekindergarten Through Grade Twelve, January 2001English-Language Development Standards for California Public Schools, Kindergarten Through Grade Twelve, July 1999History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997Mathematics Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997WEB SITESCSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>U.S. Department of Education: <http://www.ed.gov>

(6/96 3/00) 7/09

Board Policy

Academic Standards

BP 6011
Instruction

The Governing Board recognizes that content and performance standards are necessary to clarify for students, parents/guardians and staff what students are expected to know and be able to do at each grade level and in each area of study. The Board shall adopt high standards for student achievement that meet or exceed statewide standards and challenge all students to reach their full potential.

District standards shall be developed through a process that involves staff, students, parents/guardians and community members. Standards shall be based on a review of state model standards and an assessment of the skills that students will need in order to be successful in the workplace and in higher education, including basic skills, problem-solving abilities and conceptual thinking. Special care shall be taken to ensure the proper articulation of standards among district schools.

(cf. 6010 - Goals and Objectives)

Staff shall continually assess students' progress toward meeting the standards and shall offer remedial assistance in accordance with Board policy. The standards shall also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, as required by law, evaluating teacher performance.

(cf. 4115 - Evaluation/Supervision)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6162.5 - Student Assessment)
(cf. 6177- Summer School)
(cf. 6190 - Evaluation of the Instructional Program)

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary.

Legal Reference:
EDUCATION CODE
44662 Evaluation of certificated employees

51003 Statewide academic standards

60605-60605.5 Adoption of statewide academically rigorous content and performance standards

Management Resources:

WEB SITES

CDE: <http://www.cde.ca.gov>

**Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: August 2, 2000 Antelope, California**

Delete

Board Policy

Classroom Interruptions

BP 6116

Instruction

The Governing Board recognizes that class time should be dedicated to student learning. The Board believes that classroom interruptions which are not related to the educational program should be kept at an absolute minimum.

The Superintendent or designee shall establish administrative regulations to govern classroom interruptions.

Legal Reference:

EDUCATION CODE

33212 Classroom interruptions

Policy

adopted: February 4, 1987

Revised: March 27, 1990

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California

CSBA Sample

Administrative Regulation

Instruction

AR 6116(a)

CLASSROOM INTERRUPTIONS

Note: The following optional administrative regulation may be revised to reflect district practice. Education Code 32212 expresses the Legislature's intent that all districts formally address the problem of classroom interruptions and adopt a policy to control them.

Also see related policies and administrative regulations addressing other forms of classroom interruptions, including students' use of cell phones and other mobile communications devices (BP 5131 - Conduct); employees' use of cell phones and other mobile communications devices (BP 4040 - Employee Use of Technology); and more serious disruptions of school operations caused by students (BP/AR 5131.4 - Student Disturbances) and nonstudents (BP/AR 3515.4 - Disruptions) which may threaten to disturb the peace, the health or safety of students or staff, or cause property damage.

In order to allow students to take full advantage of learning opportunities while in the classroom, school staff shall ensure that interruptions are kept to a minimum. Strategies to reduce classroom interruptions include, but are not limited to, the following:

1. Keep announcements made through intercom or public address systems to a minimum, limit announcements to specific times during the day, and only use the intercom or public address systems for announcements that apply to all students or groups of students. Announcements that apply to individual students or staff members should be distributed in writing.
2. Establish a fixed time for the delivery of written messages to students and staff, except in cases of emergencies.
3. Schedule school maintenance operations involving noise or classroom disruption, as well as deliveries of equipment and supplies, to classrooms before or after school hours whenever possible.

Note: Item #4 below addresses classroom interruptions caused by visitors. Also see BP/AR 1250 - Visitors/Outsiders, which specifies that individuals should arrange school visits with the teacher or principal in advance and that conferences with the teacher should be held during noninstructional time.

4. Inform school visitors that, whenever possible, they should make appointments in advance, in accordance with district policy.

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

(cf. 3515.4 - Disruptions)

5. Notify parents/guardians that they should go to the school office rather than the classroom when they are dropping off their child late, picking him/her up early, or bringing by any forgotten items from home.

CLASSROOM INTERRUPTIONS (continued)

6. Notify school staff that they should refrain from conducting personal business during instructional time.

(cf. 4040 - Employee Use of Technology)

7. Provide professional development in classroom management as needed to enable staff to more effectively reduce interruptions caused by inappropriate student conduct in the classroom.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 5131 - Conduct)

(cf. 5131.4 - Student Disturbances)

(cf. 5137 - Positive School Climate)

Legal Reference:

EDUCATION CODE

32211 Restricting access to school grounds based on threatened disruption or interference

32212 Classroom interruptions

44810-44811 Disruptions; misdemeanor

48901.5 Authority to regulate use of electronic devices

51512 Prohibited use of electronic listening or recording device

Management Resources:

CSBA PUBLICATIONS

Instructional Time Task Force Report, 2007

Administrative Regulation

Classroom Interruptions

AR 6116

Instruction

The principal or designee shall keep announcements made through intercom or public address systems to a minimum and limit announcements to specific times during the day. Announcements that apply only to teachers shall be distributed in writing whenever possible.

The principal shall establish a fixed time for the delivery of messages to students, except in the case of emergencies.

School maintenance operations involving noise or classroom disruption shall be performed before or after school hours whenever possible.

School visitors and observers shall be encouraged to make appointments in advance.

(cf. 1250 - Visits to the Schools)

Regulation

approved: February 4, 1987

Revised: March 27, 1990

CENTER UNIFIED SCHOOL DISTRICT

Antelope, California

Add

CSBA Sample Board Policy

Instruction

BP 6120(a)

RESPONSE TO INSTRUCTION AND INTERVENTION

Note: "Response to intervention" (RTI) is a strategy of organizing instruction and support resources in the general education program to help close the achievement gaps for all students, including students at risk, students with disabilities, and English language learners. In this strategy, a student who is suspected of having a learning disability or who is showing academic delays is provided intensive instruction and intervention for a specified period of time before the educational problems increase in intensity and special education seems the only viable option. During this period, the student's academic progress is frequently measured to see if the interventions are sufficient to help the student catch up with his/her peers. If the student fails to show significant progress, this failure to "respond to intervention" can be viewed as evidence of a specific learning disability, thus qualifying the student for evaluation of the need for special education services.

The California Department of Education (CDE) has expanded the term RTI to "response to instruction and intervention" (RtI²) to include the full spectrum of instruction to meet the academic and behavioral needs of students and as a method to reduce the disproportionate representation of certain subpopulations of students identified as needing special education. RtI² is consistent with the accountability goals of the No Child Left Behind Act (20 USC 6318, 6319) and the identification of students under the Individuals with Disabilities Education Act (20 USC 1400-1482). According to the CDE, RtI² integrates resources from general education, categorical programs, and special education into a comprehensive system of core instruction and interventions to benefit every student. As part of the state's Quality Assurance Process, the CDE will examine whether districts have a disproportionate representation of racial and ethnic groups in special education and related services that is the result of inappropriate identification.

The following policy is **optional** and should be modified to reflect district practice.

The Governing Board desires to provide a high-quality, data-driven educational program to meet the learning and behavioral needs of each student and to help reduce disparities in achievement among subgroups of students. Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

The Superintendent or designee shall convene a team of certificated personnel, other district staff, and parents/guardians, as appropriate, to assist in designing the district's Response to Instruction and Intervention (RtI²) system, based on an examination of indicators of district and schoolwide student achievement.

(cf. 0500 - Accountability)

(cf. 0520.1 - High Priority Schools Grant Program)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 4115 - Evaluation/Supervision)

RESPONSE TO INSTRUCTION AND INTERVENTION (continued)

(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6179 - Supplemental Instruction)

The district's RtI² system shall include instructional strategies and interventions with demonstrated effectiveness and shall be aligned with the district curriculum and assessments.

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.93 - Mathematics Instruction)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

Note: The CDE has identified core components of the RtI² model. The remainder of this policy reflects these core components and should be modified to reflect district practice.

The district's RtI² system shall include research-based, standards-based, culturally relevant instruction for students in the general education program; universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not making progress; criteria for determining the types and levels of interventions to be provided; and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

When data from the RtI² system indicate that a student may have a specific learning disability, the student may be referred for evaluation for special education or other services.

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.5 - Student Success Teams)
(cf. 6164.6 - Identification and Evaluation Under Section 504)

The district shall provide staff development to teachers regarding the use of assessments, data analysis, and research-based instructional practices and strategies. In addition, the district's RtI² system shall emphasize a collaborative approach of professional learning communities among teachers within and across grade spans.

(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)

RESPONSE TO INSTRUCTION AND INTERVENTION (continued)

Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be collected.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

Legal Reference:

EDUCATION CODE

56329 Assessment, written notice to parent

56333-56338 Eligibility for specific learning disabilities

56500-56509 Procedural safeguards

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1416 Monitoring, technical assistance, and enforcement

6316 School improvement

6318 Parent involvement

6319 Highly qualified teachers

CODE OF FEDERAL REGULATIONS, TITLE 34

300.307 Specific learning disabilities

300.309 Determining the existence of specific learning disabilities

300.311 Specific documentation for eligibility determination

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Response to Instruction and Intervention, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Delete

Board Policy **Multicultural Education**

BP 6141.6
Instruction

To foster intercultural understanding, communication and respect in an increasingly diverse society, curriculum and instruction at all grade levels shall reflect the perspective and experiences of various cultural, ethnic, racial and social groups. The Governing Board desires that multicultural education be integrated across the curriculum into as many subjects as possible rather than providing isolated lessons on different cultures.

The district's comprehensive multicultural education program shall recognize the contributions of different groups of people to the history, life and culture of the local community, California, the United States and other nations. It may include but not be limited to instruction about the languages, cultural characteristics, significant events and individuals, and social, political and economic conditions of various ethnic groups.

While recognizing the unique aspects of different cultures and peoples, multicultural education shall also emphasize commonalities and challenge the stereotypes and biases that inhibit intergroup understanding. Multicultural education also shall be designed to contribute to the personal development of students through greater self-understanding, positive self-concept and pride in one's ethnic identity.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5137 - Positive School Climate)
(cf. 6115 - Ceremonies and Observances)
(cf. 6141.2 - Recognition of Religious Beliefs and Customs)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Legal Reference:
EDUCATION CODE
60040 Portrayal of cultural and racial diversity

Management Resources:
WEB SITES
California Arts Project: www.ucop.edu/tcap

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: December 6, 2000 Antelope, California

Add

CSBA Sample Board Policy

Instruction

BP 6142.94(a)

HISTORY-SOCIAL SCIENCE INSTRUCTION

Note: The following optional policy may be revised to reflect district practice. Education Code 51210 and 51220 require that social studies be included in the course of study offered in grades 1-12, including age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology. For specific topics that must be included in the history-social science curriculum, see BP 6143 - Courses of Study.

In addition, Education Code 51225.3 requires completion of three courses of social studies for high school graduation; see BP 6146.1 - High School Graduation Requirements.

The Governing Board believes that the study of history and other social sciences is essential to prepare students to engage in responsible citizenship, comprehend complex global interrelationships, and understand the vital connections among the past, present, and future. The district's history-social science education program shall be designed to develop students' knowledge of historical events within a chronological and geographic context and shall include, at appropriate grade levels, instruction in American and world history, geography, economics, political science, anthropology, psychology, and sociology.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

Note: The State Board of Education (SBE) has adopted History-Social Science Content Standards for California Public Schools which covers grades K-12, with the exception of grade 9 which, in current California practice, is traditionally the year in which students choose a history-social science elective. In addition to core content knowledge, the standards describe intellectual reasoning, reflection, and research skills that should be learned through the content standards for grade ranges K-5, 6-8, and 9-12.

The Board shall adopt academic standards for history-social science which meet or exceed state content standards and describe the knowledge and skills that students shall be expected to achieve at each grade level.

(cf. 6011 - Academic Standards)

Note: The SBE's History-Social Science Framework for California Public Schools, updated in 2005, reflects the state content standards and is organized into three broad categories of curricular goals, each with several "basic learnings" or curriculum strands, as provided in items #1-3 below.

The Superintendent or designee shall develop a comprehensive, sequential curriculum that is aligned with the district standards and is consistent with the state's curriculum framework. At each grade level, the curriculum shall integrate age-appropriate instruction designed to develop student achievement in the following areas:

HISTORY-SOCIAL SCIENCE INSTRUCTION (continued)

1. Knowledge and cultural understanding, including historical, ethical, cultural, geographic, economic, and sociopolitical literacy
2. Democratic understanding and civic values, including an understanding of national identity; constitutional heritage; and an individual's civic values, rights, and responsibilities
3. Skills attainment and social participation, including basic study skills, critical thinking skills, and participation skills that are essential for effective citizenship

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

The district's history-social science curriculum shall include a multicultural education component which is designed to teach students to respect and appreciate cultural diversity and different points of view while also developing their understanding of commonalities and collective experiences. The curriculum shall reflect the experiences of men and women and of various cultural, ethnic, racial, religious, and social groups and their contributions to the history, life, and culture of the local community, California, the United States, and other nations.

(cf. 6115 - Ceremonies and Observances)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

Note: Instructional materials that will be used by the district must be adopted by the Governing Board in accordance with Education Code 60200-60206 for grades K-8 and Education Code 60400-60411 for grades 9-12.

Education Code 60119 requires the Board to hold a public hearing on the sufficiency of standards-aligned instructional materials in certain subjects, including history-social science; see BP 6161.1 - Selection and Evaluation of Instructional Materials. Also see BP 6161.1 for information about the Instructional Materials Funding Realignment Program (Education Code 60420-60424) which provides a block grant for instructional materials, with a priority on providing materials that are aligned to state standards in four core curriculum areas, including history-social science.

The state content standards for history-social science encourage schools to use supplementary materials as provided in the following paragraph.

The Board shall adopt standards-aligned instructional materials for history-social science in accordance with applicable law, Board policy, and administrative regulation. In addition, teachers are encouraged to supplement the curriculum through the use of biographies, original documents, diaries, letters, legends, speeches, other narrative artifacts, and literature from and about the period being studied.

(cf. 0400 - District Technology Plan)

HISTORY-SOCIAL SCIENCE INSTRUCTION (continued)

(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 6161 - Equipment, Books and Materials)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6162.6 - Use of Copyrighted Materials)
(cf. 6163.1 - Library Media Centers)

Note: Education Code 99200-99206 establish the California History-Social Science Project, a statewide professional development project designed to develop and enhance teachers' knowledge and instructional strategies to improve student achievement in history-social science. Professional development resources also may be located through state and national professional associations, such as the California Council for the Social Studies or the National Council for History Education.

The Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of adopted instructional materials and instructional strategies for teaching history-social science.

(cf. 4131 - Staff Development)

Note: The following optional paragraph should be revised to reflect indicators that will be used to evaluate program effectiveness as agreed upon by the Board and Superintendent or designee. As part of the Standardized Testing and Reporting Program, Education Code 60642.5 requires the SBE to approve California Standards Tests in history-social science in at least one elementary or middle school grade level (currently grades 6 and 8) and in each of grades 9-11 (except currently not grade 9 because the SBE has not adopted content standards for grade 9 history-social science as noted above).

The Superintendent or designee shall regularly evaluate and report to the Board regarding the implementation and effectiveness of the history-social science curriculum at each grade level, including, but not limited to, the extent to which the program is aligned with state standards, test results from the Standardized Testing and Reporting Program at applicable grade levels, and feedback from students, parents/guardians, and staff regarding the program.

(cf. 0500 - Accountability)
(cf. 6162.51 - Standardized Testing and Reporting Program)

Legal Reference: (see next page)

HISTORY-SOCIAL SCIENCE INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

- 33540 History-social science curriculum framework
- 51204 Course of study designed for student's needs
- 51204.5 History of California; contributions of men, women, and ethnic groups
- 51210 Course of study, grades 1-6
- 51220 Course of study, grades 7-12
- 51220.2 Instruction in legal system; teen or peer court programs
- 51221 Social science course of study, inclusion of instruction in use of natural resources
- 51221.3-51221.4 Instruction on World War II and Vietnam War; use of oral histories
- 51225.3 High school graduation requirements
- 60040-60051 Criteria for instructional materials
- 60119 Public hearing on the sufficiency of instructional materials
- 60200-60206 Instructional materials, grades K-8
- 60400-60411 Instructional materials, grades 9-12
- 60420-60424 Instructional Materials Funding Realignment Program
- 60640-60649 Standardized Testing and Reporting Program
- 99200-99206 Subject matter projects

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve, rev. 2005

Model Curriculum for Human Rights and Genocide, 2000

History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998

WEB SITES

CSBA: <http://www.csba.org>

California Council for the Humanities: <http://www.calhum.org>

California Council for the Social Studies: <http://www.ccss.org>

California Department of Education: <http://www.cde.ca.gov>

California History-Social Science Course Models: <http://www.history.ctaponline.org>

California Subject Matter Project: <http://csmf.ucop.edu>

National Association for Multicultural Education: <http://www.nameorg.org>

National Council for History Education: <http://www.nche.net>

Center Joint Unified School District

AGENDA REQUEST FOR: Dept./Site: Superintendent's Office To: Board of Trustees Date: October 21, 2009 From: Scott A. Loehr, Superintendent Principal/Administrator Initials: _____		Action Item _____ X _____ Information Item _____ # Attached Pages _____
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SUBJECT: First Reading: Board Policies/Regulations/Exhibits (Significant Changes)																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Add</td> <td style="width: 15%;">BP</td> <td style="width: 20%;">3510</td> <td style="width: 50%;">Green School Operations</td> </tr> <tr> <td>Replace</td> <td>BP</td> <td>5021</td> <td>Noncustodial Parents</td> </tr> <tr> <td>Replace</td> <td>BP/AR</td> <td>5141.52</td> <td>Suicide Prevention</td> </tr> <tr> <td>Add</td> <td>BP/AR</td> <td>5142.2</td> <td>Safe Routes to School Program</td> </tr> </table>	Add	BP	3510	Green School Operations	Replace	BP	5021	Noncustodial Parents	Replace	BP/AR	5141.52	Suicide Prevention	Add	BP/AR	5142.2	Safe Routes to School Program	
Add	BP	3510	Green School Operations														
Replace	BP	5021	Noncustodial Parents														
Replace	BP/AR	5141.52	Suicide Prevention														
Add	BP/AR	5142.2	Safe Routes to School Program														
RECOMMENDATION: CUSD Board of Trustees approve the first reading of presented policies/regulations/exhibits.																	

Add

CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3510(a)

GREEN SCHOOL OPERATIONS

Note: The following optional policy may be revised to reflect district practice. Districts are encouraged to review CSBA's policy brief, [Green Schools: An Overview of Key Policy Issues](#), when developing policy on this topic. In addition, to ensure consistency, districts may want to review other related policies and administrative regulations (e.g., BP/AR 3511 - Energy and Water Management, BP/AR 3511.1 - Integrated Waste Management, BP/AR 3514 - Environmental Safety, BP/AR 3514.1 - Hazardous Substances, AR 3514.2 - Integrated Pest Management, BP 6142.5 - Environmental Education, and BP/AR 7150 - Site Selection and Development).

The Governing Board believes that all citizens have a responsibility to be stewards of the environment and desires to integrate environmental accountability into all district operations. The Superintendent or designee shall promote green school practices that conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff, and community.

The Superintendent or designee may involve district and site administrators and operations and maintenance staff; representatives of local governmental agencies, utilities, solid waste and recycling companies, and community organizations; health professionals; and/or others as appropriate in the assessment of current district operations and the development of strategies to improve the environmental impact of district operations.

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

In selecting and prioritizing strategies, the Superintendent or designee shall give consideration to the initial cost, long-term potential cost savings, quality and performance of the product or service, health impacts, and environmental considerations.

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

Such strategies may include, but not be limited to:

1. Reducing energy and water consumption and exploring renewable and clean energy technologies

(cf. 3511 - Energy and Water Management)

2. Establishing recycling programs in district facilities

(cf. 3511.1 - Integrated Waste Management)

GREEN SCHOOL OPERATIONS (continued)

3. Reducing the consumption of disposable materials, by reusing materials and by using electronic rather than paper communications when feasible

Note: The California Department of General Services, the Green Schools Initiative, the Healthy Schools Campaign, and other groups provide information on environmentally preferable purchasing, including sources of environmentally preferable products.

4. Purchasing and using environmentally preferable products and services whenever practical, including, but not limited to, products that:
 - a. Minimize environmental impacts, toxins, pollutants, odors, and hazards
 - b. Contain postconsumer recycled content
 - c. Are durable and long-lasting
 - d. Conserve energy and water
 - e. Produce a low amount of waste

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3514.2 - Integrated Pest Management)
(cf. 5141.23 - Asthma Management)
(cf. 6161.3 - Toxic Art Supplies)

5. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals
6. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies

(cf. 4231 - Staff Development)

Note: The Kindergarten-University Public Education Facilities Bond Act of 2006 (Proposition 1D) includes funding for High Performance Incentive grants to augment new construction and modernization projects that use designs and materials that promote energy and water efficiency, maximize the use of natural lighting, improve indoor air quality, use recycled materials and materials that emit a minimum of toxic substances, and use acoustics that are conducive to teaching and learning (Education Code 101012; 8 CCR 1859.70.4, 1859.71.6, 1859.77.4). Criteria for the incentive grants were modeled after standards developed by the nonprofit Collaborative for High Performance Schools (CHPS), but were modified to meet the purposes of the grant program. Sustainable designs can also be achieved through the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) standards or other high performance standards.

GREEN SCHOOL OPERATIONS (continued)

7. Focusing on green building standards, sustainability, and student health in facilities construction and modernization projects, including decisions about site selection, building design, and landscaping and grounds

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

(cf. 7150 - Site Selection and Development)

Note: Optional item #8 below should be revised by districts that do not provide home-to-school transportation.

8. Reducing vehicle traffic by encouraging students to walk or bicycle to school or use district or public transportation

(cf. 3541 - Transportation Routes and Services)

(cf. 5142.2 - Safe Routes to School Program)

9. Providing fresh, unprocessed, organic food in the district's food services program

(cf. 3550 - Food Service/Child Nutrition Program)

10. Providing instruction to students on the importance of the environment and involving students in the implementation and evaluation of green school activities and projects as appropriate

(cf. 6142.5 - Environmental Education)

Legal Reference: (see next page)

GREEN SCHOOL OPERATIONS (continued)

Legal Reference:

EDUCATION CODE

8700-8707 Environmental education

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

32370-32376 Recycling paper

33541 Environmental education

101012 Kindergarten-University Public Education Facilities Bond Act of 2006, allocations

PUBLIC CONTRACT CODE

12400-12404 Environmentally preferable purchasing

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

40050-40063 Integrated waste management act

42630-42647 Schools site source reduction and recycling

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

1859.70.4 Funding for high performance incentive grants

1859.71.6 Additional grant for high performance incentive, new construction

1859.77.4 Additional grants for high performance incentive, site and modernization

Management Resources:

CSBA PUBLICATIONS

Green Schools: An Overview of Key Policy Issues, Policy Brief, August 2009

CALIFORNIA DEPARTMENT OF GENERAL SERVICES PUBLICATIONS

Environmentally Preferable Purchasing Best Practices Manual

COLLABORATIVE FOR HIGH PERFORMING SCHOOLS PUBLICATIONS

CHPS Best Practices Manual, 2006

GLOBAL GREEN USA PUBLICATIONS

Healthier, Wealthier, Wiser: A Report on National Green Schools

GREEN SCHOOLS INITIATIVE PUBLICATIONS

Green Schools Buying Guide

HEALTHY SCHOOLS CAMPAIGN PUBLICATIONS

The Quick and Easy Guide to Green Cleaning in Schools, 2nd ed., 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of General Services, Green California: <http://www.green.ca.gov>

California Energy Commission: <http://www.energy.ca.gov>

Collaborative for High Performance Schools: <http://www.chps.net>

Global Green USA: <http://www.globalgreen.org>

Green Schools Initiative: <http://www.greenschools.net>

Healthy Schools Campaign: <http://www.healthyschoolscampaign.org/programs/gcs>

U.S. Environmental Protection Agency: <http://www.epa.gov>

U.S. Green Building Council, LEED Green Building Rating System: <http://www.usgbc.org>

CSBA Sample

Board Policy

Students

BP 5021(a)

NONCUSTODIAL PARENTS

Note: Family Code 3002 defines "joint custody" as joint legal and joint physical custody. Under a joint legal custody arrangement, both parents/guardians share the right and responsibility to make decisions relating to their child's health, education, and welfare. When one parent/guardian has "sole legal custody," then, pursuant to Family Code 3006, only that parent has the right to make such decisions for the child.

The Governing Board recognizes the right of parents/guardians to be involved in the education of their children and desires to balance that right with the district's need to ensure the safety of students while at school.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

Note: Education Code 49069 provides that all parents/guardians, regardless of custody, have absolute access to a student's record. However, pursuant to Education Code 49061, a parent without legal custody does not have the right to challenge the content of a student record, provide a written response to the record, or consent to its release to third parties. See AR 5125 - Student Records. Only a parent/guardian as defined in Education Code 56028 is entitled to make educational decisions regarding a student with disabilities; see BP/AR 6159 - Individualized Education Program.

The parent/guardian who enrolls a child in a district school shall be presumed to be the child's custodial parent/guardian and shall be held responsible for the child's welfare.

School officials shall presume that both parents/guardians have equal rights regarding their child, including, but not limited to, picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. When a court order restricts access to the child or to his/her student information, a parent/guardian shall provide a copy of the certified court order to the principal or designee upon enrollment or upon a change in circumstances.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 5111.1 - District Residency)

(cf. 5125 - Student Records)

(cf. 5141 - Health Care and Emergencies)

(cf. 5142 - Safety)

(cf. 6159 - Individualized Education Program)

Note: A court order binds only the parties to the order, not the district or its staff. However, if school officials have been provided a certified copy of such a court order, then they have a responsibility to abide by any terms of the order applicable to situations arising at school. For example, if a court order conflicts with Education Code statutes that give noncustodial parents the right to access student records, the district should seek legal counsel to determine whether the court order or the statutes should prevail. If a court order restricts access to the child, it is recommended that staff contact the custodial parent and local law

NONCUSTODIAL PARENTS (continued)

enforcement officials in the event of an attempted violation of the order. If a court order restricting access to a child is not issued by a California court, staff should consult with legal counsel and local law enforcement officials to determine its validity.

In the event of an attempted violation of a court order that restricts access to a student, the principal or designee shall contact the custodial parent and local law enforcement officials and shall make the student available only after one or both of these parties consent.

Legal Reference:

EDUCATION CODE

48204 Residency requirements

49061 Definitions

49069 Absolute right to access

49091.10-49091.19 Parental review of curriculum and instruction

49408 Emergency information

56028 Definition, parent for special education

51100-51102 Parent/guardian rights

FAMILY CODE

3002 Joint legal custody, definition

3006 Sole legal custody, definition

3025 Parental access to records

6550-6552 Caregivers

GOVERNMENT CODE

810-996.6 Government Claims Act

6205-6211 Confidentiality of residence for victims of domestic violence

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

(6/95 10/95) 7/09

Board Policy

Noncustodial Parents

BP 5021
Students

Noncustodial parents generally retain the same rights as custodial parents unless a court order restricts the rights of the noncustodial parent. These rights include but are not limited to accessing his/her child's student records, participating in school activities and visiting the child at school. If a completed or pending legal action curtails the noncustodial parent's rights, the parent/guardian with custody shall provide evidence of this action to the Superintendent or designee.

(cf. 5125 - Student Records)
(cf. 5142 - Safety)
(cf. 6020 - Parent Involvement)

Upon request, the district shall provide noncustodial parents with announcements and notices that are sent to the custodial parent.

While both parents can visit the child at school, only the custodial parent has the right to remove the child from school property. Only a verified note or an emergency card from the custodial parent will be cause for exception to this provision.

(cf. 5141 - Health Care and Emergencies)

In the event of an attempted violation of a court order that restricts access to a student, staff shall contact the custodial parent and local law enforcement officials and shall make the student available only after one or both of these parties consent.

Legal Reference:
EDUCATION CODE
49061 Definitions
49069 Absolute right to access
FAMILY CODE
3025 Parental access to records

Policy CENTER UNIFIED SCHOOL DISTRICT
adopted: June 19, 1996 Antelope, 1996

CSBA Sample

Board Policy

Students

BP 5141.52(a)

SUICIDE PREVENTION

Note: The Government Claims Act (Government Code 810-996.6) provides that a district may be liable for injuries on school grounds or for an employee's failure to exercise supervisorial responsibility to use reasonable care to prevent foreseeable injuries resulting from school activities. **Therefore, it is strongly recommended that, before adopting the following optional policy and administrative regulation, districts carefully review all the elements, consider their staff capabilities and resources, and delete or modify them as necessary to ensure that all aspects will be adequately enforced. Districts should also consult with legal counsel and the district's risk manager or insurance carrier, as appropriate.**

The Governing Board recognizes that suicide is a major cause of death among youth and should be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop preventive strategies and intervention procedures.

The Superintendent or designee may involve school health professionals, school counselors, administrators, other staff, parents/guardians, students, local health agencies and professionals, and community organizations in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Prevention and Instruction

Note: The following optional section may be revised to reflect district practice. The California Department of Education's (CDE) Youth Suicide-Prevention Guidelines for California Schools identifies factors that may help build resiliency and protect against high-risk behaviors, including, but not limited to, emotional wellness, school engagement, self-perceived ability to cope with problems, and positive interpersonal relationships. For further information about strategies to protect students from bullying, cyberbullying, and other harassment, see BP 5131 - Conduct, BP 5145.3 - Nondiscrimination/Harassment, and BP 5145.9 - Hate-Motivated Behavior.

Suicide prevention strategies may include, but not be limited to, efforts to promote a positive school climate that enhances students' feelings of connectedness with the school and is characterized by caring staff and harmonious interrelationships among students.

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

SUICIDE PREVENTION (continued)

Note: The state's Health Education Content Standards for California Public Schools include voluntary content standards pertaining to mental, emotional, and social health at selected elementary and secondary grades and suicide prevention instruction at grade 7 or 8 and in high school. The district may revise the following optional paragraph to reflect grade levels offered by the district.

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students including, but not limited to, the development of problem-solving skills, coping skills, and self-esteem. Suicide prevention instruction shall be incorporated into the health education curriculum in the secondary grades. Such instruction shall be aligned with state content standards and shall be designed to help students analyze signs of depression and self-destructive behaviors, including potential suicide, and to identify suicide prevention strategies.

(cf. 6142.8 - Comprehensive Health Education)

The Superintendent or designee may offer parents/guardians education or information which describes the severity of the youth suicide problem, the district's suicide prevention curriculum, risk factors and warning signs of suicide, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis.

Staff Development

Note: The following optional section may be revised to reflect district practice. Pursuant to Education Code 41533, as added by SB 1378 (Ch. 143, Statutes of 2008), a district that receives funding through the Professional Development Block Grant may use a portion of those funds to provide each teacher up to two hours of training in the prevention of youth suicide. Such training may occur during a regularly scheduled inservice training day. In addition, Education Code 49604 encourages each district to provide suicide prevention training to each middle, junior high, and high school counselor.

Staff development may include training about risk factors associated with suicide, as provided in item #1 below. Information about research on risk factors is available in the CDE's Youth Suicide-Prevention Guidelines for California Schools as well as through the California Department of Mental Health, Centers for Disease Control and Prevention, American Association of Suicidology, and other health organizations.

Suicide prevention training for staff shall be designed to help staff identify and respond to students at risk of suicide. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies and may include information on:

1. Research identifying risk factors, such as previous suicide attempt(s), history of depression or mental illness, substance use problems, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

SUICIDE PREVENTION (continued)

2. Warning signs that may indicate suicidal intentions, including changes in students' appearance, personality, or behavior
3. Research-based instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
4. School and community resources and services

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

5. District procedures for intervening when a student attempts, threatens, or discloses the desire to commit suicide

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Intervention

Note: The following optional section should be revised to reflect district practice. Education Code 49602, which requires confidentiality of information disclosed to a school counselor by students 12 years of age or older, specifically allows a counselor to disclose such information to the principal or parents/guardians of the student when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the student's health or safety. In addition, Education Code 49602 allows disclosure to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment.

Whenever a staff member suspects or has knowledge of a student's suicidal intentions, he/she shall promptly notify the principal or school counselor. The principal or counselor shall then notify the student's parents/guardians as soon as possible and may refer the student to mental health resources in the school or community.

(cf. 5141 - Health Care and Emergencies)

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall complete the suicide prevention curriculum, including identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

SUICIDE PREVENTION (continued)

Note: For sample procedures to be followed in the event of a suicide attempt on campus, see the accompanying administrative regulation.

The Superintendent or designee shall establish crisis intervention procedures to ensure student safety and appropriate communications in the event that a suicide occurs or an attempt is made on campus or at a school-sponsored activity.

Legal Reference:

EDUCATION CODE

32280-32289 *Comprehensive safety plan*

41533 *Professional Development Block Grant, suicide prevention training for teachers*

49060-49079 *Student records*

49602 *Confidentiality of student information*

49604 *Suicide prevention training for school counselors*

GOVERNMENT CODE

810-996.6 *Government Claims Act*

WELFARE AND INSTITUTIONS CODE

5698 *Emotionally disturbed youth; legislative intent*

5850-5883 *Mental Health Services Act*

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Youth Suicide-Prevention Guidelines for California Schools, 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA DEPARTMENT OF MENTAL HEALTH PUBLICATIONS

California Strategic Plan for Suicide Prevention: Every Californian is Part of the Solution, 2008

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, 2001

WEB SITES

American Psychological Association: <http://www.apa.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Mental Health, Children and Youth Programs:

http://www.dmh.ca.gov/Services_and_Programs/Children_and_Youth

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Institute for Mental Health: <http://www.nimh.nih.gov>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: <http://www.samhsa.gov>

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CSBA Sample

Administrative Regulation

Students

AR 5141.52(a)

SUICIDE PREVENTION

Note: The Government Claims Act (Government Code 810-996.6) provides that a district may be liable for injuries on school grounds or for an employee's failure to exercise supervisory responsibility to use reasonable care to prevent foreseeable injuries resulting from school activities. Therefore, it is strongly recommended that, before adopting the following optional policy and administrative regulation, districts carefully review all the elements, consider their staff capabilities and resources, and delete or modify them as necessary to ensure that all aspects will be adequately enforced. Districts should also consult with legal counsel and the district's risk manager or insurance carrier, as appropriate.

Instruction

Note: The following optional section reflects topics of instruction recommended by suicide prevention resources and is consistent with the state's Health Education Content Standards for California Public Schools, which include standards pertaining to suicide prevention instruction at grade 7 or 8 and high school.

At appropriate secondary grades, the district's suicide prevention instruction shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Identify alternatives to suicide and develop coping and resiliency skills
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking mental health, substance abuse, and/or suicide prevention services

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Note: The following optional section may be revised to reflect district practice. For additional information about steps that school personnel can take when a student threatens or attempts suicide, see the California Department of Education's Youth Suicide-Prevention Guidelines for California Schools.

SUICIDE PREVENTION (continued)

When a suicide attempt or threat is reported, the principal or designee shall:

1. Ensure the student's physical safety by one of the following, as appropriate:
 - a. Securing immediate medical treatment if a suicide attempt has occurred
 - b. Securing law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
 - c. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene

(cf. 5141 - Health Care and Emergencies)

2. Designate specific individuals to be promptly contacted, including the school counselor, psychologist, nurse, superintendent, and/or the student's parent/guardian, and, as necessary, local law enforcement or mental health agencies
3. Document the incident in writing as soon as feasible

(cf. 5125 - Student Records)

4. Follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed
5. Provide access to counselors or other appropriate personnel to listen to and support students and staff who are directly or indirectly involved with the incident at the school
6. Provide an opportunity for all who respond to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions

Note: The following **optional** paragraph may be revised to reflect district practice. Education Code 32280-32289 require schools to develop and implement comprehensive school safety plans; see BP/AR 0450 - Comprehensive Safety Plan. If the district's safety plan includes crisis intervention strategies, those strategies may encompass procedures that the district will use in the aftermath of a suicide or attempted suicide. Also see BP 6164.2 - Guidance/Counseling Services for policy language pertaining to crisis counseling.

In the event that a suicide occurs or is attempted on campus, the principal or designee shall follow the crisis intervention procedures contained in the school safety plan. After consultation with the Superintendent or designee and the student's parents/guardians about

SUICIDE PREVENTION (continued)

facts that may be divulged in accordance with the laws governing confidentiality of student record information, the principal or designee may provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1112- Media Relations)

Add

CSBA Sample Board Policy

Students

BP 5142.2(a)

SAFE ROUTES TO SCHOOL PROGRAM

Note: The following optional policy may be revised to reflect district practice. Districts are encouraged to review CSBA's policy brief, Safe Routes to School: Program and Policy Strategies for School Districts, when developing policy on this topic. In addition, districts should consult legal counsel and/or the district's insurance provider regarding any potential liability issues.

Both state and federal grants are available to support local efforts to increase the number of students walking and bicycling to school and to make it safer for them to do so. The federal Safe Routes to Schools (SRTS) program supports both infrastructure and noninfrastructure projects and focuses on grades K-8 (23 USC 148). The state program, referred to as SR2S, provides funding to cities and counties for infrastructure projects in the vicinity of K-12 schools, with up to 10 percent expenditure allowable for noninfrastructure activities (Streets and Highways Code 2333.5). Funding for both federal and state programs is distributed through the California Department of Transportation's (Caltrans) Division of Local Assistance. Questions about program administration may be directed to the Caltrans regional coordinator.

Strategies to promote walking, bicycling, and other forms of active transport to school may be referenced in the district's school wellness policy, adopted pursuant to the federal Child Nutrition and Women, Infants and Children (WIC) Reauthorization Act of 2004 (42 USC 1751 Note), which is required to include goals for physical activity; see BP 5030 - Student Wellness. Strategies may also be included in the district's comprehensive safety plan adopted pursuant to Education Code 32282; see AR 0450 - Comprehensive Safety Plan.

The Governing Board recognizes that walking, bicycling, and other forms of active transport to school promote students' physical activity and reduce vehicle traffic and air pollution in the vicinity of schools. As part of the district's coordinated approach to supporting student wellness and safety and enhancing student learning, the Superintendent or designee shall develop and implement strategies to establish and promote safe routes to school program activities.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3510 - Green School Operations)
(cf. 3514 - Environmental Safety)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)

The Superintendent or designee may identify a program coordinator or establish district and/or school site committees to oversee and coordinate related activities.

The Superintendent or designee may collaborate with local public works and public safety departments, transportation agencies, other city and county agencies, school staff, students, parents/guardians and parent organizations, health organizations, community organizations, and/or businesses in the development, implementation, and evaluation of strategies.

(cf. 1020 - Youth Services)
(cf. 1220 - Citizen Advisory Committees)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

(cf. 1230 - School-Connected Organizations)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

Strategies shall be based on the grade levels of the students and an assessment of the conditions and needs of each school and the surrounding neighborhoods.

Note: When local agencies partner together to apply for a state or federal grant, the city or county is generally the lead applicant for infrastructure funding. A school district may be named as the responsible agency for a federal grant if it partners with a city, county, or transportation agency. However, the district may collaborate to find funding sources and also may seek alternative funding sources for district projects and events that are not covered by a grant.

The Superintendent or designee shall explore the availability of grant funds and other sources of funding to support related projects and activities.

(cf. 1260 - Educational Foundation)

(cf. 3100 - Budget)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 7110 - Facilities Master Plan)

Note: The following **optional** paragraph may be revised to reflect indicators agreed upon by the Governing Board and Superintendent or designee to assess progress toward program goals. To assist with program evaluation, the National Center for Safe Routes to School (NCSRTS) has developed a standardized survey of parents/guardians' attitudes about allowing their child to walk or bicycle to school as well as student tally forms for recording the modes of travel that students use. NCSRTS recommends that a district use these forms both before and after implementation of a project in order to evaluate changes in attitudes and behaviors. NCSRTS also provides data analysis and report preparation of parent surveys and student tallies. Caltrans requires the use of these evaluation forms by grant recipients.

The Superintendent or designee ~~shall~~ may periodically report to the Board on the implementation of program activities and progress toward program goals. Such reports may include, but not be limited to, levels of participation in promotional and educational activities, survey results of parent/guardian attitudes about allowing their child to walk or bicycle to school, tallies of the numbers of students using various modes of travel to and from school and how these numbers have changed over time, records of student attendance and on-time arrival, and injury data within the school and/or district attendance boundaries.

(cf. 0500 - Accountability)

Legal Reference: (see next page)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

Legal Reference:

EDUCATION CODE

32283 Comprehensive safety plan

45450-45451 Crossing guards

GOVERNMENT CODE

65352.2 General planning; communication between cities, counties and school districts

STREETS AND HIGHWAYS CODE

2333.5 Safe routes to schools construction program

VEHICLE CODE

21200-21212 Operation of bicycles, especially:

21212 Helmet required for bicycle, nonmotorized scooter, skateboard, skates

21949-21971 Pedestrian rights and duties

UNITED STATES CODE, TITLE 23

148 Highway safety improvement program

UNITED STATES CODE, TITLE 42

1751 Note Local wellness policy

Management Resources:

CSBA PUBLICATIONS

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, August 2009

Building Collaboration: Tools and Ideas for Creating Active Living, Healthy Eating Communities, August 2009

NATIONAL CENTER FOR SAFE ROUTES TO SCHOOL PUBLICATIONS

Safe Routes to School Guide

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION PUBLICATIONS

Safe Routes to School Toolkit, 2002

SAFE ROUTES TO SCHOOL NATIONAL PARTNERSHIP PUBLICATIONS

Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009

WEB SITES

CSBA: <http://www.csba.org>

California Center for Physical Activity: <http://www.caphysicalactivity.org>

California Department of Transportation, Safe Routes to School:

<http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm>

National Center for Safe Routes to School: <http://www.saferoutesinfo.org>

National Highway Traffic Safety Administration: <http://www.nhtsa.gov>

Safe Routes to School National Partnership: <http://www.saferoutespartnership.org>

U.S. Department of Transportation, Federal Highway Administration, Safe Routes to School:

<http://safety.fhwa.dot.gov/saferoutes>

Add

CSBA Sample Administrative Regulation

Students

AR 5142.2(a)

SAFE ROUTES TO SCHOOL PROGRAM

Note: The following optional administrative regulation should be revised to reflect district practice. The strategies listed below are organized around the "five E's" (education, encouragement, enforcement, engineering, and evaluation) recommended for inclusion in all local programs by the U.S. Department of Transportation's Federal Highway Administration and the National Center for Safe Routes to School's online resource guide, the Safe Routes to School Guide.

District strategies to improve student safety along routes to school and to promote walking, bicycling, and other forms of active transport to school by students may include:

1. Education activities that promote safety and awareness, such as:
 - a. Instructing students about pedestrian, bicycle, and personal safety
 - b. Instructing students about the health and environmental benefits of walking, bicycling, and other forms of active transport to school

(cf. 3510 - Green School Operations)

(cf. 5030 - Student Wellness)

(cf. 6142.7 - Physical Education)

(cf. 6142.8 - Comprehensive Health Education)

- c. Offering driver safety education to high school students, parents/guardians, and the community
2. Encouragement strategies designed to generate interest in active transport to school, such as:
 - a. Organizing or facilitating "walking school buses" and/or "bicycle trains" whereby students walk or bike to school in groups escorted by parents/guardians or other volunteers as needed
 - b. Organizing special events and activities, such as Walk or Bike to School Day, International Walk to School Month, or year-round competitions
 - c. Publicizing the district's efforts in order to build support of parents/guardians and the community, including providing information about the district's safe routes to school program in parent/guardian communications and in any notifications about transportation options

(cf. 1112 - Media Relations)

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

3. Enforcement strategies to deter unsafe behaviors of drivers, pedestrians, and bicyclists, such as:

- a. Initiating or expanding crossing guard, student safety patrol, and/or parent/guardian safety patrol programs

(cf. 5142 - Safety)

- b. Partnering with local law enforcement to help ensure that traffic laws are obeyed in the vicinity of schools and to implement appropriate measures such as placement of speed feedback monitors, ticketing, and/or driver safety campaigns
- c. Monitoring to ensure that students who bicycle to school or who use skateboards, skates, or nonmotorized scooters wear helmets in accordance with Vehicle Code 21212

4. Engineering strategies that address the design, implementation, operation, and maintenance of traffic control devices or physical measures, such as:

- a. Working with local government agencies, parents/guardians, school staff, and others as appropriate to gather data about environmental conditions and hazards along routes to school

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

- b. Working with local government agencies to make operational and physical improvements that reduce or eliminate hazards, such as reducing motor vehicle traffic speeds in the area and establishing safer and fully accessible crosswalks, walkways, trails, and bikeways
- c. Assessing the adequacy, accessibility, and safety of bicycle parking at schools and making modifications as needed, such as increasing the number of or relocating bicycle racks and/or equipment storage areas

(cf. 7111 - Evaluating Existing Buildings)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

- d. Considering safe routes to school when making decisions about siting and designing of new schools

(cf. 7110 - Facilities Master Plan)

(cf. 7150 - Site Selection and Development)

Note: See the accompanying Board policy for additional information about program evaluation, including examples of indicators that may be used to measure program implementation and effectiveness.

- 5. Evaluation to assess progress toward program goals, including:
 - a. Gathering and interpreting data based on indicators established by the Superintendent or designee and the Governing Board
 - b. Presenting data to the Board, program partners, and the public
 - c. Recommending program modifications as needed